

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors September 26, 2024

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on September 26, 2024 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal
Directors absent: None
Staff present: Greg Foell, Interim District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent (arrived at 6:37pm)
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
 - a) **Approval of minutes of the Regular Meeting of August 15, 2024, 2024 (pg 1-13):** On a motion by Director Brunberg, seconded by Director Stickney, the Regular Meeting minutes for August 15, 2024, were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions.

 - b) **Approval of minutes of the Special Meeting on August 22, 2024 (pg. 14-15):** On a motion by Director Brunberg, seconded by Director Montes, the Special Meeting minutes for August 22, 2024, were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions.
MOTION #3

MOTION #4

- c) Approval of minutes of the Special Meeting on August 30, 2024 (pg. 16-17): On a motion by Director Brunberg, seconded by Director Meraz, the Special Meeting minutes for August 30, 2024, were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions.

7. CORRESPONDENCE

MOTION #7

- a) Confidential envelope – Attorney billing for August 2024
On a motion by Director Brunberg, seconded by Director Meraz, the Attorney billing for August 2024, was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays. Director Montes abstained.
- b) Orangevale View Advertisements/Article - August 9 & 23, Sept. 13 (pg. 18-21): Admin Foell advised that the advertisement appeared on September 27th. The community article appeared in the September 13th issue of the Orangevale View.
- c) Incident report submitted by Peter Phillips regarding soccer rental on August 31st. (pg. 22) Pete Phillips, a U-19 coach for the Orangevale Youth Soccer Club (OYSC), shared the incident report details. The California Soccer Association has held tournaments on Memorial Day weekend and Labor Day weekend. Both events have encountered problems with the Saturday morning Jazzercise program held in the Activity Building. The Activity Building parking area is blocked to serve as the headquarters, porta-a-potty, food court, and emergency response area. From the start of the soccer season in June, Saturdays are a continuing problem for parking. The OYSC pays a premium facility use agreement fee for use of the Orangevale Community Center fields. OYSC utilizes OVparks facilities exclusively for practices and matches. They prefer to give OVparks the funds rather than another entity to support the Orangevale community. When the Activity Building was constructed, an ADA compliant restroom was to be installed and is included in the field rental use fees. Pete Phillips advised that the outdoor restroom is never open during the practice during the week or game times on Saturdays. Another concern is that the only ADA parking are two spots located in front of the Activity Building entrance. He stated it would be appropriate for one or two more ADA accessible parking spots be allocated closer to the large field. According to the incident report an altercation occurred between one of the Jazzercise participants who was verbal and pushed from behind the Director of the Labor Day soccer tournament. This was witnessed by two parents. A report was not completed as the situation was ultimately resolved. OVparks Park Maintenance staff is responsible for opening the restroom during field rentals on weekends. One or two additional temporary ADA accessible parking spaces utilizing A-frames

near the field may be considered during tournaments. On Tuesdays and Thursday night practices, team participants have to go into the Orangevale Community Center to use the restrooms since the outdoor restroom is locked. Supervisor Bain to reinforce with night host staff that the outdoor restrooms are to be unlocked for field rental usage and then locked when the last staff leaves for the night. This also applies to weekend rentals which Park Supt. Oropeza will emphasize with his park maintenance staff to ensure the outdoor restroom is unlocked for field rentals. Supervisor Bain to address the parking situation with the Jazzercise program. Pete Phillips advised that the restroom floor drain system of the outdoor restroom frequently backs up and flows out the door. OVparks staff will have this looked at and resolved. In addition, the soccer goal posts are apparently being pushed around by the lawn mowers. OYSC always has to move their goal posts back into position after the field has been mowed. These portable aluminum goals, which OYSC purchased, are being broken due to the movement. Supt. Oropeza advised that the goals are utilized and moved by the community. The mowers move the goals sufficiently to mow in the area. Supt. Oropeza to coordinate with OYSC and staff to secure the goals in a permanent spot. Pete Phillips has been coaching with OYSC for thirty-two years. The Board appreciated the input and encouraged communication of any future issues. Pete Phillips advised that the OYSC are in full support of Measure L and has the information summary posted on their website.

