

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors October 17, 2024

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on October 17, 2024 at the District Office. Director Montes called the meeting to order at 6:30 p.m.

Directors present: Meraz, Brunberg, Montes, Presinal  
Directors absent: Stickney  
Staff present: Greg Foell, Interim District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved by a vote of 4-0-0 with Directors Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Stickney was absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**  
**MOTION #2**
  - a) Approval of Minutes of the Regular Meeting on September 26, 2024 (pg 1-10): On a motion by Director Brunberg, seconded by Director Meraz, the minutes were approved by a vote of 4-0-0 with Directors Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions. Director Stickney was absent.
7. **CORRESPONDENCE**
  - a) Orangevale View Advertisements (pg 11-12)
  - b) Letter from Luke Lutsyk regarding basketball at the Orangevale Community Center (pg. 13) Interim Admin Foell shared the letter received from a youth community member interested in having additional basketball court availability at OVparks. The gym is heavily booked during the afterschool timeframe impacting availability.
  - c) Letter from Ana Noll regarding installation of a public restroom at Almond Park (pg. 14) Interim Admin Foell shared the letter to Director Meraz received from Ana Noll requesting a public restroom be constructed at Almond Park.

- d) California Association for Park & Recreation Indemnity (CAPRI) 2024 Board of Directors Election Ballot and candidate profile (pg. 15-19) Interim Admin Foell voiced no opinion for any of the candidates. As a member of CAPRI, the Board may vote for up to two candidates. It is the desire of the Board of Directors to vote for Jill Nunes.
- e) Letter from American Tower Corporation regarding the extension of their cell tower lease (pg. 20) Interim Admin Foell shared the letter received from American Tower Corporation. Most cell tower companies are interested in pushing their lease out as far as possible to establish guarantee of the location. Their contract stipulates that if they move out they are responsible for disconnection and removal of all their equipment and leave the park in the same condition as it was when they arrived. American Tower Corporation has proposed two alternatives: 1) purchase fee-simple or enact a perpetual easement interest in the property for \$525,000 or 2) establish a 40-year lease extension with a one-time signing bonus of \$10,000. The break-even point with a purchase/perpetual easement amount of \$525,000 at the current lease amount of \$28,320 per year would be 18.5 years. This does not take the net present value with calculated interest into consideration. The Board of Directors recommends this topic be referred to the Finance Committee Meeting for review and discussion.

**8. CONSENT CALENDAR**

**MOTION #3**

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 4-0-0 with Directors Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions. Director Stickney was absent.

**8.1. CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for September 2024 (pg 21)
- b) Budget Status Report for September 2024 (pg 22-24)
- c) Revenue Report for September 2024 (pg 25)

**8.2. OLLAD CONSENT MATTERS**

- a) Ratification of Claims for September 2024 (pg 26-27)
- b) Budget Status Report for September 2024 (pg 28-29)

**8.3. KENNETH GROVE CONSENT MATTERS**

- a) Ratification of Claims for September 2024 (pg 30)
- b) Budget Status Report for September 2024 (pg 31)

**9. NON-CONSENT MATTERS GENERAL FUND**

**MOTION #4**

- a) Ratification of Claims for September 2024 (pg. 32)  
On a motion by Director Brunberg, seconded by Director Meraz, the Non-Consent Ratification of Claims for September 2024 was approved by a vote of 3-0-1 with Directors Meraz, Brunberg, and

**10. STANDING COMMITTEE REPORTS**

- Presinal voting Aye. There were no Nays. Director Montes abstained. Director Stickney was absent.
- a) Administration and Finance: No report.
  - b) Maintenance and Operation: No report.
  - c) Recreation Committee: No report.
  - d) Personnel & Policy: No report.
  - e) Government: No report.
  - f) Planning Committee: No report. (Proposed Mtg. Tuesday, October 29<sup>th</sup> at 1:30 p.m. Sundance Park) Interim Admin Foell scheduled this date as an informational meeting with the community residents. The preferred options from the residents will be brought to the November BOD Meeting.
  - g) Trails Committee: Trails Committee: No report.
  - h) Ad Hoc: No report.

**11. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – September 2024 (pg 33-38): Interim Admin Foell congratulated the Park Maintenance Staff who participated and received third place in this year's rodeo. Interim Admin Foell mentioned that Almond Park has seen an increase in dogs off leash. Admin Herz had sent an email to FEC Police to request increased patrols during certain timeframes to issue citations where necessary. Interim Admin Foell will follow up with FEC Police regarding this ongoing issue.

Supt. Von Aesch advised that the audit was completed today. Auditor Larry Bain will present the audit report at a Board of Directors meeting once completed. He is able to provide audit assistance for the Measure L bond if it passes in November. The tracking spreadsheet currently used for the Capital Projects can be utilized for tracking Measure L bond funds.