- d) CAPRI Election for Board of Directors “At Large” Positions (pg. 23-24): The OVparks BOD will respectfully decline.
- e) The National Recreation and Park Association (NRPA) has published the first two Equity in Practice Quick Guides in which the OVparks policies are featured. Admin. Herz served as the project team lead for both Guides (pg. 25-43): Interim Admin Foell advised that Admin Herz, as project team lead, was instrumental in the publication of these NRPA guides.

8. CONSENT CALENDAR

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for August 2024 (pg 44-45)
- b) Budget Status Report for August 2024 (pg 46-48)
- c) Revenue Report for August 2024 (pg 49)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for August 2024 (pg 50-51)
- b) Budget Status Report for August 2024 (pg 52-53)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for August 2024 (pg 54)
- b) Budget Status Report for August 2024 (pg 55)

**9. NON-CONSENT
MATTERS
GENERAL FUND

MOTION #6**

- a) Ratification of Claims for August 2024 (pg. 56)

On a motion by Director Brunberg, seconded by Director Stickney, the Non-Consent Ratification of Claims for August 2024 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Director Montes abstained.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: Committee met on September 5, 2024 at the Community Center. See the meeting recap (pg. 57-58)
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – August 2024 (pg 59-64):
Interim Admin Foell provided the short monthly report. The FEC Police Report will be provided in the next BOD Meeting.

Supt. Von Aesch mentioned that Larry Bain will be at OVparks to conduct the annual audit beginning on October 16th for approximately 2 ½ - 3 days. The audit report will likely be provided at the February 2025 BOD meeting. Open enrollment will occur in October. Medical premiums for 2025 have gone up approximately five percent. A few employees have adjusted their enrollment to single rather than family as their children age out of eligibility which is a significant cost savings for the District.

Supervisor Woodford mentioned the Aging Well Symposium will be held on Saturday, October 5th. This event is offered for seniors as well as their caregivers and loved ones to provide resources and free helpful information with no sales pressure, and wonderful lectures.

Park Supt. Oropeza advised that Park Maintenance staff completed some necessary work prior to the start of the driveway project.

Irrigation improvements are being implemented at the Horse Arena area and the Amphitheater. Drip irrigation has been installed at Hole 18 at Shady Oaks Disc Golf. The standard size of the new tee pads will be 6x12. In reference to the water main repair at the Coleman field, the MOU with SJUSD specifies that OVparks is responsible for maintenance and repair of the water lines in the areas of use at the sport fields used for OVparks rentals or activities. This also applies to Palisades School and Pasteur Middle School fields. The repairs necessary to

OColeman field from the school renovation have been made by the SJUSD contractor. Additional dirt was brought in and seed will be supplied by the contractor to re-seed the area at Supt. Oropeza's request. SJUSD was very responsive to the repair request.

Recreation Supervisor Jason Bain advised that revenue is slightly low but anticipates an improvement in revenue for September. The OVparks Family Fright Night will be held on Friday, October 11th. All are encouraged to attend in costume. Bow Wow Days will be held on Saturday, September 28th at the Orangevale Community Park.

12. UNFINISHED BUSINESS

- a) OCCP Parking Lot Project/Pathways & Trails Project Timeline and Update (verbal): Supt. Oropeza advised that the project is moving along well. The main road has been completed with paving. The pathway which was raised approximately two feet from original grade, has been completed and grading to prevent erosion and improve safety for community members is in progress. Water runoff will be diverted between the pathway and the new road. The DG pathway, which was moved further down approximately seventy-five feet toward the entrance of Shackleton Woods for optimal grading, is currently being implemented with ADA compliance. The trail area near the pool will be graded to go out toward Shackleton Woods and will continue to where the pool drainage flows. Compaction testing was required and completed on the new driveway/road. The pathway did not require compaction testing. The contractor has been very responsive to any changes or requests. Director Montes suggested that a ribbon cutting be scheduled upon completion of the project. The Orangevale Community Center parking area, the driveway, and the new property parking areas is planned to be resealed in 2025. Park Supt. Oropeza advised that it is recommended to reseat the new pavement on the driveway approximately six months to a year of installation. Interim Admin Foell suggested coordinating the use of the excess dirt from the driveway project with Peter Larimer from MTW to disperse to other areas.
- b) OCCP HVAC Project Update (verbal): Supt. Oropeza advised that the HVAC equipment is expected to be delivered on October

22nd to include three units for the Community Center and a heat pump for Building 2. Upon receipt of the equipment, installation will be scheduled.

- c) OCP Playground Update (verbal): The materials have arrived today and staff is determining the schedule for demolition of the current small playground and installation of the new equipment. This is anticipated to take a total of approximately four days to complete.
- d) Orange Vale Water Company Exploration of Locating Well Site at Orangevale Community Center Park (verbal): Interim Admin Foell advised that his understanding is that the Orange Vale Water Company prefers the proposed well location to be close proximity to Hazel Avenue for ease of connection with the water line at the street. The initial proposal was \$1,500 monthly in the form of a statement credit for 30 years for a 100 year lease of the ½ acre well site. The Orangevale Community Center Park's current water bill is a total of approximately \$1730/month. Items to consider for further discussion:
- OVparks to gain in perpetuity to continue as long as the well is operational.
 - If the Orange Vale Water Company does not want to give water to OVparks and only wants to pay a fee to have their well on the premises, renegotiate with an escalator which would be tied to their water rate increases. The contract would need to differentiate between the cost of the water line size as well as the water cost. OVparks staff will continue discussions and negotiations with Orange Vale Water Company. The BOD voiced concern over the aesthetic appearance of a well in that location. Typically single wells are 8x12 or 10x12 maximum size. Further discussion will be had with the water district regarding potentially locating the well in the back corner of the new property.
- e) Agreement with SCI to complete five-year Park Development Fee Review & Resolution (verbal): This report provides information on what the District has done with the Park Development Fee funds and what is planned for any remaining funds. The BOD has previously discussed this topic. Blair Aas with SCI Consulting has specified reimbursement of the current Driveway/Pathway development project and associated costs. Additional funds may be allocated to pay toward the loan for the new property purchase. Approval of the draft plan will be available to review soon and will be added to the October BOD Meeting agenda for approval.

13. NEW BUSINESS

MOTION #8

- a) Approval of the Agreement with Jennifer Classsen, with Clipped In For Life, to Rent Orangevale Community Park for a Sacramento Cyclocross Event on October 11-12, 2024 (pg 65-83)
On a motion by Director Brunberg, seconded by Director Montes, the Agreement with Jennifer Classsen, with Clipped In For Life, to Rent Orangevale Community Park for a Sacramento Cyclocross Event on October 11-12, 2024 was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

Supt. Oropeza will walk the intended cyclocross route to address any necessary maintenance needs a week prior to the event.

MOTION #9

- b) Approval of the Agreement with All Events Management Group and the Women Veterans Giving, Inc. to hold Orangevale Rural Roots Concert Special Event in Orangevale Community Park on May 10, 2025 (pg 84-98):
On a motion by Director Brunberg, seconded by Director Stickney, the Agreement with All Events Management Group and the Women Veterans Giving, Inc. to hold Orangevale Rural Roots Concert Special Event in Orangevale Community Park on May 10, 2025, was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz, voting Aye. There were no Nays. Director Montes abstained.

MOTION #10

- c) Approval of the Agreement with All Events Management Group to hold Orangevale Summer Palooza Event in Orangevale Community Park on June 6-8, 2025 (pg. 99-114):
On a motion by Director Brunberg, seconded by Director Meraz, the Agreement with All Events Management Group to hold Orangevale Summer Palooza Event in Orangevale Community Park on June 6-8, 2025, was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz, voting Aye. There were no Nays. Director Montes abstained.

MOTION #11

- d) Approval of Agreement for Services with Greg Foell (pg. 115-123):
On a motion by Director Montes, seconded by Director Brunberg, the Agreement for Services with Greg Foell, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.
- e) Request from Cole Evarts for Impact Fee Deferral for Affordable Housing Development in Orangevale (pg. 124-126):
Twenty-nine affordable housing units are to be built on Greenback Lane in Orangevale. The developer is requesting OVparks defer the developer's payment of park development fees in the amount of \$157,644 for 15 years. OVparks has not deferred park fees for any projects to date. Mike Kelly from