Park Supt. Oropeza is addressing any remaining Driveway project detail. A tree in the area had to be removed. Director Montes suggested possibly replanting the area with orange trees. Park Supt. Oropeza along with Park Maintenance staff Nelson Kirk, Keith Breneisen, Glen Ferguson, and Devin Brady attended the annual CPRS Trade Show held in Elk Grove and obtained third place in the rodeo. Several branches went down throughout the District. Easy Stumps Tree Company partnered with OVparks to conduct heavy pruning of the trees throughout the area the Farmer's Market is held at Orangevale Community Center Park. Pruning was completed by Park Maintenance staff and Easy Stumps provided the chipping of all the pruned branches. Broken water mains have been repaired by the

horse arena and at Coleman field. The Cyclocross Clipped in For Life event on October 12<sup>th</sup> was successful with minimal impact to the park. Director Montes mentioned the event appeared to be very organized and recommended everyone attend next year's event. In addition, Shady Oaks Disc Golf hosted a California Women's Championship Tournament on October 12<sup>th</sup> and 13<sup>th</sup>.

Recreation Supervisor Jason Bain advised that September revenue exceeded projections by \$16,000.

**12. UNFINISHED BUSINESS**

- a) OCCP Parking Lot Project/Pathways & Trails Project Timeline and Update (verbal): Park Supt. Oropeza attended several status meetings throughout the course of the project. The final walkthrough was attended by Director Stickney, Peter Larimer from MTW, and Park Supt. Oropeza. Additional compaction of the decomposed granite areas will be addressed as needed. Currently no lighting is present along the new walkway and driveway. Portable lighting can be utilized for special events. The Planning Committee will discuss this topic further to consider adding installation of lighting into the budget. Park Supt. Oropeza to contact SMUD to obtain information regarding any solar lighting options available.
- b) OCCP HVAC Project Update (verbal): Park Supt. Oropeza advised that permitting process with Sacramento County has been started. He will be sent a document which requires OVparks authorized signature prior to moving forward with the project. Park Supt. Oropeza will update the BOD when a schedule has been established.
- c) OCP Playground Update (verbal): Park Supt. Oropeza advised that the small playground retrofit at the Orangevale Community Park is approximately seventy-five percent complete and anticipates completion tomorrow. Funds are not currently available to retrofit the large play structure.
- d) Orange Vale Water Company Exploration of Locating Well Site at Orangevale Community Center Park (verbal): Interim Admin Foell shared four possible well locations for the Board to consider. Orange Vale Water Company has verbally agreed to reduce the expected land use of a half-acre to a quarter acre and still honor the \$500,000 compensation for a transfer of land ownership and no more than approximately \$1500 month. This would potentially alter OVparks' planned pathway around the exterior of the park property. Interim Admin Foell will follow up with Orange Vale Water Company to request explanation of the size discrepancies indicated on the four site options and negotiate a smaller footprint if possible. The BOD and Staff voiced preference of the southeast corner or the northeast corner site location options on the Orangevale Community Center Park

property. The Orange Vale Water Company would prefer the southeast corner of the property due to ease of access from the adjoining street. A test drill will need to be completed to determine feasibility. The BOD emphasized the need to require an escalation clause and a non-transferrable, or transferrable with conditions stipulation in the contract documents. Park Supt. Oropeza advised that an environmental impact must be investigated regarding any chemicals utilized on District fields and restrictions Sacramento County may require around well sites.

- e) Electrical Panel Upgrade for the OV History Museum Building (verbal): Park Supt. Oropeza is working with David Dill regarding this upgrade and moving forward with permit submission at Sacramento County.

**13. NEW BUSINESS**

- a) Approval of Resolution 24-10-733, Approving the Orangevale Recreation & Park District Annual Report and Five-Year Findings Report for the Park Impact Fee Program in Compliance with Government Code Sections 66006 and 66001 (pg. 39-51)  
The Annual Report was not included in the Board Packet. The Board Packet has the resolution to include both reports. This is a numerical report sent to the County. Interim Admin Foell expressed appreciation to Director Brunberg for assistance in providing changes and corrections necessary in these reports.

**MOTION #5**

On a motion by Director Brunberg, seconded by Director Presinal, the Orangevale Recreation & Park District Annual Report and Five-Year Findings Report for the Park Impact Fee Program in Compliance with Government Code Sections 66006 and 66001, was approved by a vote of 4-0-0 with Directors Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions. Director Stickney was absent.

**MOTION #6**

- b) Approval of Agreement for Services with Greg Foell in an amount not to exceed \$10,000 (pg. 52-60)  
On a motion by Director Brunberg, seconded by Director Montes, the Agreement for Services with Greg Foell in an amount not to exceed \$10,000 was approved by a vote of 4-0-0 with Directors Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions. Director Stickney was absent.

**14. DIRECTOR AND STAFF COMMENTS**

Director Montes extended appreciation to everyone for their hard work. The parks look great. She appreciates everyone's help with the successful Aging Well event attended by approximately sixty seniors. Admin Services Supervisor Melyssa Woodford, Finance Clerk Sue Myren, and OVparks part time staff did a great job that day and she received raving reviews from the seniors in attendance.

Director Presinal thanked the staff for their continued dedicated good work

**15. ITEMS FOR NEXT AGENDA**

a) Discussion on Auxiliary Trails at Sundance Park.

b) Discussion on Brown Act Training Date.

**16. ADJOURNMENT**

**MOTION #7**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:28 p.m. On a motion by Director Brunberg, seconded by Director Presinal, the adjournment was approved by a vote of 4-0-0 with Directors Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions. Director Stickney was absent.

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Lisa Montes, Vice Chairperson