Pacific Housing advised that these projects are becoming increasingly difficult to produce due to lack of funds and rising costs. The developer has been awarded state funds which are highly competitive. These funds will enable Sacramento County to provide a twenty-nine unit project with rents from thirty to sixty percent of the area median income. He understands that OVParks has not provided deferrals for any projects in the past. Typically deferral of impact fees are in effect until Certificate of Occupancy which can be one to two years from start of construction. He indicated that a state law was passed a few years ago which requires locally agencies are required to provide a deferral for these affordable project with a deed restriction of over twenty five years. OVParks as a Special District would be in different category which does not have that requirement stipulated. Waivers are deferrals utilized by area agencies as a note with payments over fifteen years from available cash flow. If cash flow is not available interest would accrue over the fifteen years. He clarified to the Board that the certificate of occupancy is provided from the building inspector. The certification would apply to all units within each building of the project. These are not in lieu fees. Blair Aas with SCI is currently preparing the five year plan for the park development fees required per unit for development of parks being set aside. Interim Admin Foell received two of the potential agreements from Pacific Housing. One was a deferral agreement with Sacramento County in July requiring ten percent down and ninety percent due in thirty six months. OVParks is an independent park district with elected Board of Directors. Mike Kelley advised that the majority of the cities have utilized the Certificate of Occupancy, which is a two page agreement and a short term deferral. Pacific Housing has always acquired a Certificate of Occupancy in a short time frame for the two hundred and fifty projects they have completed to date. The state funding awarded stipulates that building permits must be pulled within six months from the award date or funding is rescinded. Although the developer is not incentivized to sell the project, the deed restrictions remain with the project for fifty five years regardless of any change of ownership. Sacramento County (SHRA) is a partner contributing 2.8 million dollars to the project. The Board of Supervisors recommended allocating the long term fee waivers for the whole project. The BOD appreciated the information provided on this topic and welcomed any future information which develops. Interim Admin Foell provided the staff report with the recommendation to deny the request to defer the payment of park fees.

No motion was provided

**14. DIRECTOR AND
STAFF COMMENTS**

Interim Admin Foell expressed appreciation to the OVParks Staff for their generosity and support while he fills in as Administrator for a

short time. The community walk to provide valuable information on Measure L will be held on Saturday, October 5th for about two and a half hours.

Supervisor Bain advised that the Fall Swim Clinic will end on October 3rd. The Rummage Sale held on Saturday, September 21st went well and they had nice weather for the event.

Supervisor Woodford advised that the day trips and Collette Travel trips have been going great. Five travelers are currently on an Italy trip with Collette Travel through OVparks. A recent day trip to Lake Tahoe and today's trip to Red Hawk Casino/Apple Hill provided a wonderful time for all participants.

Finance/HR Supt. Von Aesch shared that Auditor Larry Bain will conduct the annual audit beginning on October 16th.

Parks Supt. Oropeza expressed appreciation to the Parks Maintenance Staff for their hard work keeping up with various projects and irrigation and grounds. The CPRS Trade Show event was held. OVparks finished in third place with a senior crew of Nelson Kirk, Glen Ferguson, Keith Breneisen, and Devin Brady. Roseville finished in first place. Yuba City took second place. The new mower has not been received to date. The irrigation is off at the Orangevale Community Park due to the Bow Wow Days event this weekend as well as a water main break near the walkway near the drain. Horse Arena, Disc Golf, and Community Park will not have water until this has been repaired.

Director Stickney mentioned that the new trail looks good and will continue to look better with addition of trees and landscaping in the area in the future.

Director Montes expressed excitement about the new driveway connecting the Orangevale Community Center to the adjoining property. She encouraged anyone who hasn't gone to see it to do so. She thanked the OVparks office and maintenance staff for all they do. Bow Wow Days will be held Saturday, September 28th at the Orangevale Community Park from 9am to 1pm. Community members will be there to share information on Measure L. Activity stations for the animals will be on site as well as a reptile station. Several kinds of animals such as llamas, mini horses, rabbits, and cats, will be at the event.

Director Presinal thanked the staff.

Director Brunberg expressed appreciation to the OVparks staff.

15. ITEMS FOR NEXT AGENDA

- a) Discussion on Auxiliary Trails at Sundance Park. This topic to be discussed at the November BOD meeting.

Park Maintenance Staff has cleaned up this area.
OVparks Staff visited with the neighbors on site to discuss potential options.
Director Stickney and Director Meraz will schedule a Planning Committee Meeting to determine the next steps necessary.

b) Discussion on Brown Act Training Date.
Director Brunberg commented that the Brown Act Training can be conducted without an attorney.

c) Measure L

d) Schedule the new driveway/trail ribbon cutting

16. ADJOURNMENT

MOTION #12

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:19 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson