

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 20, 2024**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Meeting on May 16, 2024 (pg. 1-8)

7. CORRESPONDENCE

- a. Orangevale View Advertisements May 10, and May 24, 2024 (pg. 9)
- b. Orangevale View Public Notice June 7, 2024 (pg. 10)
- c. Citrus Heights Messenger Legal Advertising May 31, 2024 (pg. 11)
- d. CPRS JEDI Academy Schedule (pg. 12)
- e. California Parks and Recreation Association District 2 Newsletter – Member Highlight (pg. 13-14)
- f. Arcade-Cripple Creek Trail Brochure (pg. 15-16)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for May 2024 (pg. 17-18)
- b. Budget Status Report for May 2024 (pg. 19-21)
- c. Revenue Report for May 2024 (pg. 22)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for May 2024 (pg. 23-24)
- b. Budget Status Report for May 2024 (pg. 25-26)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for May 2024 (pg. 27)
- b. Budget Status Report for May 2024 (pg. 28)

9. PUBLIC HEARINGS

- a. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD) - Susan Barnes of SCI Consulting Group
 - Approval of Resolution 24-06-725, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2024/25 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 29-31)
- b. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District - Susan Barnes of SCI Consulting Group
 - Approval of Resolution 24-06-726, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2024/25 for the Kenneth Grove Landscaping and Lighting Assessment District (KG) (pg. 32-34)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance – No Report
- b. Maintenance & Operation – No Report
- c. Recreation Committee – No Report
- d. Personnel & Policy – Minutes from May 30 meeting and Concussion Protocol (pg. 35-37)
- e. Government – No Report
- f. Planning Committee – No Report
- g. Trails Committee – Trails Master Plan progress report (verbal)
- h. Ad Hoc – No Report

12. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – May 2024 (pg. 38-44)

13. UNFINISHED BUSINESS

- a. Community Center Roofing Project – verbal
- b. Update on playground parts for large playground at OCP – verbal
- c. Update on parking lot resealing and restriping projects – verbal
- d. HVAC information – verbal

14. NEW BUSINESS

- a. Approval of Resolution 24-06-727, Resolution of the Orangevale Recreation & Park District Amending the District Salary Schedule (pg. 45-47)
- b. Approval of the Orangevale Recreation & Park District SCERS Non-Eligible Employee Classification Temporary/Seasonal Part-Time Salary Scale (pg.48-49)
- c. Approval of the Updated Illness and Injury Prevention Policy Manual (pg. 50-68)
- d. Approval of a Memorandum of Understanding (MOU) between the City of Citrus Heights, Sunrise Recreation & Park District, and Orangevale Recreation & Park District (pg. 69-76)
- e. Approve RFPs for Driveway & Pathway Projects Connecting the South Section of Community Center Park with the North Section of the Park (pg. 77)
- f. Discussion of Review of Final 9 First Quarter of 2024 Revenue and Sales Reporting; Approve Proposed Financial Review Schedule (pg. 78)
- g. Approval of the Purchase of Two Drinking Fountains (pg. 79-80)
- h. Approval of Resolution 24-06-728, Resolution of the Board of Directors of the Orangevale Recreation & Park District making Determinations and Calling an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on November 5, 2024 (pg. 81-95)
- i. Update on the Board of Directors election timeline (verbal)
- j. Update on projects (verbal)

15. **DIRECTOR'S AND STAFF'S COMMENTS**

16. **ITEMS FOR NEXT AGENDA**

17. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors May 16, 2024

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on May 16, 2024 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal
Directors absent: None
Staff present: Becky Herz, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Meraz, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
 - a) **Approval of Minutes of the Special Meeting on April 16, 2024 (pg 1-3):** On a motion by Director Montes seconded by Director Brunberg, the April 16, 2024 the Special Meeting minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays or Abstentions.

 - b) **Approval of Minutes of the Regular Meeting April 18, 2024 (pg 4-10):** On a motion by Director Montes seconded by Director Stickney, the April 18, 2024 the Regular Meeting minutes were approved by a vote of 3-0-2 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Directors Montes and Brunberg abstained.
MOTION #2

MOTION #3

7. **CORRESPONDENCE**
 - a) **Orangevale View April 12, and April 26, 2024 (pg. 11-12):** Articles published in the Orangevale View to promote the OVparks Open House and the OVparks Spring Craft Fair.

- b) California Parks and Recreation Association Magazine Vol 80, Issue 2 (pg. 13-15): Admin Herz co-wrote an article with a colleague from Dallas, Texas for the California Parks and Recreation Association Magazine about promoting equity by implementation of more inclusive aquatic attire policies The second page of the article features the recently updated version of the OVParks swim attire policy.

8. CONSENT CALENDAR

MOTION #4

- a) On a motion by Director Montes, seconded by Director Brunberg, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for April 2024 (pg 16-17)
- b) Budget Status Report for April 2024 (pg 18-20)
- c) Revenue Report for April 2024 (pg 21)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for April 2024 (pg 22-23)
- b) Budget Status Report for April 2024 (pg 24-25)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for April 2024 (pg 26)
- b) Budget Status Report for April 2024 (pg 27)

9. NON-CONSENT MATTERS GENERAL FUND

MOTION #5

- a) Ratification of Claims for March 2024 (pg. 28)
On a motion by Director Stickney, seconded by Director Brunberg, the Non-Consent Ratification of Claims for March 2024 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Director Montes abstained.

MOTION #6

- b) Ratification of Claims for April 2024 (pg.29)
On a motion by Director Stickney, seconded by Director Brunberg, the Non-Consent Ratification of Claims for April 2024 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Director Montes abstained.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: Minutes from May 9 meeting (pg. 30-31): Admin Herz verbalized the Agenda incorrectly stated the meeting occurred in March. The minutes have the correct May date of the meeting recorded. Employee Salaries were discussed. An additional Recreation Coordinator will be added along with the repositioning the Recreation Supervisor to Recreation Supervisor II. Some contracted classes will be adjusted to in-house payroll classes. The initial proposal of a 3% COLA has been increased to a 3.5% COLA at the Finance

Committee's recommendation to more closely align with the COLA in the western states is incorporated into the 24/25 budget presented. All budget categories were reviewed and discussed to determine the budget presented in this agenda.

- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: Next meeting scheduled for May 30 at 3:30pm. Directors Montes and Meraz are on this committee and will attend.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – April 2024 (pg 32-37):
 - Admin Herz and Supervisor Bain met with John Isom, of Isom Advisors, to determine the strategy of community outreach regarding the proposed bond measure.
 - Admin Herz and Park Supt. Oropeza surveyed the parking lot sites to prepare for the upcoming parking lot paving projects.
 - Recreation Specialist Jade Von Aesch and Office Assistant Toni Ward met with Admin Herz to form a Trails Master Plan Update Committee. A first updated draft has been created and provided to the Trails Committee to be discussed at the next committee meeting.
 - Admin Herz met with Peter Larimer from MTW regarding the RFP process for the driveway project. He changed the mapping of the trails and we are in the early stages of the RFP process.
 - Admin Herz went on a tour with the Orangevale History Project to the Indian Stone Corral in Orangevale. The Orangevale History Project will continue communication with Sacramento County to facilitate future tours.
 - Admin Herz attended her first OVparks Open House which she felt was quite successful.
 - Heat related illnesses and blood-borne pathogens were discussed at the quarterly Safety Meeting.
 - Admin Herz and Supt. Oropeza met with Miracle Play Systems to discuss the potential playground replacement.
 - The Creek Week Clean-Up event on Saturday April 6th was successful with approximately 75 volunteers participating.

Admin Herz provided the Parks report for Supt. Oropeza:

- Parks Maintenance completed installation of the fence privacy cloths and the shade covers at the OVparks Community Pool.
- Creek Week preparations were completed.
- A medium sized tree at Almond Park required removal.
- Stump removal as well as necessary areas of cleanup at Youth Center Park were completed.
- Preparations were made for the Big Day of Service Projects.

Admin Herz advised that she requested the Fulton-El Camino Police provide additional patrols at Almond Park due to an increase in dogs off lease complaints.

Admin Svcs Supervisor Woodford advised that the OVparks Open House had additional registration staff on hand this year, decreasing the wait time in the registration line.

Recreation Supervisor Jason Bain advised that May is doing very well. The OVparks Open House provided program booths to provide information and answer questions prior to getting in line for registration which improved the registration process. The new pool robot vacuum is being utilized and has been a significant timesaver for staff.

12. UNFINISHED BUSINESS

- a) Community Center Roofing Project – Progress Report (pg. 38-43):
Admin Herz advised that the project basically complete with a walkthrough scheduled for next week. Approximately \$5,000 of dry rot repair was added to the expected known costs for the roof replacement. The remaining flat portion of the roof will eventually need to be redone within approximately 2-3 years. The interior tiles stained by the previous leaks will be replaced by Staff. Admin Herz to provide an update at the June BOD meeting.
- b) Update on playground parts for large playground at Orangevale Community Park:
The four platforms ordered have been delivered. The climber is in transit. Once received, installation will be completed within 1-2 weeks. The cost for this project is included in the current fiscal year budget.
- c) Update on parking lot resealing and restriping projects:
Admin Herz advised that a quote was obtained for the revamp of the Pecan Park parking lot to remove the isthmuses which was too costly. The four parking lot sealing projects will be completed as previously approved. The Pecan Park and Almond Park parking lots have already been completed. The Youth Center and Shady Oaks parking lot sealing will be completed at the end of May.

- d) HVAC information: Admin Herz, Supt. Oropeza, and Supervisor Bain met with the company that replaced the unit at Building 1. The existing HVAC systems are TRANE brand which would be the preference to achieve symmetry of replacement systems. Based on conversations with several companies, the budget allocation provided would allow for at least two of the three replacement units at the Community Center building and one installation of a new unit in Building 2. Remaining funds, if any, from the small playground replacement at Orangevale Community Park, can be utilized for thermostats for the new HVAC units. These would cost approximately \$8,000. Admin Herz to provide an update at the June Board of Directors meeting.

13. NEW BUSINESS

- a) Review Options Playground Retrofit vs Replacement for the Small Playground at Community Park (pg. 44-49): The Board reviewed the options and instructed Admin Herz to pursue the retrofit option for the small playground at Orangevale Community Park.
- b) Approval of Resolution 24-05-720 Resolution of Intention to Levy Assessments for Fiscal Year 2024/25, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 50-105)

MOTION #8

On a motion by Director Brunberg, seconded by Director Montes, the Resolution 24-05-720 Resolution of Intention to Levy Assessments for Fiscal Year 2024/25, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- c) Approval of Resolution 24-05-721 Resolution of Intention to Levy Assessments for Fiscal Year 2024/25, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg. 106-128)

MOTION #9

On a motion by Director Brunberg, seconded by Director Montes, the Resolution 24-05-721 Resolution of Intention to Levy Assessments for Fiscal Year 2024/25, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- d) Approval of Resolution 24-05-722, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for the General Fund for Fiscal Year 2024/25 (pg. 129-150)
Admin Herz reviewed the highlights of the budget. In response to questions, she explained the two categories for employee recognition (20203800, 20203802) are subcategories of the line above it and have been consolidated into it. Contingency funds allocated would require Board approval for any emergency needs. This would likely not be spent but would be available if necessary.

MOTION #10

On a motion by Director Brunberg, seconded by Director Montes, the Resolution 24-05-722, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for the General Fund for Fiscal Year 2024/25, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- e) Approval of Resolution 24-05-723, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District (OLLAD) Preliminary Budget for Fiscal Year 2024/25 (pg. 151-158) Director Stickney advised concern that land approval maintenance for Streng Park and Sundance Park areas will likely cost more than allocated. Admin Herz will revisit this area of the budget prior to the final budget.

MOTION #11

On a motion by Director Brunberg, seconded by Director Montes, the Resolution 24-05-723, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District (OLLAD) Preliminary Budget for Fiscal Year 2024/25, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- f) Approval of Resolution 24-05-724, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District (KG) Preliminary Budget for Fiscal Year 2024/25 (pg. 159-164)
Director Stickney requested allocation additional monies to insure adequate funds are available for landscape sculptures, landscaping, and maintenance improvements. Admin Herz has allocated fixed asset funds for landscape sculpture. She will increase funds in Services and Supplies and decrease the fund balance to insure more landscaping funds are available. Admin Herz to present this change in the final budget.

MOTION #12

On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 24-05-724, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District (KG) Preliminary Budget for Fiscal Year 2024/25, with recommendations for the final budget, was approved by a vote of

5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- g) Approval of the First Amendment to the Orangevale Recreation and Park District Beneficiary Agreement for American Rescue Plan Act of 2021 (pg. 165-168): Admin Herz advised of a current contract with the County of Sacramento to collect OVparks' American Rescue Plan Relief Funds (ARPRF). Approval of the First Amendment would authorize Admin Herz to sign the contract to allow Sacramento County to process the payment to OVparks an additional \$167,000.

MOTION #7

On a motion by Director Brunberg, seconded by Director Stickney, the First Amendment to the Orangevale Recreation and Park District Beneficiary Agreement for American Rescue Plan Act of 2021, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- h) Update on projects (verbal)
Burketts will correct imperfections in the pool plaster prior to May 30th. Pool lights will be assessed and installed during the same timeframe.

Admin Herz will research obtaining a new water fountain at Youth Center Park. If the cost exceeds \$5,000, she will bring back to the Board for approval.

14. DIRECTOR AND STAFF COMMENTS

Admin Herz provided an update on outreach to and feedback from the community regarding the proposed G.O. Bond. She has been meeting with community, sports, facility use, political and social groups in the area. Admin Herz was interviewed by Orangevale Live regarding the bond information which was posted on Facebook recently. She spoke at the Orangevale Community Council and the Orangevale History Museum, to discuss the bond and request feedback of amount to request on bond. Brad Squires gave a shout out regarding the OVparks bond measure at the rally for the Big Day of Service and encouraged the community to reach out to OVparks to provide feedback and support. Some area sports groups have expressed interest in posting the bond measure information details on their website. Admin Herz also spoke at the recent Sue Frost Community Meeting to share information and answer questions.

Supervisor Bain advised that the TigerSharks Swim Team has begun practice. The CRHS Avid class will be utilizing the OVparks pool for an end of year party which is organized between Chris Horner of CRHS and Supervisor Bain. Hiring of summer aquatics staff is currently in process. Aquatics Specialist Kim Vickers has been doing a great job preparing for the upcoming season. Kidz Korner

preschool will be offering additional schedule options for Fall of 2024.

Supervisor Woodford shared appreciation to the Board of Directors for allowing AARP to conduct free tax preparation to seniors in the community at OVparks Community Center. At least five hundred seniors benefited from this free program. The Board directed Admin Herz to invite them to a BOD meeting to extend appreciation to them for the service they provide to the senior community.

Finance/HR Supt. Von Aesch advised that new hire paperwork is beginning to be turned in. All employees will attend a mandatory Districtwide Harassment Training with the HR attorney.

Director Meraz mentioned the Arcade-Cripple Creek Trail grand opening was great success. He thanked the OVparks staff for their participation working the booth at Streng Park. They distributed bottled water and asked passersby for input on potential Streng Park improvements during the trail opening event.

Director Stickney mentioned all District parks looked good although the one at the Youth Center could use a little improvement.

Director Montes expressed sincere appreciation to the Parks Maintenance team for their participation in the Big Day of Service event. She is looking forward to the upcoming Summer Palooza event in June.

Director Presinal shared excitement for approaching summer season.

15. ITEMS FOR NEXT AGENDA

- a) Public Hearings for Assessment Districts
- b) Salary Schedule
- c) Arcade-Cripple Creek Trail MOU
- d) Illness and Injury Prevention Policy Manual Updates
- e) HVAC update

16. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:00 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

Orangevale View - May 10 and May 24

NEW PROGRAMS AT OVPARKS THIS SUMMER!

<p>New! Teen Safe & Campus Safety (with C.O.B.R.A Self Defense Sacramento) Ages: 11-19 ~ Sa 5/18</p>	<p>New! Water Polo Ages: 7-10 M/W ~ 6/10-6/26</p>
<p>New! Ladies Night Out (with C.O.B.R.A Self Defense Sacramento) Ages: 18+ ~ F 5/17 </p>	<p>New! Social Security Medicare-Medi-Cal Workshop Ages: 64+ ~ Tu 5/21</p>
<p> Summer Theatre Workshop (with Valkyrie theatre company) Madagascar Jr. Camp Ages: 8-18 ~ 6/10-6/28</p>	<p> Kids Cooking Series: Asian Flairs Ages 6+ ~ F 5/17</p>

SCAN THE QR FOR MORE INFORMATION ABOUT OVPARKS PROGRAMS

REC'ING CREW SUMMER DAY CAMP

AGES: 5-12 ~ MONDAY-FRIDAY
-TU/TH SWIM DAYS AT THE OCC POOL
-WEEKLY EVENTS & FIELD TRIPS

Swim Lesson registration is now open!
Classes are filling fast, get signed up today.

OVPARKS SUMMER FUN

<p>Track & Field Camp Ages: 6-12 M-F 6/17-6/21 9:00am-12:00pm</p>	<p>NAofA Lacrosse Camp Ages: 7-13 M-F 7/22-7/26 9:00am-12:00pm</p>	<p>Artist Studio Ages: 35+ Th 6/6-8/22 11:30am-3:00pm</p>
<p>Tennis Camp Ages: 5-8 M-F 6/10-6/14 9:00am-12:00pm</p>	<p>The pool will reopen on June 8th for public swim. Can't wait to see everyone there this summer!</p>	
<p>NAofA Softball/ Baseball Camp Ages: 7-13 M-F 6/10-6/14 9:00am-12:00pm</p>	<div style="border: 2px dashed blue; padding: 10px; text-align: center;"> <p style="font-weight: bold; color: blue;">FUN POOL EVENTS COMING UP</p> <p>Rubber Duck Race~ June 19th 1:30-4:00pm</p> <p>Christmas in July~ July 24th 1:30-4:00pm</p> <p>Hot Dog Hoe Down~ August 2nd 7:30-9:00pm</p> </div>	
<p>Youth Aikido Ages: 7-13 Tu/Th/Sa 6/1-8/31 Tu/Th 6:00-7:00pm & Sa 9:00-10:00am</p>	<div style="display: flex; justify-content: center; align-items: center;"> <div style="background-color: #90c060; padding: 5px; border-radius: 10px; text-align: center; font-size: 8px; font-weight: bold; color: white;"> SCAN THE QR FOR MORE INFORMATION ABOUT OVPARKS PROGRAMS & EVENTS </div> </div>	

Orangevale View, Public Notice – June 7, 2024

PUBLIC NOTICE

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2024-25, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (OLLAD)

WHEREAS, the Board of Directors (the "Board") of the Orangevale Recreation and Park District, County of Sacramento, State of California, has previously ordered through Resolution 92-06-51 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

WHEREAS, the Board, through Resolution 92-06-51, has ordered that the park and recreation improvements specified in the Engineer's Report dated March 26, 1992, be constructed, and has estimated that the cost of such proposed park and recreation improvements is greater than can be raised from a single annual assessment, and has ordered that the estimated costs of these improvements be raised by an assessment levied and collected in annual installments over a period of 20 years, commencing in fiscal year 1992-93 and ending in fiscal year 2012-13 and then continued from year to year as necessary to fund other capital, maintenance and other needs;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Orangevale Recreation and Park District, County of Sacramento, State of California, that:

1. On July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972.

2. On February 15, 2024 this Board adopted Resolution No. 24-02-716, A Resolution Directing Preparation of the 2024-25 Annual Report for the Orangevale Recreation and Park District Maintenance Assessment District. Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XIII D of the California Constitution and Section 22505, et seq., of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2024-25. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing

of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District.

4. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Orangevale Recreation and Park District, and reference is hereby made to such map for further particulars.

5. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.

6. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2024-25 within said district at an assessment rate of \$3.50 per month or \$42.00 per year per single family residential parcel, apartment unit and/or condominium; a lower rate of \$3.08 per month or \$30.96 per year per each mobile home unit or per one-quarter acre parcel devoted to commercial use; and a rate of \$1.40 per month or \$16.80 per year per one-quarter acre for parcels devoted to industrial or mini storage use, all as set forth in the benefit chart included in the Engineer's Report.

7. Notice is hereby given that on June 20, 2024, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95602, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments.

8. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95602.

9. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Orangevale Recreation and Park District.

PASSED AND ADOPTED this 10th day of May 2024

Signed: CLERK OF THE BOARD

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2024-25, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE KENNETH GROVE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

WHEREAS, the Board of Directors (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, has previously ordered through Resolution 94-05-80A the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, that:

1. On February 15, 2024, this Board adopted Resolution No. 23-02-717, A Resolution Directing Preparation of the 2023-24 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Assessment District"). Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XIII D of the California Constitution and Section 22505, et seq., of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

2. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2024-25. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security pa-

trials to protect the improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Kenneth Grove Landscaping and Lighting Assessment District.

3. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Kenneth Grove Landscaping and Lighting Assessment District, and reference is hereby made to such map for further particulars.

4. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.

5. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2024-25 within said district at an assessment rate of \$12.57 per month or \$150.78 per year per single family residential parcel, apartment unit and/or condominium as set forth in the benefit chart included in the Engineer's Report.

6. Notice is hereby given that on June 20, 2024, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95602, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments.

7. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95602.

8. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Kenneth Grove Landscaping and Lighting Assessment District.

PASSED AND ADOPTED this 16th day of May 2024

Signed: CLERK OF THE BOARD

ORANGEVALE VIEW JUNE 7, 2024

21

R. Highway Family Relations Courtroom, 3341 Power Inn Road, Sacramento, CA 95826.
IF YOU OBJECT to the granting of the petition, you should appear at the hearing and state your objections or file written objections with the court before the hearing. Your appearance may be in person or by your attorney.
IF YOU ARE A CREDITOR or a contingent creditor of the decedent, you must file your claim with the court and mail a copy

unless they have waived notice or have consented to the proposed action.) The independent administration authority will be granted unless an interested person files an objection to the petition and shows good cause why the court should not grant the authority.
 A hearing on the petition will be held in this court as follows: June 27, 2024, 9:00 a.m. in Dept. 129, Superior Court of California, County of Sacramento, William

book and have a copy served on the plaintiff. A letter or phone call will not protect you. Your written response must be in proper legal form if you want the court to hear your case. There may be a court form that you can use for your response. You can find these court forms and more information at the California Courts Online Self-Help Center (www.courtinfo.ca.gov/selfhelp), your county law library, or the courthouse nearest you. If you cannot pay the filing

PUBLIC HEARING

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2024-25, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (OLLAD)

WHEREAS, the Board of Directors (the "Board") of the Orangevale Recreation and Park District, County of Sacramento, State of California, has previously ordered through Resolution 92-06-51 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

WHEREAS, the Board, through Resolution 92-06-51, has ordered that the park and recreation improvements specified in the Engineer's Report dated March 26, 1992, be constructed, and has estimated that the cost of such proposed park and recreation improvements is greater than can be raised from a single annual assessment, and has ordered that the estimated costs of those improvements be raised by an assessment levied and collected in annual installments over a period of 20 years, commencing in fiscal year 1992-93 and ending in fiscal year 2012-13 and then continued from year to year as necessary to fund other capital, maintenance and other needs;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Orangevale Recreation and Park District, County of Sacramento, State of California, that:

1. On July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972.
2. On February 15, 2024 this Board adopted Resolution No. 24-02-718, A Resolution Directing Preparation of the 2024-25 Annual Report for the Orangevale Recreation and Park District Maintenance Assessment District. Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XXIII of the California Constitution and Section 22565, et seq., of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
3. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2024-25. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District.
4. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Orangevale Recreation and Park District, and reference is hereby made to such map for further particulars.
5. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.
6. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2024-25 within said district at an assessment rate of \$3.50 per month or \$42.00 per year per single family residential parcel, apartment unit and/or condominium; a lower rate of \$3.08 per month or \$36.96 per year per each mobile home unit or per one-quarter acre parcel devoted to commercial use; and a rate of \$1.40 per month or \$16.80 per year per one-quarter acre for parcels devoted to industrial or mini storage use, all as set forth in the benefit chart included in the Engineer's Report.
7. Notice is hereby given that on June 20, 2024, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments.
8. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662.
9. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Orangevale Recreation and Park District.
PASSED AND ADOPTED this 16th day of May 2024
 Signed: CLERK OF THE BOARD

Citrus Heights Messenger 5-31-2024

PUBLIC HEARING

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2024-25, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE KENNETH GROVE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

WHEREAS, the Board of Directors (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, has previously ordered through Resolution 94-05-96A the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, that:

1. On February 15, 2024, this Board adopted Resolution No. 23-02-717, A Resolution Directing Preparation of the 2023-24 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Assessment District"). Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XIII of the California Constitution and Section 22565, et seq., of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2024-25. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Kenneth Grove Landscaping and Lighting Assessment District.
3. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Kenneth Grove Landscaping and Lighting Assessment District, and reference is hereby made to such map for further particulars.
4. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.
5. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2024-25 within said district at an assessment rate of \$12.57 per month or \$150.78 per year per single family residential parcel, apartment unit and/or condominium as set forth in the benefit chart included in the Engineer's Report.
6. Notice is hereby given that on June 20, 2024, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments.
7. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662.
8. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Kenneth Grove Landscaping and Lighting Assessment District.
PASSED AND ADOPTED this 16th day of May 2024
 Signed: CLERK OF THE BOARD

Citrus Heights Messenger 5-31-2024



JEDI ACADEMY SCHEDULE 2024



THURSDAY, MAY 2

9:00 A.M. | CHECK-IN

LIGHT REFRESHMENTS

10:00 A.M. | WELCOME

OPENING REMARKS

10:20 A.M. | LEVEL SETTING

MEDITATION LED BY
SAMARA REYNOLDS

10:45 A.M. | EDUCATION

EQUITY SYSTEM CHANGE MANAGEMENT
W/ DARLENE FLYNN (0.15 CEUs)

12:30 P.M. | INTERACTIVE LUNCH

TOGETHER WE DINE
LED BY PROJECT UNITY

2:00 P.M. | EDUCATION

BELONGING 2.0 W/TIARRA WARNER
(0.1 CEUs)

3:15 P.M. | EDUCATION

SO YOU'VE IDENTIFIED YOUR
PRIVILEGE, NOW WHAT?
W/ FRANKIE NELSON, PENELOPE CROUSE
& ASHIKA LAL (0.125 CEUs)

4:30 P.M. | WRAP UP

FRIDAY, MAY 3

8:30 A.M. | CHECK-IN

LIGHT BREAKFAST

9:00 A.M. | WELCOME

OPENING REMARKS

9:15 A.M. | EDUCATION

EQUITY IN BUDGETING: A JOURNEY
W/ LEAH MARTINEZ (0.125 CEUs)

10:30 A.M. | EDUCATION

PARK ACCESS & EQUITY
W/ TARA GEE & DOUG GROVE
(0.125 CEUs)

12:00 P.M. | EDUCATION

GOLDEN STATE WARRIORS
W/JENN VAZQUEZ

1:00 P.M. | CASUAL LUNCH

2:00 P.M. | EDUCATION

JEDI POLICY BUILDER WORKSHOP
W/ BECKY HERZ (0.15 CEUs)

4:00 P.M. | CLOSING REMARKS

District 2 - Member Highlight



Barry Ross

Retired District Administrator

Orangevale Recreation & Park District

Q. What made you choose to enter the field of Parks & Recreation?

I had parents who valued the outdoors. Growing up in New Hampshire, our family went camping often each summer and skiing often in the winter. I was enrolled in youth sports with the local Parks & Recreation Department. I was drawn to the activities, facilities, and the people involved in providing them. At the time I was applying to colleges, I met with a friend of my brother who was a Parks & Recreation major at the University of New Hampshire. He raved about the program and I was sold. I was fortunate to find my first full time job in the field within five months of graduating, and to have a 38-year career in the field of my choice..

Q. What was the biggest challenge you faced and overcame during your Parks & Recreation career?

The great recession of 2008 and the COVID pandemic of 2020 were obviously big challenges for us all. My biggest challenge happened much earlier in my career and helped prepare me for those later challenges. It was the three-headed monster of the early 90's when we faced a recession, the ERAF (Educational Revenue Augmentation Fund) shift that moved funds from local government to the State, and the ripple effects of the Los Angeles race riots that shifted a substantial amount of funds from parks & recreation departments and districts into police and sheriff departments. I was in my second year as Recreation Supervisor for the City of San Mateo and I knew my job was in jeopardy. Credit goes to Sheila Canzian (Director of Parks & Recreation) and Paul Council (Deputy Director) for keeping the staff together and focused on being more entrepreneurial-minded. One of my program responsibilities was adult sports, and we re-engineered the registration process by making it much easier for team managers. We also adjusted the schedules to allow for more sports seasons. The result was about 50% more annual revenue without raising fees, and a much higher level of satisfaction from managers and players. Game officials also welcomed the extra work. These challenges of the early 90's served as the impetus for the CPRS VIP (vision insight planning) action plan that helped us advocate for parks & recreation as an essential service to a healthy community. Jane Adams was the CPRS Executive Director at the time, and she and the CPRS Boards from the mid-90's through the early 2000's were the champions who stabilized our footing in government and helped us grow to where we are today.

Q. What do you consider your biggest accomplishment in the field?

With all of our jobs in Parks & Recreation, we can see evidence that we are making positive contributions to the lives of others. Whether you're creating programs, building or maintaining parks and facilities, or taking registrations and handling finances, you know you are making a difference. Most of us began as coaches, instructors, Rec Leaders, Rec Specialists, or Rec Coordinators and had the experience of working directly with program participants. That is where we see the most immediate impact. I felt that greatest rush of "making a difference" as a Therapeutic Recreation Specialist at a 28-day residential drug and alcohol rehabilitation hospital where I served as a member of a treatment team working with teens with substance addictions. I began working with them when they were cleared from the difficult withdrawal phase of their treatment, and I had the responsibility of getting them on an exercise program and helping them discover healthy and productive ways to spend their leisure time. Seeing the transformation of the health and self-confidence in so many of these young patients was highly rewarding.

District 2 - Member Highlight



Q. What was your favorite aspect of working in the field of Parks and Recreation?

Parks & Recreation is a very honorable field. Face it, we didn't get into this field with aspirations of being among the top one-percenters. Our big reward is that we get to work and network with so many others who are in it for honorable reasons. I am forever grateful to have worked on outstanding teams with the following agencies: City of Berlin New Hampshire Recreation & Parks Department, State Parks of New Hampshire, Waterville Valley Resort, Seaborne Hospital, Embarcadero YMCA, Highlands Recreation District, City of San Mateo Recreation & Park Department, Mission Oaks Recreation & Park District, Sunrise Recreation & Park District, and Orangevale Recreation & Park District.

Q. What advice do you have for young professionals who are maybe just getting started or not sure of their professional goals just yet?

When you walk to your car at the end of each workday, enjoy that rewarding feeling of knowing that you and your team are contributing to the betterment of the community that you serve. Somebody took a chance on hiring you, so prove them right.

Barry Ross retired from his role as District Administrator of Orangevale Recreation & Parks District this spring. His 38-year career in Parks and Recreation included work in therapeutic recreation, state parks, corporate recreation, and special districts. To many of us, Barry has been a coworker, a colleague, and a friend. As we congratulate him on his retirement, we are grateful that he was able to share some parting thoughts with District 2. We wish him all the best with his retirement!

Do you have a suggestion for a member highlight or someone we should consider featuring? Email your suggestions to the Director of Public Relations, Frankie Nelson, at fnelson@folsom.ca.us

POINTS OF INTEREST ALONG THE TRAIL

Keep an eye out for these local landmarks as you explore the trail!

Arcade Creek Bridge

- Installed in 2013
- Weights 34,007 pounds
- 41.8 feet long—that's the length of a full-sized school bus!

Oak Tree at Northwoods Park

- Large Valley Oak (*Quercus lobata*)
- Approximate age is 250 years—the year of the Boston Tea Party, 1773!
- Trunk circumference of 12.75 feet

Cripple Creek Bridge

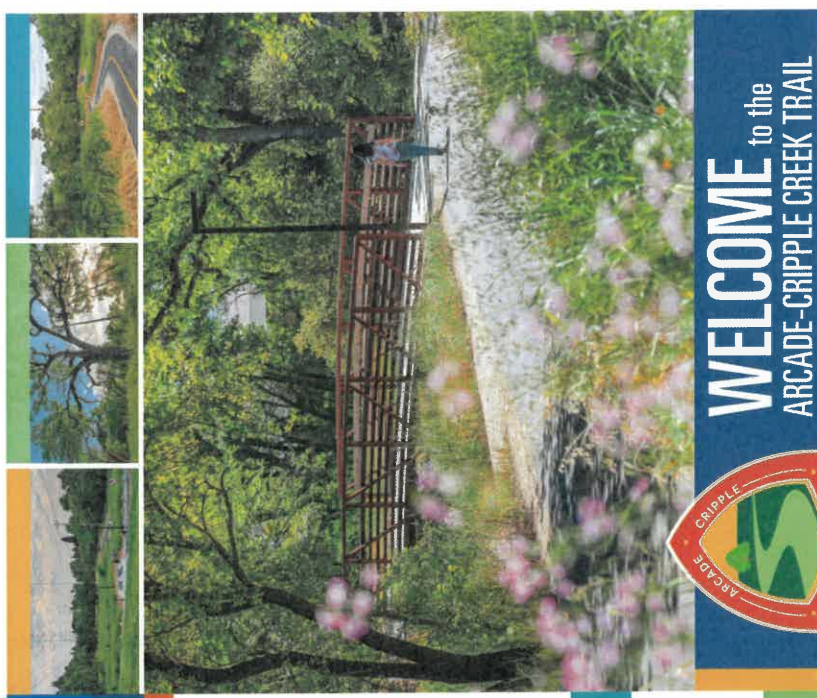
- Over 27 tons of steel make up the structure of this bridge
- 128 feet long
- 180 bolts to install this bridge
- Weights 135,812 pounds—or the same weight as 9 elephants!

Oak Tree at Sundance Nature Area

- Large Valley Oak (*Quercus lobata*)
- Approximate age is 285 years when the Niseman Tribe lived here!
- Trunk circumference of 14.75 feet—that's the average height of a female giraffe!

SMUD Pollinator Garden

- Features local native plants loved by bees and butterflies
- Plants were selected for blooms that occur throughout the year
- Uses "upcycled" resources! The benches are from salvaged railroad logs and the thick mulch is from powerline tree trimmings



WELCOME to the

ARCADIE-CRIPPLE CREEK TRAIL

KEEP THE ARCADIE-CRIPPLE CREEK TRAIL BEAUTIFUL IN 3 EASY STEPS!

REPORT

MAINTAIN

CHIP-IN

REPORT

- Report litter, graffiti and maintenance issues by submitting a Service Request Via SeeClickFix at CitrusHeights.net/ServiceRequests or by calling (916) 727-4770. *Please note your nearest post mile or trail light number.*
- Call 9-1-1 for emergencies or (916) 727-3500 for non-emergencies.

MAINTAIN

- Keep a clean environment by picking up after yourself and your pets. Trash receptacles and dog waste stations are located throughout the trail.

CHIP-IN

- Visit our Volunteer Hub to sign up for local beautification needs on the trail and in our City at CitrusHeightsVolunteers.net.

SHOW US YOUR ACCT FUN!

Tag us in your photos on social media for the chance to be shared on our channels!



ACCT TRAIL PARTNERS

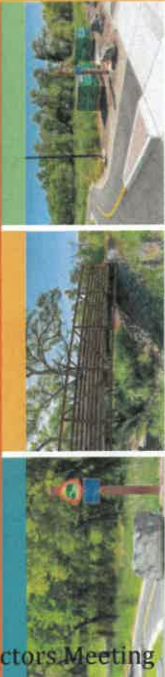
This project is a partnership between the City of Citrus Heights, Sunrise Recreation and Park District, Orangevale Recreation & Park District, San Juan Unified School District, Sacramento County, and Sacramento Municipal Utility District (SMUD).





ABOUT ACCT

The Arcade-Cripple Creek Trail, often referred to as ACCT for short, is a 3.45 mile long multi-use trail starting at Arcade Creek Park Preserve and ending at Wachtel Way. The trail connects several neighborhoods to eight parks, several schools and Sunrise MarketPlace.



EXPLORE THESE SPOTS ALONG THE ARCADE-CRIPPLE CREEK TRAIL!



Citrus Heights

Orangevale

Arcade-Cripple Creek Trail (ACCT)

Mitchell Village Trail

Parks & Open Spaces

Points of Interest

- 1 SUNRISE MARKETPLACE**
Corner of Greenback Ln. and Sunrise Blvd.
• Walk or bike to shopping, dining, and entertainment
- 2 ARCADE CREEK PARK PRESERVE**
6377 Bonham Cir., Citrus Heights
• Take the zipline
• Use calisthenic equipment
- 3 MITCHELL VILLAGE PARK**
7900 Picheur St., Citrus Heights
• Playgrounds and picnic areas
- 4 TEMPO PARK**
13125 Fair Oaks Blvd., Citrus Heights
• Play tennis and soccer
• Stroll along Arcade Creek

- 5 SUNDANCE NATURE AREA**
13120 Fair Oaks Blvd., Orangevale
• 14.18 acres of meandering wooded natural area
• Identify native plants and flowers
• Enjoy the Arcade Creek bridge and views of Arcade Creek
- 6 STRENG PARK**
8300 Strenig Ave., Citrus Heights
• Travel off-street between neighborhoods
- 7 NORTHWOODS PARK**
8238 Old Ranch Rd., Citrus Heights
• Play tennis and basketball
• Landmark oak tree on hilltop

- 8 C-BAR-C PARK**
8275 Oak Ave., Citrus Heights
• Dog park
• Play baseball
• Playground and picnic area
- 9 WOODSIDE K-8 SCHOOL**
8248 Villa Oak Dr., Citrus Heights
• Take the trail to school, avoid the busy streets and cars
- 10 WOODSIDE OAKS PARK**
Near Wachtel Way and Olivine Ave., Citrus Heights
• Wachtel Way trailhead
• Visit the creek

P Parking

♿ Restrooms

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2024

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907204767	20200500	US BANK NATIONAL ASSOCIAT	ADVERTISING	86.56
1907204767	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICAL/SUBSCRIPTIONS	130.99
1907204767	20202900	US BANK NATIONAL ASSOCIAT	BUSINESS/CONFERENCE EXPENSES	-300.00
1907204767	20203500	US BANK NATIONAL ASSOCIAT	EDUCATION/TRAINING SERVICES	790.00
1907204767	20203800	US BANK NATIONAL ASSOCIAT	EMPLOYEE RECOGNITION	102.83
1907205757	20203900	JULIANNA CHAVEZ	EMPLOYEE TRANSPORTATION	12.19
1907205759	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	93.13
1907210565	20203900	REBECCA HERZ	EMPLOYEE TRANSPORTATION	41.81
				147.13
1907205702	20207600	BURKETTS OFFICE SUPLLIES	OFFICE SUPPLIES	530.71
1907199064	20219700	T-MOBILE USA INC	TELEPHONE SERVICES	36.79
1907204767	20219700	US BANK NATIONAL ASSOCIAT	TELEPHONE SERVICES	515.78
1907210399	20219700	COMCAST	TELEPHONE SERVICES	536.14
1907214739	20219700	COMCAST	TELEPHONE SERVICES	525.99
				1,614.70
1907210533	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE S	273.16
111211857	20250700	SAC COUNTY PROP TAX ADMIN FEE	SB 2557 1ST INST ORANGEVALE PARI	189.88
111211964	20250700	SAC COUNTY PROP TAX ADMIN FEE	SB 2557 2ND INST ORANGEVALE PAR	783.23
111211887	20250700	SAC COUNTY PROP TAX ADMIN FEE	SB 2557 2ND INST ORANGEVALE PAR	8,873.89
				9,847.00
1907214759	20257100	B AND P SECURITY INC	SECURITY SERVICES	547.50
1907205694	20259100	STREAMLINE SOFTWARE INC	OTHER PROFESSIONAL SERVICES	200.00
1907204767	20259100	US BANK NATIONAL ASSOCIAT	OTHER PROFESSIONAL SERVICES	13.45
1907210530	20259100	URBAN FUTURES INC	OTHER PROFESSIONAL SERVICES	15,000.00
				15,213.45
1907210535	20259101	N3X MSP INC	IT SERVICES	1,314.00
1907204767	20281201	US BANK NATIONAL ASSOCIAT	PC HARDWARE	214.42
1907210535	20281202	N3X MSP INC	SOFTWARE	498.00
1907205731	20285100	GREATER SACRAMENTO INVEST	RECREATIONAL SERVICES	1,801.80
1907205734	20285100	JOHN WALTON	RECREATIONAL SERVICES	2,430.66
1907205741	20285100	HANDSTANDS INC	RECREATIONAL SERVICES	367.50
1907205735	20285100	JOHN WALTON	RECREATIONAL SERVICES	2,250.00
1907205745	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	123.25
1907205750	20285100	NATIONAL ACADEMY OF ATHLE	RECREATIONAL SERVICES	1,944.00
1907205721	20285100	ALISON LLOYD	RECREATIONAL SERVICES	572.00
1907205746	20285100	RICHARD KOWALESKI	RECREATIONAL SERVICES	144.00
1907205722	20285100	TERRY HOWARD	RECREATIONAL SERVICES	793.80
1907205755	20285100	CORDOVA RECREATION & PARK	RECREATIONAL SERVICES	646.00
1907205749	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	642.20
1907205714	20285100	SACRAMENTO RIVER CATS BAS	RECREATIONAL SERVICES	1,240.00
1907205705	20285100	METRO TRAVEL SERVICES	RECREATIONAL SERVICES	6,992.00
1907205747	20285100	HANDSTANDS INC	RECREATIONAL SERVICES	588.00
1907204767	20285100	US BANK NATIONAL ASSOCIAT	RECREATIONAL SERVICES	2,511.36
1907205726	20285100	CIVICPLUS LLC	RECREATIONAL SERVICES	9,790.61

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
MAY 2024**

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	1,012,000.00	110,635.20	917,380.63	94,619.37	9%
10112100	Salaries & Wages, Extra Help	405,000.00	30,963.34	326,987.55	78,012.45	19%
10112400	Salaries, Board members	12,000.00	800.00	8,300.00	3,700.00	31%
10121000	Retirement	324,000.00	34,690.61	287,214.46	36,785.54	11%
10122000	Social Security	107,500.00	10,790.70	94,995.34	12,504.66	12%
10123000	Group Insurance	265,500.00	26,298.70	244,099.54	21,400.46	8%
10124000	Worker's Comp. Ins	49,300.00		51,708.00	(2,408.00)	-5%
10125000	Unemployment Insurance	8,000.00	521.36	6,878.45	1,121.55	14%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	2,183,300.00	214,699.91	1,937,563.97	245,736.03	11%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	2,200.00	86.56	143.33	2,056.67	93%
20202100	Books/Periodicals/Subscrip	3,000.00	130.99	1,479.91	1,520.09	51%
20202900	Business/Conference Expense	3,500.00	(300.00)	1,285.36	2,214.64	63%
20203500	Education/Training Serv.	3,000.00	790.00	2,320.00	680.00	23%
20203600	Education /Training Supplies	500.00		178.26	321.74	64%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00	102.83	2,168.64	131.36	6%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,800.00	147.13	1,860.21	939.79	34%
20205100	Liability Insurance	136,100.00		116,213.67	19,886.33	15%
20205500	Rental Insurance	0.00		-	0.00	#DIV/0!
20206100	Membership Dues	14,600.00		14,164.05	435.95	3%
20207600	Office Supplies	6,200.00	530.71	5,616.90	583.10	9%
20207602	Signs	500.00		195.19	304.81	61%
20207603	Keys	300.00		-	300.00	100%
20208100	Postal Services	7,500.00		4,630.00	2,870.00	38%
20208102	Stamps	1,600.00		1,537.99	62.01	4%
20208500	Printing Services	26,000.00		17,307.83	8,692.17	33%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	500.00		-	500.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	1,500.00		-	1,500.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,500.00	1,614.70	17,004.64	(1,504.64)	-10%
20219800	Water	1,000.00		35.64	964.36	96%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	500.00		-	500.00	100%
20226200	Office Equip Maint Supplies	3,000.00	273.16	1,799.63	1,200.37	40%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		795.80	1,204.20	60%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	500.00		-	500.00	100%
20244300	Medical Services	400.00		29.84	370.16	93%
20250500	Accounting Services	7,000.00		6,281.60	718.40	10%
20250700	Assessment/Collection Service	19,500.00	9,847.00	19,314.24	185.76	1%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		378.00	14,622.00	97%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	4,000.00	547.50	2,384.50	1,615.50	40%
20259100	Other Professional Services	22,400.00	15,213.45	26,952.97	(4,552.97)	-20%
20259101	Computer Consultants	14,500.00	1,314.00	12,780.00	1,720.00	12%
20281201	PC Hardware	6,000.00	214.42	2,203.49	3,796.51	63%
20281202	PC Software	6,000.00	498.00	5,478.00	522.00	9%
20281203	PC Supplies	2,000.00		50.00	1,950.00	98%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	204,500.00	67,796.52	202,009.94	2,490.06	1%
20285200	Recreational Supplies	37,000.00	660.27	29,432.99	7,567.01	20%
20289800	Other Operating Exp - Supplies	2,000.00		3,638.89	(1,638.89)	-82%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,300.00		2,246.65	1,053.35	32%
20296200	GS Parking Charges	200.00	3.50	66.50	133.50	67%
	SUB-TOTAL	603,200.00	99,470.74	501,984.66	101,215.34	17%
3000	OTHER CHARGES					
30321000	Interest Expense	27,730.00		27,722.50	7.50	0%
30322000	Bond/Loan Redemption	44,200.00		43,711.10	488.90	1%
30345000	Taxes/Licenses/Assess Trans	1,600.00		18.77	1,581.23	99%
	SUB-TOTAL	73,530.00	-	71,452.37	2,077.63	3%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	1,152,000.00	141,464.67	704,119.86	447,880.14	39%
43430300	Vehicles/Equipment	30,000.00	6,307.69	29,307.69	692.31	2%
	SUB-TOTAL	1,182,000.00	147,772.36	733,427.55	448,572.45	38%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	2,500.00	256.00	1,472.00	1,028.00	41%
	SUB-TOTAL	2,500.00	256.00	1,472.00	1,028.00	41%
79790100	<i>Contingency Appropriations</i>	200,000.00		-	200,000.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	4,244,530.00	462,199.01	3,245,900.55	998,629.45	24%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2023/2024
MAY 2024**

Account Number	Revenue Account	2023/2024 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,692,800	763,085.55	1,678,918.74	13,881.26	99.18%
91910200	Prop. Taxes - Current Unsecured	55,800	102.09	60,023.38	-4,223.38	107.57%
91910300	Supplemental Taxes Current	44,000	14,499.57	34,479.44	9,520.56	78.36%
91910400	Prop. Taxes Sec. Delinquent	10,900		13,383.02	-2,483.02	122.78%
91910500	Prop. Taxes Supp. Delinq.	2,500		4,444.39	-1,944.39	177.78%
91910600	Unitary Current Secured	14,800	8,650.87	18,171.96	-3,371.96	122.78%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	140	53.84	53.84	86.16	38.46%
91913000	Prop. Tax Prior - Unsecured	900	149.94	535.05	364.95	59.45%
91914000	Penalty Costs - Prop. Tax	500	118.08	264.61	235.39	52.92%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,822,340	786,659.94	1,810,274.43	12,065.57	99.34%
94941000	Interest Income	14,500		31,017.00	-16,517.00	213.91%
94942900	Building Rental Other	130,000	8,691.89	122,799.86	7,200.14	94.46%
94943900	Cell Tower Leases	47,000	7,916.34	43,810.67	3,189.33	93.21%
94944800	Rec.Concessions Final 9	21,000	4,837.71	19,209.64	1,790.36	91.47%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	13,000	4,245.19	10,309.75	2,690.25	79.31%
95952900	In-Lieu Taxes	424,000		114,660.90	309,339.10	27.04%
95959504	Fiscal Relief for Independent Specia	-		0.00	0.00	
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		807.55	192.45	80.76%
96964600	Recreation Service Charges	585,000	150,213.55	525,622.61	59,377.39	89.85%
96969700	Security Services	1,000		17.41	982.59	1.74%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	2,300		3,550.00	-1,250.00	154.35%
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	270		0.00	270.00	0.00%
97979000	Revenue - Other	201,400		201,875.65	-475.65	100.24%
	SUB-TOTAL OTHER MISC. INCOM	1,440,470	175,904.68	1,073,681.04	366,788.96	74.54%
	TOTAL BUDGET AMOUNT	3,262,810	962,564.62	2,883,955.47	378,854.53	88.39%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2024

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907210525	20210300	NORTHERN CALIFORNIA INALL	AGRICULTURAL/HORTICULTURAL SERVICE	375.00
1907204767	20211200	US BANK NATIONAL ASSOCIAT	BUILDING MAINTENANCE SUPPLIES/MATE	20.91
1907211139	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES/MATE	252.28
				273.19
111163606	20214200	URBAN RESTORATION GROUP	LAND IMPROVEMENT MAINTENANCE SUPP	419.83
1907205652	20214200	NIMBUS LANDSCAPING MATERI	LAND IMPROVEMENT MAINTENANCE SUPP	50.03
1907205651	20214200	GORDON COOK	LAND IMPROVEMENT MAINTENANCE SUPP	141.08
1907211139	20214200	AMERICAN RIVER ACE HARDWA	LAND IMPROVEMENT MAINTENANCE SUPP	99.24
1907214755	20214200	NUTRIEN AG SOLUTIONS INC	LAND IMPROVEMENT MAINTENANCE SUPP	489.38
1907214757	20214200	GORDON COOK	LAND IMPROVEMENT MAINTENANCE SUPP	60.32
				1,259.88
111163606	20216200	FERGUSONS	PAINTING SUPPLIES	181.58
1907211139	20216800	AMERICAN RIVER ACE HARDWA	PLUMBING MAINTENANCE SUPPLIES	37.70
1907205665	20218200	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	695.78
1907211139	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	8.61
1907214754	20218200	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	428.01
				1,132.40
1907204904	20219100	OV HISTORY PROJECT	ELECTRICITY	5,611.42
1300867470	20219100	OV HISTORY PROJECT	ELECTRICITY	-300.00
				5,311.42
1907210402	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	6,720.57
1907204903	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLECTION/DISPOSAL SERVICE	2,331.81
1300867470	20219300	OV HISTORY PROJECT	REFUSE COLLECTION/DISPOSAL SERVICE	-154.80
				2,177.01
1907210495	20219500	AREA PORTABLE SERVICES IN	SEWAGE DISPOSAL SERVICES	171.58
1907210497	20219500	AREA PORTABLE SERVICES IN	SEWAGE DISPOSAL SERVICES	171.58
1907214744	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	819.46
1300867470	20219500	OV HISTORY PROJECT	SEWAGE DISPOSAL SERVICES	-224.42
				938.20
1907199065	20219800	ORANGEVALE WATER COMPANY	WATER	2,434.10
1907204767	20219800	US BANK NATIONAL ASSOCIAT	WATER	63.62
1907210485	20219800	ORANGEVALE WATER COMPANY	WATER	83.20
1907214741	20219800	ORANGEVALE WATER COMPANY	WATER	2,294.20
1300867470	20219800	OV HISTORY PROJECT	WATER	-36.91
				4,838.21
1907205638	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPPLIES	309.76
1907205629	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPPLIES	3.98
1907210523	20220600	GENERAL PARTS DISTRIBUTIO	AUTO MAINTENANCE SUPPLIES	27.61
				341.35
1907204767	20223600	US BANK NATIONAL ASSOCIAT	FUEL/LUBRICANTS	2,055.74
1907205660	20227500	GUY RENTS INC	RENT/LEASE EQUIPMENT	18.99
1907204767	20228100	US BANK NATIONAL ASSOCIAT	SHOP EQUIPMENT MAINTENANCE SERVIC	53.63
1907204767	20228100	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.25
				53.88

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
MAY 2024

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		340.00	2,660.00	89%
20206100	Membership Dues	500.00		-	500.00	100%
20207600	Office Supplies	500.00		22.58	477.42	95%
20207602	Signs	1,000.00		412.95	587.05	59%
20207603	Keys	800.00		506.24	293.76	37%
20210300	Agricultural/Horticultural Service	12,500.00	375.00	5,612.50	6,887.50	55%
20210400	Agricultural/Horticultural Supply	12,000.00		4,001.79	7,998.21	67%
20211200	Building Maint. Supplies	9,000.00	273.19	6,441.10	2,558.90	28%
20212200	Chemicals	56,000.00		34,738.99	21,261.01	38%
20213100	Electrical Maint. Service	4,000.00		1,793.00	2,207.00	55%
20213200	Electrical Maint. Supplies	1,500.00		946.02	553.98	37%
20214100	Land Improv. Maint. Service	47,000.00		1,000.00	46,000.00	98%
20214200	Land Improv. Maint. Supplies	34,000.00	1,259.88	22,758.84	11,241.16	33%
20215100	Mechanical System Maint. Ser	9,000.00		782.50	8,217.50	91%
20215200	Mechanical System Maint. Sup	3,000.00		1,184.72	1,815.28	61%
20216200	Painting Supplies	1,500.00	181.58	898.44	601.56	40%
20216700	Plumbing Maint. Service	1,000.00		300.00	700.00	70%
20216800	Plumbing Maint. Supplies	2,300.00	37.70	1,246.29	1,053.71	46%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	1,132.40	8,979.87	7,020.13	44%
20218500	Permit Charges	4,000.00		4,075.00	(75.00)	-2%
20219100	Electricity	73,000.00	5,311.42	61,031.26	11,968.74	16%
20219200	Natural Gas / LPG/ Fuel Oil	40,000.00	6,720.57	20,234.63	19,765.37	49%
20219300	Refuse Collection / Disposal Service	23,000.00	2,177.01	18,152.56	4,847.44	21%
20219500	Sewage Disposal Service	14,200.00	938.20	13,186.82	1,013.18	7%
20219700	Telephone System	1,000.00		-	1,000.00	100%
20219800	Water	66,000.00	4,838.21	54,825.15	11,174.85	17%
20219900	Telephone System Maintenance	1,500.00		666.00	834.00	56%
20220500	Auto Maintenance Service	4,000.00		2,138.83	1,861.17	47%
20220600	Auto Maintenance Supplies	5,300.00	341.35	3,338.09	1,961.91	37%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	2,500.00		1,478.29	1,021.71	41%
20223600	Fuel & Lubricants	24,000.00	2,055.74	18,166.77	5,833.23	24%
20227500	Rent/Lease Equipment	3,500.00	18.99	1,416.52	2,083.48	60%
20228100	Shop Equip. Maint. Service	1,500.00	53.88	1,246.20	253.80	17%
20228200	Shop Equip. Maint. Supplies	7,500.00	374.79	7,411.28	88.72	1%
20229100	Other Equip. Maint. Service	1,500.00		1,528.25	(28.25)	-2%
20229200	Other Equip. Maint. Supplies	2,500.00		1,131.94	1,368.06	55%
20231400	Clothing/Personal Supplies	3,500.00	78.32	2,027.44	1,472.56	42%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	18,000.00	2,525.32	16,531.76	1,468.24	8%
20250500	Accounting Services	3,400.00		3,452.80	(52.80)	-2%
20252500	Engineering Services	15,100.00	10,258.22	14,773.22	326.78	2%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	26,000.00	899.34	12,312.22	13,687.78	53%
20259100	Other Professional Services	38,000.00	376.00	11,138.68	26,861.32	71%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
20289800	Other Operating Expenses Sup.	17,500.00		1,825.96	15,674.04	90%
	SUB-TOTAL	623,600.00	40,227.11	364,055.50	259,544.50	42%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,100.84	199.16	15%
	SUB-TOTAL	1,300.00	-	1,100.84	199.16	15%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	474,000.00	20,025.00	371,248.89	102,751.11	22%
43430300	Equipment	95,000.00		-	95,000.00	100%
	SUB-TOTAL	569,000.00	20,025.00	371,248.89	197,751.11	0%
	GRAND TOTAL	1,193,900.00	60,252.11	736,405.23	457,494.77	38%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
MAY 2024

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	400.00		-	400.00	100%
20207600	Office Supplies	100.00		20.00	80.00	80%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supplies	80.00		-	80.00	100%
20219800	Water	750.00	103.20	625.73	124.27	17%
20223600	Fuel & Lubricants	1,200.00	114.76	970.47	229.53	19%
20250500	Accounting Services	650.00		665.60	(15.60)	-2%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	0%
20259100	Other Professional Services	400.00		-	400.00	100%
20289900	Other Operating Exp - Services	400.00		-	400.00	100%
20291500	COMPASS Costs	100.00		-	100.00	100%
20296200	GS Parking Charges	0.00		-	0.00	0%
	SUB-TOTAL	5,730.00	217.96	3,281.80	2,448.20	43%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,730.00	217.96	3,281.80	2,448.20	43%



RESOLUTION NO: 24-06-725

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT APPROVING THE ENGINEER'S REPORT, CONFIRMING THE DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY OF ASSESSMENT FOR THE FISCAL YEAR 2024-25 FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

RESOLVED, by the Governing Board (the "Board") of the Orangevale Recreation and Park District (the "District"), County of Sacramento, State of California, that

WHEREAS, on July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance, and servicing of improvements to the Orangevale Recreation and Park District, as described in the Engineer's Report; and

WHEREAS, by its Resolution No. 24-02-716, A Resolution Directing Preparation of the 2024-25 Annual Report for the Orangevale Recreation and Park District Landscaping and Lighting Assessment District (the "Assessment District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 20, 2024 at the hour of 6:30 p.m. in the Board Chambers of the Orangevale Recreation & Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

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NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
 - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
 - (c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;are finally approved and confirmed.
5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2024-25 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and

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determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Orangevale Recreation & Park District.
9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for bond expenses, maintenance, servicing, construction, or installation of the improvements.

PASSED AND ADOPTED this 20th day of June 2024 by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

CHAIR, BOARD OF DIRECTORS

CLERK OF THE BOARD

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RESOLUTION NO: 24-06-726

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION & PARK DISTRICT APPROVING
THE ENGINEER'S REPORT,
CONFIRMING THE DIAGRAM AND ASSESSMENT,
AND ORDERING THE LEVY OF ASSESSMENT
FOR THE FISCAL YEAR 2024-25 FOR THE
KENNETH GROVE LANDSCAPING AND LIGHTING
ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District (the "District"), County of Sacramento, State of California, that

WHEREAS, the formation of the Kenneth Grove Recreation and Park District Maintenance Assessment District (the "Assessment District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972 has previously been ordered through Resolution 94-05-86A; and

WHEREAS, the purpose of financing certain park and recreation improvements and refurbishments, as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District, as described in the Engineer's Report; and

WHEREAS, by its Resolution No. 24-02-717, A Resolution Directing Preparation of the 2024-25 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Park District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 20, 2024 at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

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NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
 - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
 - (c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;are finally approved and confirmed.
5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2024-25 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be

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especially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Kenneth Grove Landscaping and Lighting Assessment District.

9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction, or installation of the improvements.

PASSED AND ADOPTED this 20th day of June, 2024 by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

CHAIR, BOARD OF DIRECTORS

CLERK OF THE BOARD

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
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**ORANGEVALE RECREATION & PARK DISTRICT
PERSONNEL & POLICY COMMITTEE MEETING
THURSDAY, MAY 30, 2024
3:30 PM**

**MEETING LOCATION:
District Office – Meeting Room
6826 Hazel Avenue Orangevale, CA 95662**

1. CALL TO ORDER

The meeting was called to order at 3:38 p.m.. by Director Meraz.

Roll call: Director Montes (arrived at 3:52 p.m.), Director Meraz, District Administrator Herz, Finance/HR Superintendent Von Aesch, Park Superintendent Oropeza

2. PUBLIC DISCUSSION

Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.

No members of the public were present.

3. UNFINISHED BUSINESS

There was no unfinished business.

4. NEW BUSINESS

A. Review proposed updated salary scales for the 24/25 Budget

Staff and Directors reviewed the current Consumer Price Index for the West Region noting that the April 2023 to April 2024 CPI is 3.7%. Directors stated that the District's staff are the backbone of the District and they recommend presenting a 3.5% COLA to the full time salary scale beginning with the new Fiscal Year on July 1, 2024 to the full Board of Directors at the June 2024 Board of Directors Meeting for approval. Directors supported the addition of two new job classifications for part time staff and they recommended presenting the updated part time salary scale to the full Board of Directors at the June 2024 Board of Directors Meeting for approval.

B. Discuss proposed policy updates:

- IIPP updates including Annual Calander, AED Procedures, and Workplace Violence Prevention Plan
- Concussion Protocol

District Administrator Herz reviewed the new policies which staff reviewed and updated and/or created to bring crucial policies and plans to the District. This includes the Workplace Violence Prevention Plan, an Automated External Defibrillator (AED) Procedures, an updated Annual Safety Meeting Calendar to included key training deadlines, and a Concussion Protocol for applicable staff, coaches, contractors, and guardians. The Committee provided feedback, and recommended presenting the updates to the Illness and Injury Prevention Plan Manual to the full Board of Directors at the June 2024 Board of Directors Meeting for approval. The Committee recommended providing a copy of the Concussion Protocol to the full Board of Directors for review.

6. DIRECTOR'S AND STAFF'S COMMENTS

7. ITEMS FOR NEXT AGENDA

8. ADJOURNMENT *The meeting was adjourned at 4:24 p.m.*

Orangevale Recreation & Park District

CONCUSSION PROTOCOL

While no sport is free of hazards, OVparks strives to maintain a safe and healthy space for youth athletes to engage in physical activity. An important part of that is understanding and monitoring for potential or suspected concussions. To minimize the dangers of concussions, and to comply with AB 2007, the following is OVparks protocol. This policy applies to all coaches, parents, athletes, staff, and officials.

What is a concussion?

Per the CDC, a concussion is a type of traumatic brain injury—or TBI— caused by a bump, blow, or jolt to the head or by a hit to the body that causes the head and brain to move quickly back and forth. This fast movement can cause the brain to bounce around or twist in the skull, creating chemical changes in the brain and sometimes stretching and damaging the brain cells.

Education

Prior to engaging in practices, training, or activity, OVparks shall provide concussion and head injury information to each athlete and parent/guardian via the registration process. Each youth athlete shall have a parent/guardian sign that they have received the CDC concussion information before the athlete initiates practice or competition.

[Concussion Information Sheet \(cdc.gov\)](https://www.cdc.gov/concussion/)

Training

1. Employees and Volunteers

OVparks shall provide and document annual concussion protocol training to all employees and volunteers who manage, supervise, or implement youth athletic programs and activities that are identified as but not limited to: *Baseball, Basketball, Bicycle Motocross (BMX), Boxing, Competitive Cheerleading, Diving, Equestrian Activities, Field Hockey, Football, Full Contact Martial Arts, Gymnastics, Ice Hockey, Lacrosse, Parkour, Rodeo, Roller Derby, Rugby, Skateboarding, Skiing, Soccer, Softball, Surfing, Swimming, Synchronized Swimming, Volleyball, Water Polo, Wrestling.*

This training can be provided:

- i. In person as part of a meeting or in-service training.
- ii. On-line, through the CDC concussion training via the CDC website.

[HEADS UP to Youth Sports: Online Concussion Training | HEADS UP | CDC Injury Center](#)

2. Contractors

OVparks shall require all contractors who provide youth sports programs involving staff or volunteers to complete concussion training in compliance with AB-2007. Contractors shall be contractually obligated to operate in accordance with AB 2007.

Concussion Protocol Steps for Suspected Concussion:

1. Stop play/participation.
2. Remove from activity.
3. Notify parents of incident, symptoms.
4. Document incident on an incident form.
5. Return to play.

Removal from Play

OVparks maintains a “when in doubt, sit them out” model as it relates to possible concussion or other potential injury. In accordance with CDC guidelines, “an athlete who is suspected of sustaining a concussion or other head injury in an athletic activity shall be immediately removed from the activity for the remainder of the day”.

Parent Notification

If an athlete who is 17 years of age or younger has been removed from athletic activity due to a suspected concussion, the OVparks staff or contracted instructor shall notify a parent or guardian of that athlete of the time and date of the injury, the symptoms observed, and any treatment provided to that athlete for the injury.

Return to Play

Any youth athlete or participant shall not be permitted to return to any activity until he or she is evaluated by a licensed health care provider. The athlete shall not be permitted to return to athletic activity until he or she receives written clearance from a licensed healthcare provider to return to athletic activity. If the licensed health care provider determines that the athlete sustained a concussion or other head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider.

STAFF REPORT



DATE: 06/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – MAY 2024

ADMINISTRATION

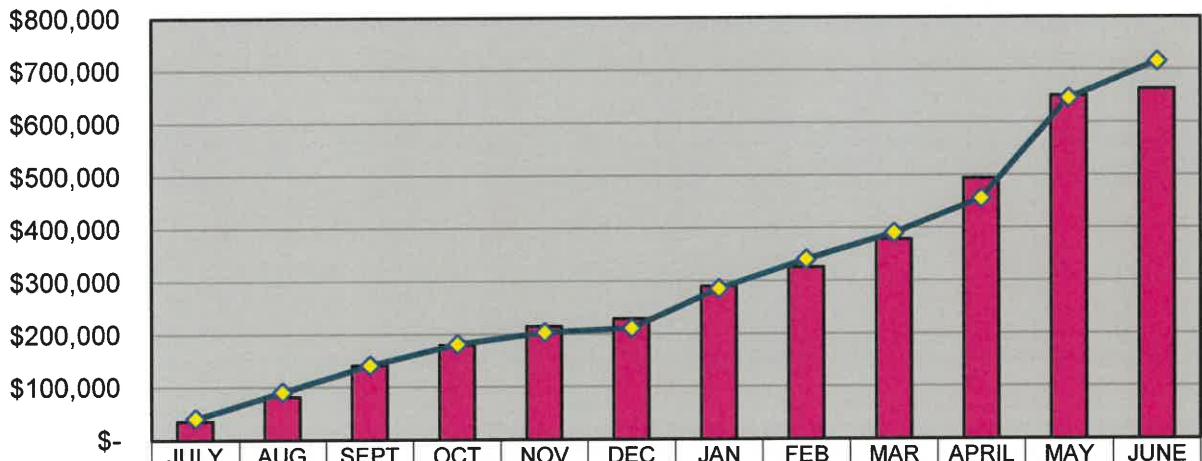
- On May 1, Admin Herz and Supervisor Bain attended the Orangevale business Watch Meeting
- On May 1, Admin Herz attended the Orangevale History Museum meeting.
- On May 2-3, Admin Herz attended the CPRS JEDI Academy, where she presented a session titled “JEDI Policy Builder Workshop.” Her participation was part of her role on the CPRS JEDI Counsel.
- On May 4, Admin Herz, Superintendent Oropeza, and Parks Department members Fuhlrodt, Kirk, and Lilly worked with community members to host 5 Big Day of Service projects. Due to rain, 2 projects were delayed and one was cancelled.
- On May 5, Chair Stickney and Board Members Meraz presented at the Arcade-Cripple Creek Ribbon Cutting Ceremony. Board Member Presinal, Admin Herz and Superintendent Oropeza joined members of the expanded community at the multi-park event. Supervisors Bain and Woodford, and staff members Myer and Vickers represented OVparks by hosting booths at Streng and C Bar C Parks.
- On May 6, Admin Herz lead the on-line NRPA JEDI Quick Guides Meeting.
- On May 7, Admin Herz attended the on-line presentation “Conversations About Technology, Innovation, and Parks & Rec”
- On May 10, Admin Herz and several members of staff met with Burkett’s Pool and Plaster to discuss several follow-up components of the Pool Update project.
- On May 11, Admin Herz attended the OVparks Spring Crafts Fair, an event run by Coordinator Goss and his team.
- On May 14, Admin Herz attended the Kiwanis Club of Orangevale – Fair Oaks Meeting.
- On May 15, Admin Herz attended Sue Frost’s Community Meeting.
- On May 16, Admin Herz participated in the on-line training “Breaking Barriers: Fostering Inclusivity in Your Municipality”
- On May 17, Admin Herz attended the Orangevale Rotary Meeting.
- On May 20, Specialist Von Ache presented to the Orangevale Teen Council
- Admin Herz did not attend the CARPD Conference on May 22-25 due to a collision with a road hazard.
- On May 22, Superintendent Oropeza and staff meet Garland representatives for a final walk-through of the Community Center Roof Project.
- On May 29, Admin Herz met with Orange Vale Water District representatives.
- On May 30, Administrator Herz met with Peter Larimer of MTW.

RECREATION Monthly Report: May 2024

May	Enrollment	Attendance	Gross Revenue
Active Adults			
Bridge	40		\$ 80.00
Mens 3 on 3 hoops	24		\$ 936.00
Mid Day Movie		4	
M.O.V.E. Bingo		16	
Active Adults Sub Total	64	20	\$ 1,016.00
Aquatics			
Learn to Kayak	2		\$ 184.00
Lifeguard training	6		\$ 350.00
TigerSharks	192		\$ 31,010.00
	200	0	\$ 31,544.00
Classes			
COBRA Self-Defense	2		\$ 100.00
Internet Drivers Education	2		\$ 58.00
Kids Cooking Series	6		\$ 210.00
Kids Night Out	6		\$ 210.00
Ukulele Fretters	11		\$ 11.00
Classes Sub Total	27	0	\$ 589.00
Events			
Craft Fair	40		\$ 2,480.00
Day Camp Sub Total	40	0	\$ 2,480.00
Sports & Fitness			
Aikido - Family Training	3		\$ 285.00
Aikido - Teen/Adult	2		\$ 238.00
Aikido - Youth	3		\$ 285.00
Chen Tai-Chi Chuan	13		\$ 650.00
Gymnastics - Parent Participation	2		\$ 264.00
Gymnastics - Tot	1		\$ 105.00
Pickleball 101	7		\$ 420.00
Pilates Reformer	5		\$ 460.00
Shotokan Karate Grange Karate	1		\$ 250.00
Shotokan Youth Center Karate	6		\$ 1,500.00
Shotokan Preschool Karate	2		\$ 470.00
Turns n Tumble Baby Ballet	7		\$ 231.00
Turns n Tumble Pre Ballet	7		\$ 231.00
Zumbini	8		\$ 320.00
Sports & Fitness Sub Total	67	0	\$ 5,709.00
Trips			
Day Trips Spring Mystery Trip	2		\$ 30.00
Trips Sub Total	2	0	\$ 30.00
GRAND TOTAL	400	20	\$ 41,368.00

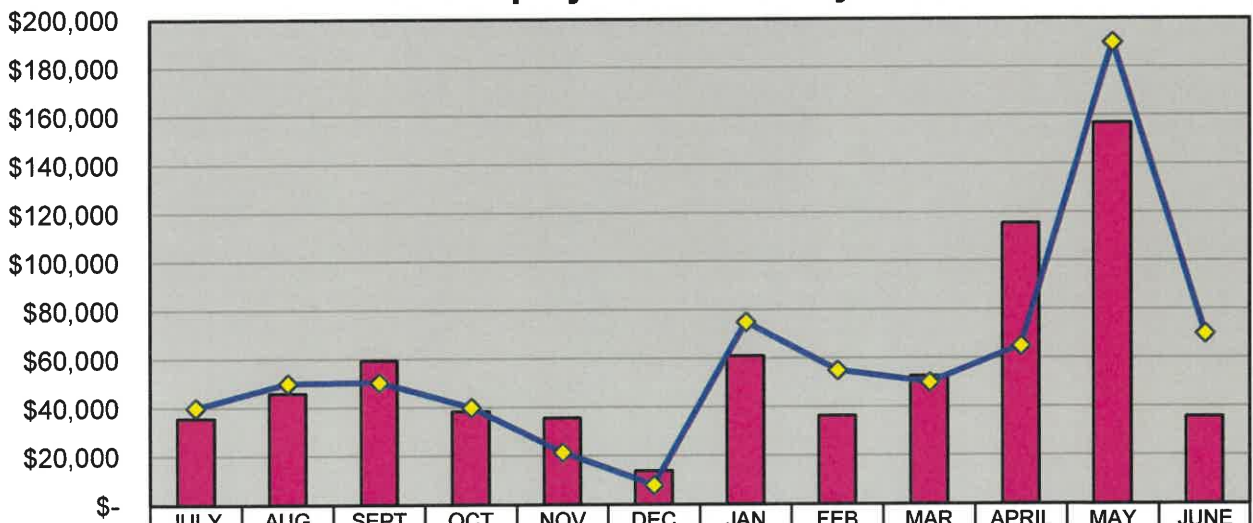
May Gross Revenue Recap – May OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$156,731 which is \$33,269 under the projected amount. May recreation revenue came in at \$150,214 which is \$29,786 under the projected amount. The May facility revenue came in at \$6,518 which is \$3,482 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in May.*

2023-2024 ORPD Recreation & Facility Revenue Net vs Projected - Monthly Cumulative View



Net Revenue	\$35,52	\$81,39	\$140,8	\$179,1	\$214,6	\$228,4	\$289,3	\$325,5	\$378,0	\$493,5	\$650,3	\$663,1
Projected Revenue	\$40,00	\$90,00	\$140,5	\$180,5	\$202,0	\$210,0	\$285,0	\$340,0	\$390,0	\$455,0	\$645,0	\$715,0

2022-2023 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



Net Revenue	\$35,525	\$45,867	\$59,409	\$38,353	\$35,521	\$13,751	\$60,948	\$36,202	\$52,519	\$115,50	\$156,73	\$35,689
Projected Revenue	\$40,000	\$50,000	\$50,500	\$40,000	\$21,500	\$8,000	\$75,000	\$55,000	\$50,000	\$65,000	\$190,00	\$70,000

PARKS Monthly Report: May 2024

Park Infrastructure

- Staff continues conducting monthly playground inspections and making repairs on-site as needed.
- 16 feet of fence were repaired by staff at Orangevale Community Park.
- Staff rototilled the Horse Arena as part of the schedule maintenance.
- Staff unclogged the sewer line at the Oak and Filbert restrooms.
- All air filters were replaced by staff at the Community Center.
- Staff removed what appeared to be 1 homeless encampment from Sundance Park.
- Graffiti was removed from Sundance, Oak and Filbert, and Pecan Park by staff.

Mechanics

- Staff continues to conduct basic maintenance to small engine equipment and mowers.
- The seal motor head plug was fixed on the chevy S10.
- 1 mower tire was replaced by staff.

Park Irrigation

- Lucas repaired the backflush valve for the pool filtration system.
- Staff replaced the emergency shut off circuit box at the pool.
- A leak under the concrete near the horse arena was detected and replaced by staff.
- Irrigation staff replaced a leaky valve at the Horse Arena.
- Staff repaired a leaky valve at the farmers market area.
- Staff repaired a domestic line leak at Almond Park.
- Staff replaced/ repaired 15 sprinklers at various parks throughout the District.
- Nelson has been hand watering all newly planted trees.

Park Grounds

- Staff continues ongoing maintenance at all parks and trails (restrooms, trash, mowing, edging & blowing).
- Staff pruned several trees at various parks throughout the District.
- Two large branches were removed from the nature area trail by Curtis and Bruce.

Other Items

- Lucas, Nelson, and Doug helped with the Big Day of Service projects. This year we had eight projects. Five projects took place on May 4, despite the rain. Two projects we rescheduled for the following week. Only the painting of the Oak and Filbert wood fence was cancelled.
- Staff worked with SMUD in the planting of 15 trees at Pecan, Disk Golf and Community Center Park as part of the Big Day of Service make-up project.
- Easy Stumps volunteered their time to grind two stumps at the Youth Center Park next to the snack bar.
- Doug started the fire breaks at Sundance Park.

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: May 1-31, 2024

Almond Park

Warning 05/16/24 16:20 CVC 5200(a)

Norma Hamlin Park

No issues to report.

Off Property

No issues to report.

OV Community Center

Warning	05/18/24	15:30	314PC Indecently exposed and refused to identify - trespassed
Parking Citation	05/21/24	18:45	4000(a) No current registration
Parking Citation	05/21/24	18:45	4000(a) No current registration
Parking Citation	05/29/24	19:42	4000(a) No current registration

OV Community Park

Parking Citation	05/15/24	20:19	4000(a) No current registration
Notice to Appear	05/16/24	17:00	12500(a) Unlicensed Driver /160281(a) No Insurance / 4000(a) CVC No current reg.
Calls For Service	05/20/24	15:38	Wellness check - unfounded
Parking Citation	05/21/24	18:15	4000(a) No current registration
Parking Citation	05/21/24	18:15	4000(a) No current registration
Parking Citation	05/21/24	18:19	4000(a) No current registration
Parking Citation	05/21/24	18:19	4000(a) No current registration
Calls For Service	05/26/24	19:45	3-yr-old child unattended in park – SSO first to respond
Warning	05/29/24	19:23	9.36.063(b)
Warning	05/29/24	19:24	9.36.063(b)
Warning	05/29/24	19:25	9.36.063(b)

OV Community Park (Disc Golf)

Parking Citation	05/18/24	14:45	4000(a) No current registration
Parking Citation	05/18/24	14:50	4000(a) No current registration

Palisades Park

No issues to report.

Pecan Park

No issues to report.

Streng Park

No issues to report

Sundance Park

No issues to report

Youth Center Park

No issues to report

OvParks Photos of Interest: May 2024

Big Day of Service Captains



BDOS Youth Center Ballfield Project



BDOS Youth Center Ballfield Volunteers



BDOS Rock Garden Volunteers



BDOS Community Center Bark Volunteers



Arcade Cripple Creek Trail Ribbon Cutting Ceremony



Sundance Park Trail



Streng Park Outreach



Spring Crafts Fair



Thursday Night Farmer's Market





RESOLUTION NO. 24-06-727

**RESOLUTION OF THE ORANGEVALE
RECREATION & PARK DISTRICT
AMENDING THE DISTRICT SALARY SCHEDULE**

WHEREAS, the ORANGEVALE RECREATION & PARK DISTRICT (the “District”) a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1; and

WHEREAS, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution; and

WHEREAS, on August 20, 2015, the District adopted the Salary Resolution of Orangevale Recreation & Park District (the “Salary Resolution”) which established a basic compensation plan for all classifications of employees and adopted a salary schedule and compensation plan; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

Section 1. The District hereby amends the salary and compensation plan attached as Exhibit A to the Salary Resolution by increasing the salary ranges stated therein as follows:

A 3.5 percent cost of living adjustment for all full-time employees as reviewed and recommended by the Personnel & Policy Committee during their meeting on May 30, 2024, and justified by the Consumer Price Index increase of 3.7 percent for this area over the past 12-month period. If approved, this increase would be effective the first day of the pay period that includes July 1, 2024.

Section 2. All other provisions of the Salary Resolution are still in full force and effect.

Section 3. Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date it is adopted.

Passed and adopted this 20th day of June, 2024, on motion by Director _____, seconded by Director _____, and by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



ORANGEVALE RECREATION & PARK DISTRICT

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

EXHIBIT A

**ORANGEVALE RECREATION AND PARK DISTRICT
SALARY RANGE FULL TIME EMPLOYEES
2024/2025 Salary Range**

July 2024 3.5% COLA

JOB TITLE	LONGEVITY											
	10 Yrs 5%	15 Yrs 5%	20 Yrs 5%	7	8	9	6	5	4	3	2	1
CAT POSITION												
1 District Administrator	11,583	12,162	12,770	11,031	10,506	10,006	9,529	9,075	8,643			
2 Finance/HR Superintendent, Park Superintendent, Rec Superintendent	138,994	145,944	153,241	132,375	126,072	120,068	114,351	108,905	103,719			
3 Finance/HR Manager, Recreation Manager	9,064	9,517	9,993	8,632	8,221	7,830	7,457	7,102	6,764			
4 Recreation Supervisor II	108,768	114,207	119,917	103,589	98,656	93,958	89,484	85,223	81,165			
5 Admin Services Supervisor I, Recreation Supervisor I	8,170	8,579	8,943	7,411	7,058	6,722	6,402	6,097	5,806			
6 Maintenance Worker Foreman	98,041	102,943	107,845	88,926	84,692	80,659	76,818	73,160	69,676			
7 Recreation Coordinator, Maintenance Worker III	7,641	8,024	8,407	6,931	6,601	6,287	5,987	5,702	5,431			
8 Admin Services Clerk II, Building Cust/Host II, Maintenance Worker II	91,698	96,282	100,866	83,172	79,212	75,440	71,847	68,426	65,168			
9 Admin Services Clerk I, Building Cust/Host I, Maintenance Worker I	6,929	7,276	7,640	6,599	6,285	5,986	5,701	5,429	5,171			
	83,153	87,311	91,677	79,194	75,423	71,831	68,410	65,153	62,050			
	6,595	6,925	7,271	6,281	5,982	5,697	5,426	5,167	4,921			
	83,099	87,254	91,619	79,142	75,373	71,784	68,366	65,110	62,007			
	5,809	6,100	6,407	5,269	5,018	4,779	4,552	4,335	4,129			
	66,393	69,713	73,198	63,231	60,220	57,353	54,622	52,021	49,543			
	5,302	5,568	5,846	5,050	4,810	4,580	4,362	4,155	3,957			
	63,630	66,811	70,152	60,600	57,714	54,966	52,349	49,856	47,482			
	4,627	4,858	5,101	4,407	4,197	3,997	3,807	3,625	3,453			
	55,524	58,301	61,216	52,880	50,362	47,964	45,680	43,505	41,433			

STAFF REPORT



DATE: 06/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

**SUBJECT: APPROVE THE ORANGEVALE RECREATION & PARK DISTRICT
SCERS NON-ELIGIBLE EMPLOYEE CLASSIFICATION
TEMPORARY/SEASONAL PART-TIME SALARY SCALE**

RECOMMENDATION

Approve the proposed update to the temporary/seasonal part-time salary scale for SCERS non-eligible employee classifications.

BACKGROUND

The OVparks Board of Directors approved the temporary/seasonal part-time salary scale for SCERS non-eligible employee classification for calendar year 2024 on December 14, 2023.

The proposed update includes all job classifications and salary scales approved in December, and the addition of two (2) new job classifications: Stipend Coach and Contract Instructor / Coach. The addition of these new positions is a component of the reorganization plan for the Recreation Department.

RECOMMENDED MOTION

I move we approve the proposed update to the Orangevale Recreation & Park District SCERS Non-Eligible Employee Classification Temporary/Seasonal PT Salary Scale, starting July 1, 2024.

ATTACHMENT

Proposed OVparks SCERS Non-Eligible Employee Classification Temporary/Seasonal PT Salary Scale.

**Orangevale Recreation & Park District
 SCERS Non-Eligible Employee Classification
 July 2024 Temporary/Seasonal PT Salary Scale**

Position	Step A		
Rec Leader I / Office Assist I / Lifeguard I / Swim Team Assist I	16		
Position	Step A	Step B	
Rec Leader II / Office Assist II / Swim Team Assist II / Finance Clerk I / Swim Instructor / Facility Host I / Seasonal Maint Worker I	16.25	16.5	
Position	Step A	Step B	
Sr Rec Leader / Office Assist III / Finance Clerk II / Sr Lifeguard / Assist Swim Team Coach / Facility Host II / Seasonal Maint Worker II	16.5	16.75	
Position	Step A	Step B	Step C
Rec Specialist I / Finance Clerk III / Pool Manager / Swim Team Coach / Rec Specialist Pre-School I / Seasonal Maint Worker III	17.25	17.5	17.75
Position	Step A	Step B	Step C
Rec Specialist II / Rec Specialist Pre-School II	18.25	18.5	18.75
Position	Step A		
Stipend Coach - determined by individual program	\$400 to \$500		
Position	Step A		
Contract Instructor / Coach - determined by individual programs & agreement	60% to 65% program commission		

STAFF REPORT



DATE: 06/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVE THE UPDATED ILLNESS AND INJURY PREVENTION POLICY MANUAL

RECOMMENDATION

Approve the proposed update to the Illness and Injury Prevention Policy Manual (IIPP)

BACKGROUND

OVparks is committed to providing a safe and healthy workplace for all its employees and providing safe and healthy facilities for its patrons and visitors. The IIPP manual is a key element of OVparks safety program.

The proposed updates to the IIPP include an Annual Training Calander, Automatic External Defibrillator (AED) Procedure, and a Workplace Violence Prevention Program (WVPP). Other minor edits have been made to improve grammar and consistency. The fully formatted IIPP will be presented at the Board of Directors Meeting

RECOMMENDED MOTION

I move we approve the proposed update to the Illness and Injury Prevention Policy Manual (IIPP) starting July 1, 2024.

ATTACHMENT

Annual Training Calander

AED Procedure

Section H - Workplace Violence Prevention Program (WVPP)

ANNUAL SAFETY TRAINING CALENDAR

1st Quarter: January

IIPP Review and Training

Review documents and focus on relevant changes

Safe Driving – Annual training

General Safety; Housekeeping; Ergonomics, Athletics Fields and Courts

All staff are trained on safety relevant to their work environment

2nd Quarter: April

Sun Exposure and Heat Safety

Personal Protective Equipment and Bloodborne Pathogens Exposure Control Plan

All Category 1 and 2 staff must receive training

Hazard Communication Program

Pesticide Training when relevant to job (Parks)

3rd Quarter: July

Violence in the Workplace

Accident and Incident Reports and Workers Comp. Procedures

Harassment Prevention (on even years)

ADA Sensitivity Training and review of ADA Transition Plan (on odd years)

4th Quarter: October

Fire Prevention/Hazard (annual fire drill)

Natural Disaster, Public Incident, Emergency Evacuation, and Emergency Lock Down

Other:

Seasonal summer staff receive safety training as part of pre-season training

Aquatics Staff keep certification up-to-date and receive in-service training April-Aug

Sports coaches/staff take annual Concussion Training through Heads-up program.

OV Parks Board of Directors receive ethics training every 2 years.

AED Procedure

AED Administration

1. **Call 911** to activate EMS for all cardiac emergencies.
2. AED will be brought to the scene and ready for any unconscious victim by OVparks staff or designee. Use of AED is indicated for:
 - Unconscious victim with weak, thready, or absent pulse
 - Any cardiac event
3. Move the victim at least 6 feet from all pools or bodies of water.
4. Primary rescuer will continue with the primary survey and providing care including CPR, while the second rescuer will get the AED ready.
5. Expose the victim's chest and dry the victim's chest.
6. Apply the AED pads and turn on the AED Machine.
7. Stand clear and follow directions from AED.
8. Make sure all persons stand clear while AED is analyzing and/or delivering a shock.

After AED Use

1. If AED is used, contact the Recreation Supervisor or Designee as soon as possible.
2. If AED is used, pads must be replaced, and the unit must be checked before resuming programming.
3. OVparks staff should complete reporting documents as indicated by the District and Department policies within 24 hours.

AED Training and Maintenance

1. Staff will participate in bi-annual training to stay proficient in skills and use.
2. Designated staff will conduct weekly AED checks when the facility is open for use.
3. Staff will contact the Recreation Supervisor or Designee if AED light is **NOT** blinking green, pads are expired, or AED needs attention.

SECTION H

WORKPLACE VIOLENCE PREVENTION PROGRAM

WORKPLACE VIOLENCE PREVENTION PROGRAM for Orangevale Recreation & Park District (District)

Our establishment's Workplace Violence Prevention Plan (WVPP) addresses the hazards known to be associated with the four types of workplace violence as defined by [Labor Code \(LC\) section 6401.9](#).

Date of Last Review: June 20, 2024

Date of Last Revision(s): June 20, 2024

DEFINITIONS

Emergency - Unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.

Engineering controls - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

Log - The Violent Incident Log required by LC section 6401.9.

Plan - The workplace violence prevention plan required by LC section 6401.9.

Serious injury or illness - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

Threat of violence - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Workplace violence - Any act of violence or threat of violence that occurs in a place of employment.

Workplace violence includes, but is not limited to, the following:

- The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
- An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.
- The following four workplace violence types:

Type 1 violence - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.

Type 2 violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

Type 3 violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.

Type 4 violence - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

RESPONSIBILITY

The WVPP Administrator, the District Administrator, has the authority and responsibility for implementing the provisions of this plan for the Orangevale Recreation & Park District. If there are multiple people responsible for the plan, their roles will be clearly described.

Responsible Persons	Job Title/Position	WVPP Responsibilities	Phone #	Email
Becky Herz	District Administrator	Overall responsibility for the plan; <i>Becky Herz approves the final WVPP plan and any major changes, assures current materials for training, and handles any reports of workplace violence.</i>	916-988-4373	becky@ovparks.com

All managers and supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.

EMPLOYEE ACTIVE INVOLVEMENT

The Orangevale Recreation & Park District ensures the following policies and procedures to obtain the active involvement of employees in developing and implementing the plan:

- Management will work with and allow employees to participate in:
 - Identifying, evaluating, and determining corrective measures to prevent workplace violence. Management has quarterly Safety Meetings with employees to discuss identification of workplace violence related concerns/hazards, evaluate those hazards and/or concerns, and how to correct them. These meetings will involve brainstorming sessions, discussions of recent incidents, and reviews of safety procedures.
 - Designing and implementing. Employees are encouraged to participate in designing and implementing training programs, and their suggestions will be incorporated into the training materials. Management and employees will coordinate to create new training scenarios based on recent incidents or situations.

- Reporting and investigating workplace violence incidents. All staff has a responsibility to immediately report a threatening or violent behavior. Reports will be taken to the WVPP Administrator and investigated promptly, impartially, and as confidentially as possible. Employees are required to cooperate in any investigation. Timely resolutions of each report will be reached and communicated to all parties involved as soon as possible.
- Management will ensure that all workplace violence policies and procedures within this written plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly.
- All employees will follow all workplace violence prevention plan directives, policies, and procedures, and assist in maintaining a safe work environment. The District maintains an updated Harassment Policy which is reviewed periodically at the quarterly Safety Meetings. Safety Meetings also include workplace violence training and awareness which establishes clear reporting procedures including the District's stance of zero tolerance of retaliation. Management works diligently to maintain a healthy and safe workplace including an Employee Action Plan (EAP) program, encouraging open dialogue, supporting a healthy work-life balance, providing security through campus video surveillance, visitor access management, and recommended buddy walks at night.
- The plan shall be in effect at all times and in all work areas and be specific to the hazards and corrective measures for each work area and operation.

EMPLOYEE COMPLIANCE

Our system to ensure that employees comply with the rules and work practices that are designed to make the workplace more secure, and do not engage in threats or physical actions which create a security hazard for others in the workplace, include at a minimum:

- Training employees, supervisors, and managers in the provisions of The Orangevale Recreation & Park District Workplace Violence Prevention Plan (WVPP).
- Effective procedures to ensure that supervisory and nonsupervisory employees comply with the WVPP. Regular training of the District's WVPP will be incorporated into the quarterly Safety Meeting.
- Provide retraining to employees whose safety performance is deficient with the WVPP.
- Recognizing employees who demonstrate safe work practices that promote the WVPP in the workplace by Employees will be recognized for demonstrating safe work practices that promote the WVPP during the quarterly Safety Meeting.
- Discipline employees for failure to comply with the WVPP. Employees of Orangevale Recreation & Park District will be disciplined for failure to comply with the WVPP as outlined in the District's Personnel Manual.

COMMUNICATION WITH EMPLOYEES

We recognize that open, two-way communication between our management team, staff, and other employees about workplace violence issues is essential to a safe and productive workplace. The following communication system is designed to facilitate a continuous flow of workplace violence prevention information between management and staff in a form that is readily understandable by all employees, and consists of one or more of the following:

- New employee orientation includes workplace violence prevention policies and procedures.
- Workplace violence prevention training programs.
- Regularly scheduled meetings that address security issues and potential workplace violence hazards.

- Effective communication between employees and supervisors about workplace violence prevention and violence concerns.
 - Supervisors and employees will communicate effectively, in the employees' first language, and with respect at all times. An interpreter will be obtained by the District if needed.
- Posted or distributed workplace violence prevention information.
- See page 4 and 5 Workplace Violence Incident Reporting Procedure for details on how employees can report a violent incident, threat, or other workplace violence concern to employer or law enforcement without fear of reprisal or adverse action.
- Employees will not be prevented from accessing their mobile or other communication devices to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety. Employees' concerns will be investigated in a timely manner, and they will be informed of the results of the investigation and any corrective actions to be taken.

Updates on the status of investigations and corrective actions are provided to employees through email and at safety meetings. These updates could include information about the progress of investigations, the results of investigations, and any corrective actions taken.

COORDINATION WITH OTHER EMPLOYERS/CONTRACTORS

The Orangevale Recreation & Park District will implement the following effective procedures to coordinate implementation of its plan with other employers to ensure that those employers and employees understand their respective roles, as provided in the plan.

- All employees will be trained in workplace violence prevention.
- Contract Instructors will be provided with the WVPP and be obligated to comply with it.
- Workplace violence incidents involving any employee are reported, investigated, and recorded.
- At a multiemployer worksite, Orangevale Recreation & Park District will ensure that if its employees experience workplace violence incident that the Orangevale Recreation & Park District will record the information in a Violent Incident Log and shall also provide a copy of that log to controlling employer.

WORKPLACE VIOLENCE INCIDENT REPORTING PROCEDURE

The Orangevale Recreation & Park District will implement the following effective procedures to ensure that:

- All threats or acts of workplace violence are reported to an employee's supervisor or manager, who will inform the WVPP Administrator. This will be accomplished by the supervisor or manager calling or visiting the WVPP Administrator immediately. If that's not possible, employees will report incidents directly to the WVPP Administrator, the District Administrator.

Employees have the right to report acts of workplace violence or other concerns by the following options:

- Directly emailing, writing, or speaking to their supervisor, the HR Superintendent, or the District Administrator.
- Anonymously writing to their supervisor, the HR Superintendent, or the District Administrator and dropping it off at the front desk or putting it into the District Administrators mail slot.
- The District directs managers, staff, Directors and contract instructors to call 911 immediately whenever there is a suspected incidence of workplace violence or other concerns. Call the District Administrator once safety is established.

A strict non-retaliation policy is in place, and any instances of retaliation are dealt with swiftly and decisively. Any staff who engages in retaliation against a coworker for reporting an incident will be subject to appropriate discipline, up to and including termination as outlined in the Personnel Manual.

EMERGENCY RESPONSE PROCEDURES

The Orangevale Recreation & Park District has in place the following specific measures to handle actual or potential workplace violence emergencies:

- Effective means to alert employees of the presence, location, and nature of workplace violence emergencies by the following methods.
 - Alarm systems and/or PA announcements will be used to alert employees of emergencies when staff are able to safely reach the operating equipment depending on the type and location of the emergency.
- The Orangevale Recreation & Park District has evacuation plans as detailed in the District’s Emergency Action Plan (EAP). Management and staff have specific assigned duties to aid in a safe and orderly manner.
- The District directs managers, staff, Directors, and contract instructors to call 911 immediately whenever there is a suspected incidence of workplace violence or other concerns. Call the District Administrator once safety is established.

In the event of an emergency, including a Workplace Violence Emergency, contact the following:

Responsible Persons	Job Title/Position	WVPP Responsibilities	Phone #	Email
Becky Herz	District Administrator	Becky Herz assures <i>safety inspections are completed, coordinates emergency response procedures, and communicates with other employers about the plan.</i>	916-988-4373	becky@ovparks.com

- Evacuation of the District Community Center and office will be conducted in accordance with the District’s Emergency Action Plan when emergency conditions occur.

WORKPLACE VIOLENCE HAZARD IDENTIFICATION AND EVALUATION

The following policies and procedures are established and required to be conducted by the Orangevale Recreation & Park District to ensure that workplace violence hazards are identified and evaluated:

- Inspections shall be conducted when the plan is first established, after each workplace violence incident, and whenever the employer is made aware of a new or previously unrecognized hazard.
- Review all submitted/reported concerns of potential hazards: Upon receipt of submittals received by the system the District implemented for employees to inform management directly or anonymously about workplace violence hazards of threats of violence without fear of reprisal/retaliation will be immediately reviewed and addressed.
- Other implementations to make workplace violence easily reportable and acted upon include:
 - A Workplace Violence Hazards suggestion box for non-urgent concerns or improvement ideas.
 - The option to voicemail, email, or text message supervisors, the HR Superintendent or the District Administrator non-urgent concerns or improvement ideas.

PERIODIC INSPECTIONS

Periodic inspections of workplace violence hazards will identify unsafe conditions and work practices. This may require assessment for more than one type of workplace violence. Periodic Inspections shall be conducted: Inspections will be performed the week before the first quarterly District Safety Meeting of each calendar year. Any infractions, concerns, or suggestions will be corrected as soon as possible or noted for reporting during the meeting and included in the meeting minutes.

Periodic inspections to identify and evaluate workplace violence and hazards will be performed by the following designated personnel in the following areas of the workplace:

Specific Person Name/Job Title	Area/Department/Specific location
Jennifer Von Aesch/Finance/HR Superintendent	Records and documentation
Horacio Oropeza/Park Superintendent	Maintenance Shop, Youth Center & Kidz Korner
Jason Bain/Recreation Supervisor II	Community Center, Activity Building, Buildings 1,2,3

Inspections for workplace violence hazards include assessing:

Park Superintendent & Recreation Supervisor II

- The exterior and interior of the workplace for its attractiveness to robbers.
- The need for violence surveillance measures and cameras.
- Effective location and functioning of emergency alarms.
- Adequacy of workplace security systems, such as door locks, entry codes, security windows, physical barriers.
- Frequency and severity of threatening or hostile situations that may lead to violent acts by persons who are service recipients of our establishment.
- Effectiveness of systems and procedures that warn others of actual or potential workplace violence danger or that summon assistance, e.g., alarms, air horns or PA Systems.

Finance/HR Superintendent

- The use of work practices such as the recommended "buddy" system for specified emergency events.
- Frequency and severity of employees' reports of threats of physical or verbal abuse by managers, supervisors, or other employees.
- Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace.
- Procedures for reporting suspicious persons or activities.
- Posting of emergency telephone numbers for law enforcement, fire, and medical services.
- Whether employees have effective escape routes from the workplace.
- Whether employees have a designated safe area where they can go to in an emergency.

WORKPLACE VIOLENCE HAZARD CORRECTION

Workplace violence hazards will be evaluated and corrected in a timely manner. The Orangevale Recreation & Park District will implement the following effective procedures to correct workplace violence hazards that are identified:

- If an imminent workplace violence hazard exists that cannot be immediately abated without endangering employee(s), all exposed employee(s) will be removed from the situation except those necessary to correct the existing condition. Employees which are necessary to correct the hazardous condition will be provided with the necessary protection. Management and Supervisors may be required to remain in an imminent workplace violence situation to correct the existing condition. Only the absolutely necessary staff will remain, and they will instruct all other staff to vacate the area. Proper Personal Protection Equipment will be provided and/or medical assistance and law enforcement will be contacted immediately. The District Administrator and the involved party's direct supervisor will be contacted as soon as possible safely possible. The Board of Directors and others in the management team will be notified as needed.
- All corrective actions taken will be documented and dated on the appropriate forms. The District's Accident/Incident Report will be filled out by all parties as soon as possible and within 24 hours of the hazard. Other forms including the Worker's Comp DWC1, employee disciplinary forms, or other needed forms will be used to clearly document the corrective actions taken.
- Corrective measures for workplace violence hazards will be specific to a given work area.
 1. District steps taken to make the workplace unattractive to robbers:
 - Adequate lighting around and at the workplace.
 - Post signs notifying the public that cameras are monitoring the facility.
 - Utilize surveillance cameras in and around the workplace, to provide information as to what is going on outside and inside the workplace and to dissuade criminal activity.
 - Hire local police to patrol buildings, parks, and the Community Center at our weekly event. Require renters to hire security guards to patrol the workplace interior and perimeter during large events.
 2. Provide workplace violence systems, including door locks, separation windows, physical barriers, and emergency alarms:
 - Ensure the adequacy of workplace violence systems.
 - Post emergency telephone numbers for law enforcement, fire, and medical services.
 - Control access to, and freedom of movement within, the workplace by non-employees, include recently discharged employees or persons with whom one of our employees is having a dispute.
 - Install effective systems to warn staff and visitors of a violent danger or to summon assistance via alarms and PA System.
 3. Ensure employees have access to a telephone with an outside line. Provide employee training/re-training on the WVPP, which could include but not limited to the following:
 - Recognizing and handling threatening or hostile situations that may lead to violent acts by persons who are service recipients of our establishment.
 - Ensure that all reports of violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace are handled effectively by management and that the person making the report is not subject to retaliation by the person making the threat.

- Procedures for reporting suspicious persons, activities, and packages.
- Provide/review employee, supervisor, and management training on emergency action procedures.
- Ensure adequate employee escape routes.
- Increase awareness by employees, supervisors, and managers of the warning signs of potential workplace violence by including information in Safety Meetings.
- Ensure that employee disciplinary and discharge procedures address the potential for workplace violence by working with HR Attorney to follow all proper protocol, forms, documentations, and procedures.
- Establish a policy for prohibited practices included in our Personnel Policy Manual.
- Limit the amount of cash on hand.
- Provide procedures for a suggested "buddy" system for specified emergency events.

PROCEDURES FOR POST INCIDENT RESPONSE AND INVESTIGATION

After a workplace incident, the WVPP Administrator or their designee will implement the following post-incident procedures:

- Visit the scene of an incident as soon as safe and practicable.
- Interview involved parties, such as employees, witnesses, law enforcement, and/or security personnel.
- Review security footage of existing security cameras if applicable.
- Examine the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator.
- Determine the cause of the incident.
- Take corrective action to prevent similar incidents from occurring.
- Record the findings and ensure corrective actions are taken.
- Obtain any reports completed by law enforcement.
- The Violent Incident Log will be used for every workplace violence incident and will include information, such as: See Violent Incident Log on page 13.
 - The date, time, and location of the incident.
 - The workplace violence type or types involved in the incident.
 - A detailed description of the incident.
 - A classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or other perpetrator.

- A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.
- A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area.
- The type of incident, including, but not limited to, whether it involved any of the following:
 - Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.
 - Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.
 - Threat of physical force or threat of the use of a weapon or other object.
 - Verbal threat.
 - Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
 - Animal attack.
- Consequences of the incident, including, but not limited to:
 - Whether security or law enforcement was contacted and their response.
 - Actions taken to protect employees from a continuing threat or from any other hazards identified as a result of the incident.
 - Information about the person completing the log, including their name, job title, and the date completed.
- Reviewing all previous incidents.
- The District takes the safety and well-being of their employees, Directors, contractors, coaches, residents and participants seriously. It provides and encourages affected employees to use their personal time off, use the many resources offered through our Employee Assistance Program (counseling, training for managing stress and anxiety, and healthy lifestyle tips), and other additional time off work which they may qualify for.

Ensure that no personal identifying information is recorded or documented in the written investigation report. This includes information which would reveal identification of any person involved in a violent incident, such as the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity.

TRAINING AND INSTRUCTION

All employees, including managers and supervisors, will have training and instruction on general and job-specific workplace violence practices. These sessions could involve presentations, discussions, and practical exercises. Training and instruction will be provided as follows:

- When the WVPP was first established.
- Annually to ensure all employees understand and comply with the plan.

- Whenever a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. The additional training may be limited to addressing the new workplace violence hazard or changes to the plan.

The Orangevale Recreation & Park District will provide its employees with training and instruction on the definitions found on page 1 of this plan and the requirements listed below:

- The employer's WVPP, how to obtain a copy of the employer's plan at no cost, and how to participate in development and implementation of the employer's plan.
- How to report workplace violence incidents or concerns to the employer or law enforcement without fear of reprisal.
- Workplace violence hazards specific to the employees' jobs, the corrective measures the Orangevale Recreation & Park District has implemented, how to seek assistance to prevent or respond to violence, and strategies to avoid physical harm.
- The Violent Incident Log and how to obtain copies of records pertaining to hazard identification, evaluation and correction, training records, and Violent Incident Logs.
- Opportunities that the Orangevale Recreation & Park District has for interactive questions and answers with a person knowledgeable about the Orangevale Recreation & Park District plan.
- Strategies to avoid/prevent workplace violence and physical harm, such as:
 - How to recognize workplace violence hazards including the risk factors associated with the four types of workplace violence.
 - Ways to defuse hostile or threatening situations.
- How to recognize alerts, alarms, or other warnings about emergency conditions and how to use identified escape routes or locations for sheltering.
- Emergency medical care provided in the event of any violent act upon an employee.
- Post-event trauma counseling for employees desiring such assistance.

Note: *Employers must use training material appropriate in content and vocabulary to the educational level, literacy, and language of employees.*

EMPLOYEE ACCESS TO THE WRITTEN WVPP

The Orangevale Recreation & Park District ensures that the WVPP plan shall be in writing and shall be always available and easily accessible to employees and representatives of Cal/OSHA. This will be accomplished by:

- The WVPP is part of the IIPP, which is accessible at work-sites to all employees.
- Whenever an employee requests a copy of the written WVPP, we will provide the requester with a printed copy of the WVPP, unless the employee agrees to receive an electronic copy.

RECORDKEEPING

The Orangevale Recreation & Park District will:

- Create and maintain records of workplace violence hazard identification, evaluation, and correction, for a minimum of five (5) years.
- Create and maintain training records for a minimum of one (1) year and include the following:
 - Training dates.
 - Contents or a summary of the training sessions.
 - Names, Job Title, and qualifications of person(s) conducting the training.
 - Names and job titles of all person(s) attending the training sessions.
- Maintain Violent Incident Logs for minimum of five (5) years.
- Maintain records of workplace violence incident investigations for a minimum of five (5) years.
 - The records shall not contain medical information per subdivision (j) of section 56.05 of the Civil Code.
- All records of workplace violence hazard identification, evaluation, and correction; training, incident logs and workplace violence incident investigations required by [LC section 6401.9\(f\)](#), shall be made available to Cal/OSHA upon request for examination and copying.

EMPLOYEE ACCESS TO RECORDS

The following records shall be made available to employees, upon request and without cost, for examination and copying within **15 calendar days of a request**:

- Records of workplace violence hazard identification, evaluation, and correction.
- Training records.
- Violent Incident Logs.

REVIEW AND REVISION OF THE WVPP

The Orangevale Recreation & Park District WVPP will be reviewed for effectiveness:

- Annually.
- When a deficiency is observed or becomes apparent.
- After a workplace violence incident.
- As needed.

Review and revision of the WVPP will include the procedures listed in the EMPLOYEE ACTIVE INVOLVEMENT section of this WVPP, as well as the following procedures to obtain the active involvement of in reviewing the plan's effectiveness:

- Review of the Orangevale Recreation & Park District's WVPP should include, but is not limited to:
 - Review of incident investigations and the Violent Incident Log.
 - Assessment of the effectiveness of security systems, including alarms, emergency response, and security personnel availability (if applicable).
- Review that violence risks are being properly identified, evaluated, and corrected. Any necessary revisions are made promptly and communicated to all employees.

EMPLOYER REPORTING RESPONSIBILITIES

As required by [California Code of Regulations \(CCR\), Title 8, Section 342\(a\). Reporting Work-Connected Fatalities and Serious Injuries](#), The Orangevale Recreation & Park District will immediately report to Cal/OSHA any serious injury or illness (as defined by [CCR, Title 8, Section 330\(h\)](#)), or death (including any due to Workplace Violence) of an employee occurring in a place of employment or in connection with any employment.

“I, Becky Herz, District Administrator of The Orangevale Recreation & Park District, hereby authorize and ensure, the establishment, implementation, and maintenance of this written workplace violence prevention plan and the documents/forms within this written plan. I am committed to promoting a culture of safety and violence prevention in our workplace and believe that these policies and procedures will help us achieve that goal.”

Becky Herz, District Administrator

Date

ORANGEVALE RECREATION & PARK DISTRICT VIOLENT INCIDENT LOG

This log must be used for every workplace violence incident that occurs in our workplace. At a minimum, it will include the information required by LC section 6401.9(d).

The information that is recorded will be based on:

- Information provided by the employee(s) who experienced the incident of violence.
- Witness statements.
- All other investigation findings.

All information that personally identifies the individual(s) involved will be omitted from this log, such as:

- Names
- Addresses – physical and electronic
- Telephone numbers
- Social security numbers

Date the incident occurred (Day, Month, Year) _____

Time (or approximate time) that the incident occurred a.m./p.m. (circle) _____

Location(s) of Incident	Workplace Violence Type (Indicate which type(s) (Type 1, 2,3,4))

Check which of the following describes the type(s) of incident, and explain in detail:

Note: It's important to understand that "Workplace Violence Type" and "Type of Incident" have separate requirements. For this part of the log, "Type of Incident" specifically refers to the nature or characteristics of the incident being logged. It does not refer to the type of workplace violence.

- Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.
- Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.
- Threat of physical force or threat of the use of a weapon or other object.
- Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
- Animal attack.

Explain: Provide a detailed description of the incident and any additional information on the violence incident type and what it included. Continue report on a separate sheet of paper if necessary.

Workplace violence committed by: For confidentiality, only include the classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or other perpetrator.

Circumstances at the time of the incident: Write/type what was happening at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.

Where the incident occurred: Where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area.

- Consequences of the incident, including, but not limited to:**
- Whether security or law enforcement was contacted and their response.
 - Actions taken to protect employees from a continuing threat or from any other hazards identified because of the incident.

What the consequences of the incident were.

Were there any injuries? Yes or No. If yes, please provide description of the injuries:

Were emergency medical responders other than law enforcement contacted, such as a Fire Department, Paramedics, On-site First-aid certified personnel? Yes or No. If yes, explain below:

Did the severity of the injuries require reporting to Cal/OSHA? If yes, document the date and time this was done, along with the name of the Cal/OSHA representative contacted.

A copy of this Violent Incident Log needs to be provided to the employer. Indicate when it was provided and to whom.

This Violent Incident Log was completed by:

Signature

Date of completion

Name, Job Title

STAFF REPORT



DATE: 06/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVAL TO AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CITRUS HEIGHTS, SUNRISE RECREATION & PARK DISTRICT, AND ORANGEVALE RECREATION & PARK DISTRICT

RECOMMENDATION

Authorize the District Administrator to enter into a Memorandum of Understanding (MOU) between the City of Citrus Heights, Sunrise Recreation & Park District, and Orangevale Recreation & Park District for the maintenance of the Arcade-Cripple Creek Trail.

BACKGROUND

The Arcade-Cripple Creek Trail is a 2.9-mile multi-use trail located between Arcade Creek Park Preserve and Wachtel Way. The trail is located on property owned by the City of Citrus Heights, Sunrise Recreation & Park District and OVparks. The City of Citrus Heights has been maintaining the Arcade-Cripple Creek Trail during the construction phase of the Arcade-Cripple Creek Trail Project (Project), a trail project that includes properties in Sunrise Recreation & Park District and Orangevale Recreation & Park District. As specific in the construction agreements, the park districts are scheduled to resume most of the maintenance on the sections of the trail owned by their agency once the Project is complete. The official completion date of the project, May 5, 2024, was celebrated by a ribbon cutting and grand opening event.

The City of Citrus Heights has presented a draft MOU for consideration. This agreement includes specifications for general maintenance, specialty maintenance, emergency response, a general calls for service.

The MOU was revised by OVparks and Sunrise RPD staff. The updated document has been reviewed by OVparks legal counsel. The MOU was approved by the City Citrus Heights' City Council on June 13, 2024, and it will be presented to the Board of Directors at Sunrise Recreation & Park District at their next Board Meeting.

RECOMMENDED MOTION

I move we approve to authorize the District Administrator to enter into a MOU between the City of Citrus Heights, Sunrise Recreation & Park District, and Orangevale Recreation & Park District for the maintenance of the Arcade-Cripple Creek Trail and direct the District Administrator to execute MOU.

ATTACHMENT

MOU between the City of Citrus Heights, Sunrise Recreation & Park District, and Orangevale Recreation & Park District

NO FEE DOCUMENT – For the benefit of the
City of Citrus Heights per Government Code 6103

WHEN RECORDED RETURN TO:

**CITY OF CITRUS HEIGHTS
DEPARTMENT OF GENERAL SERVICES
6360 FOUNTAIN SQUARE DRIVE
CITRUS HEIGHTS, CA 95621**

APNS: 224-0190-046,
224-0450-001,
224-0620-001,
243-0050-017,
257-0110-017,
257-0110-042,
257-0180-016,
259-0060-064,
259-0070-032,
259-0080-035,
259-0310-024,
259-0310-025,
257-0180-015,
259-0160-048,
259-0160-047,
259-0113-001,
259-0160,051

THIS SPACE FOR RECORDER'S USE ONLY

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CITRUS HEIGHTS,
SUNRISE RECREATION AND PARK DISTRICT, and ORANGEVALE RECREATION AND
PARK DISTRICT**

THIS MEMORANDUM OF UNDERSTANDING (the “MOU”) is entered into as of this day of , 2024 (the “Effective Day”), by and between the City of Citrus Heights, a municipal corporation (“City”), the Sunrise Recreation and Park District (“SRPD”), and Orangevale Recreation and Park District (“ORPD”), collectively referred to hereafter as the “Parties”.

RECITALS

- A. The City is currently in the process of constructing the Arcade-Cripple Creek Trail (“Project”) that includes properties of SRPD and ORPD (collectively “Districts”) by way of previously conveyed easements as a part of the City’s priority to improve the quality of life for residents of the community by improving access to parks and open spaces for the public to enjoy the natural habitat of the region.
- B. The Parties now desire to enter into this MOU to address the maintenance of the Project as further set forth herein, in order to:
 - a. Maximize the use of taxpayer funds by avoiding duplication of public services; and
 - b. Leverage the unique resources and knowledge of each agency.
- C. Property ownership for the trail varies depending on location and is summarized in the following table:

Owner	Name	APN	Address
SRPD	Arcade Creek Park Preserve	243-0050-017	6377 Bonham Cir
SRPD	Mitchell Village Park	243-0480-040	7900 Pitcher Street
SRPD	Tempo Community Park	259-0060-064	13125 Fair Oaks Blvd
SRPD	Tempo Community Park	259-0080-035	13125 Fair Oaks Blvd
SRPD	Tempo Community Park	259-0070-032	13125 Fair Oaks Blvd
ORPD	Sundance Park	259-0310-024	13120 Fair Oaks Blvd
ORPD	Sundance Park	259-0310-027	13120 Fair Oaks Blvd
ORPD*	Open Space	259-0113-018	Woodmore Oaks Dr (near 6846 Woodmore Oaks Dr)
ORPD	Open Space	259-0160-060	6927 Escallonia Dr
ORPD	Open Space	259-0160-059	6931 Escallonia Dr
ORPD	Open Space	259-0160-062	6943 Escallonia Dr
ORPD	Open Space	259-0113-031	6940 Drywood Way
ORPD	Streng Park	257-0180-015	Streng Ave
SRPD	Northwoods Park	257-0180-016	8236 Old Ranch Road
SRPD	Northwoods Park	257-0110-042	8236 Old Ranch Road
SRPD	Northwoods Park	257-0110-017	8236 Old Ranch Road
SRPD	C-Bar-C Park	224-0190-046	8273 Oak Ave
City	Woodside K-8	224-0162-024	8248 Villa Oak Dr
City	Easement on Private Property	224-0300-009	8265 Olivine Ave
City	City Owned Property	224-0440-047	Villa Oak Dr
City	Easement on Private Property	224-0440-031	7700 Claypool Way
City	Easement on Private Property	224-0440-030	7704 Claypool Way
City	Easement on Private Property	224-0440-029	7708 Claypool Way
City	Easement on Private Property	224-0440-028	7712 Claypool Way
City	Easement on Private Property	224-0450-007	7716 Claypool Way
City	Easement on Private Property	224-0450-008	7720 Claypool Way
City	Easement on Private Property	224-0450-009	7724 Claypool Way
City	Easement on Private Property	224-0450-010	7728 Claypool Way
City	Easement on Private Property	224-0450-011	7732 Claypool Way
City	Easement on Private Property	224-0450-012	7736 Claypool Way
City	Easement on Private Property	224-0450-013	7740 Claypool Way
City	Easement on Private Property	224-0450-014	7744 Claypool Way
City	Easement on Private Property	224-0450-015	7748 Claypool Way
City	Easement on Private Property	224-0450-016	7752 Claypool Way
City	Easement on Private Property	224-0450-017	7756 Claypool Way
SRPD	Open Space	224-0450-001	8401 Olivine Ave
City	Open Space	224-0162-031	West of Wachtel Way
SRPD	Woodside/Olivine Open Space	224-0620-001	Wachtel Way

* At the time of execution of the MOU, City is owner of this parcel. However, it is intended that the City will dedicate this property to ORPD in the future, therefore ORPD is listed as the current property owner, and responsible for all items as listed in this MOU.

D. Easements for a Recreational Multi-Use Trail were conveyed by Easement Conveyance Agreements from SRPD to the City, dated October 7, 2021, and from ORPD to the City, dated November 10, 2021 (hereinafter referred to as “Easements”).

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth herein and for the other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. Recitals: All of the recitals set forth above are true and correct to the best of that Parties' knowledge, and by this reference, are incorporated herein.

2. The Project

a. Description

The Project includes a class I multi-use trail with decomposed granite shoulders, retaining walls, wayfinding signs, bridges at the crossings of Arcade Creek and Cripple Creek, trail lighting, pedestrian signal improvements, seating areas, trash receptacles and landscape improvements along the Project's 2.9 mile alignment.

b. Definitions:

- 1) "Landscape" shall mean an area consisting of turf, groundcover, plants, shrubs, or trees, with or without irrigation.
- 2) "Natural Area" shall mean non-irrigated areas consisting of naturally occurring plant life.
- 3) "Trail Amenities" shall mean benches, seating rocks, bollards, collapsible handrails, garbage receptacles, drinking fountains, signage, and dog waste bag dispensers and bag refills.
- 4) "Trail Amenity Maintenance" shall mean on-going routine maintenance required to support the usage and appearance of trail amenities, including but not limited to trail lighting repairs, garbage receptacle trash removal and graffiti removal within a reasonable timeframe.
- 5) "Surfacing" shall be defined as asphalt, decomposed granite, crushed rock, and concrete within the trail system. Surface maintenance shall include repairs and replacement to alleviate surface damage when sufficient funding is available, graffiti removal from trail surfaces, and bollard maintenance.
- 6) "Trail/Wayfinding Signage" shall be defined as any sign installed for the primary purpose of the trail. Such signs shall include, but are not limited to, trail directional signage, enforcement signage, Arcade-Cripple Creek Trail logo signage, trail sized (18") "stop", "stop ahead", "yield", "yield ahead", "signal", "signal ahead", "pedestrian sign" and any other trail regulatory signage.
- 7) "Emergency Signage" shall be defined as the sign at primary trail entry points that states "for emergencies call 9-1-1-. For all other calls for service call the Citrus Heights General Services Department (916) 727-4770".
- 8) "Enforcement Signage" shall be defined as any sign that directs trail users to best practices, municipal codes, California Vehicle Code or other local codes, laws and

requirements regarding trail use. Such signs may include information regarding the use of e-bikes, dog leashes, speed limits, etc.

c. Maintenance and Operation

City shall be responsible for construction of all Project improvements. Once the improvements have been completed, all Parties shall be responsible for maintenance and operation of said improvements associated with the Project that are located on their respective properties, as listed in Section C, except as noted below.

Maintenance responsibilities shall include, but not be limited to the following activities:

- 1) Graffiti
 - (i) includes any graffiti located on the Trail Amenities, surfacing, adjacent fencing, landscaping, etc.
 - (ii) graffiti on trail or wayfinding signs shall be maintained by the City regardless of property ownership.
- 2) Illegal Dumping, Litter
- 3) Trail Amenities
 - (i) City shall supply dog waste bag refills to SRPD and ORPD upon request. It shall remain the responsibility of each Party to install said waste bag refills.
- 4) Weed Abatement
- 5) Trash Removal and Clean Up
- 6) Retaining Walls (unless built on the private residential property)
- 7) Trail Lights
 - (i) including battery replacements for all solar fixtures
- 8) Bridges
 - (i) ORPD shall maintain the bridge in Sundance Park, including the structure, abutments, rip rap, etc.
 - (ii) City will maintain the bridge at Cripple Creek crossing west of Wachtel Way including the structure, abutments, rip rap, etc.
- 9) Trail/Wayfinding Signage
 - (i) City will maintain all trail/wayfinding signage along entirety of trail.
 - (ii) Graffiti on signs will be addressed under “graffiti” item noted above.
 - (iii) Each Party shall replace wayfinding signs as necessary to adjust to changing character and names of destinations that may occur during the Term of the MOU
- 10) Emergency Signage
 - (i) City will maintain all emergency signage along entirety of trail.
 - (ii) Graffiti on signs will be addressed under “graffiti” item noted above.
- 11) Enforcement Signage
 - (i) City will maintain all enforcement signage along entirety of trail.
 - (ii) Graffiti on signs will be addressed under “graffiti” item noted above.

- 12) Trail and post mile striping
 - (i) Addressed in same manner as Trail Surfacing
- 13) Trail Surfacing (asphalt concrete, portland cement concrete and decomposed granite)
 - (i) Short term maintenance by each respective Party by Ownership as listed in Section C (pothole and localized, etc.)
 - (ii) Long term pavement preservation (resurfacing, etc.) shall be by each respective Party by Ownership as listed in Section C. All Parties mutually agree to work together for long term surface maintenance and shall consider joint solicitations for a fair-share contract calculated by percentage of trail length. Such agreement shall be decided and agreed to at time of maintenance needs.
- 14) Tree plantings & Irrigation
 - (i) Responsibility of each respective jurisdiction after completion of the establishment period by Sac Tree Foundation as included in the contract.
 - (ii) Irrigate, prune and remove debris associated with landscape planting improvements as necessary to maintain health and vitality of landscape plantings, and to prevent landscape plantings from overgrowing onto multi-use trail.

- 3. Calls for Service. The trail shall have signs that direct trail users to call 9-1-1 for emergencies and to call City for all non-emergency items (i.e. graffiti, homeless encampments, illegal dumps, trail light outages, etc.). The City shall maintain a call center, staffed Monday through Friday 8AM-5PM (exclusive of City holidays) to receive non-emergency calls. The City shall distribute service requests based on the maintenance responsibilities as outlined in this MOU. The City shall keep a record of all calls for service in accordance with the City’s record retention policies.
- 4. Emergency Response. The Parties shall each respond to emergencies within their respective jurisdictions per Section C of this MOU.
- 5. Term. The term of this MOU shall be effective upon the date of approval by the last governing body taking action to approve this MOU (the “**Effective Date**”), and shall be in full force and effect until such time that it is terminated upon mutual consent of the Parties, subject to the restriction on termination set forth in Section 8 below.
- 6. Non-Exclusive Use. The Parties shall allow public access to the Properties for the intended public use and enjoyment of the improvements during the term of this MOU. This shall not prohibit the Parties from exercising reasonable control for restricting access on a temporary or interim basis as necessary for reasons of public safety due to maintenance and construction activity, fire, flood and other items reasonably necessary in the interest of public safety.
- 7. Expenses. Except as otherwise provided herein, all costs and expenses incurred in connection with Project planning and construction activities as referenced in this MOU shall be paid by City. Districts shall be responsible for the costs associated with maintenance, operation, repair and replacement of the improvements located on their respective properties following completion, acceptance of construction of the improvements by City, and following the Contractor’s standard warranty period.
- 8. Termination. This MOU may be terminated by mutual consent of the Parties. However, under no circumstances shall the MOU be terminated prior to the expiration of the Contract Performance Period of the Grant Contract for the 2018 Parks Bond Act Per Capita Grant Program on June 30, 2048.

9. Utility Bills. Parties shall pay all utility usage and service fees (water, electricity, sewer, etc.) for all parcels owned by each Agency, as listed in Section C of this MOU. There will be no transfer of existing utility service responsibility by reason of this MOU. The Parties shall work together to ensure that utility service fees are billed to the responsible Party.
10. Ingress/Egress Rights. All Parties hereby grant each other ingress/egress rights onto all Project properties as listed in Section C of this MOU. Should locks be placed on any entry bollards, collapsible handrails or other items, each Party shall provide copies of the keys to all other Parties. Keys exchanged between Parties shall not be duplicated unless authorized in writing from the issuing Party.
11. Relationship of the Parties. The Parties agree that nothing on this MOU shall be deemed or interpreted to create between them the relationship of partners or joint ventures.
12. Authorization. The Parties hereby represent and warrant that all actions necessary to authorize the execution of this MOU and to undertake the actions contemplated hereby have been undertaken and the persons executing this MOU on behalf of the Parties have been duly authorized to do so.
13. Entire Agreement. This MOU constitutes the entire agreement between the Parties.
14. Severability. In the event that any of the provisions, or portions thereof, of this MOU are held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions, or portions thereof, shall not be affected thereby.
15. Notices. All notices provided for under this MOU shall be in writing and delivered in person or deposited in the United States mail, postage prepaid and addressed as follows:

To City: City of Citrus Heights
6360 Fountain Square Drive
Citrus Heights, CA 95621
Attn: City Manager
Telephone: (916) 725-2448
Facsimile: (916) 725-5799

To SRPD: Sunrise Recreation and Park District
7801 Auburn Boulevard
Citrus Heights, CA 95610
Attn: District Administrator
Telephone: (916) 725-1585
Facsimile: (916) 725-2541

To ORPD: Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662
Attn: District Administrator
Telephone: (916) 988-4373

Such written notices, demands, correspondence and communications may be sent in the same manner to such other persons and addresses as any Party may from time to time designate in writing as provided for in this Section. Notice shall be effective upon the date of personal delivery or, in the case of mailing, on the date of delivery or attempted delivery.

16. Governing Law: This MOU shall be construed in accordance with the laws of the State of California, and venue shall be in Sacramento County, regardless of where else venue may be. Each party has had an equal opportunity to participate in the drafting of this MOU, therefore the usual construction against the drafting party shall not apply.

WHEREFORE, the parties have executed this MOU as of the date set forth above.

<p>City of Citrus Heights</p> <p>By _____ Ash Feeney, City Manager</p>	<p>Sunrise Recreation and Park District</p> <p>By _____ Kevin Huntzinger, District Administrator</p>
<p>Attest:</p> <p>_____</p> <p>Amy Van, City Clerk</p>	
<p>Approved as to Form</p> <p>_____</p> <p>Ryan Jones, City Attorney</p>	<p>Approved as to Form:</p> <p>_____</p> <p>Bill Burke, County Attorney</p>
	<p>Orangevale Recreation and Park District</p> <p>By _____ Becky Herz, District Administrator</p>
	<p>Approved as to Form:</p> <p>_____</p> <p>Bill Burke, County Attorney</p>

STAFF REPORT



DATE: 6/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVE THE REQUEST FOR PROPOSALS FOR THE DRIVEWAY & PATHWAY PROJECTS CONNECTING THE SOUTH SECTION OF COMMUNITY CENTER PARK WITH THE NORTH SECTION OF THE PARK

RECOMMENDATION

Approve the District Administrator to initiate the Request for Proposal process on Driveway & Pathway projects at Community Center Park, with bid the bid due-dates of both projects scheduled for July 18, 2024.

BACKGROUND

The Board of Directors approved the Driveway & Pathway projects at Community Center Park as part of the 2024/25 FY Preliminary Budget. The total budgeted funds allocated for the combined projects in the 2024/25 FY are \$540,000 (including \$342,000 of Park Development and \$198,000 of Proposition 68 Per Capita Grant funding).

To date, \$52,251 has been spent in the 2022/23 and 2023/24 FYs on the planning phase of the projects. The estimated total combine cost of these new amenities is \$592,251.

RECOMMENDED MOTIONS

I move that we approve Orangevale Recreation & Park District issuing Request for Proposals for the Driveway & Pathway Projects connecting the South section of the Community Center Park with the North section of the park, and instruct the District Administrator to initiate the RFP process.

STAFF REPORT



DATE: 6-20-2024

TO: Board of Directors

FROM: Jennifer Von Aesch, Finance/HR Superintendent

SUBJECT: DISCUSSION OF REVIEW OF FINAL 9 FIRST QUARTER OF 2024 REVENUE AND SALES REPORTING; PROPOSED FINANCIAL REVIEW SCHEDULE

RECOMMENDATION

Discussion of recent Final 9 review of the 1st Quarter of 2024 revenue and sales. Consideration of a recommendation to conduct a bi-annual quarterly review of Final 9 Sales and Quarterly Sales Tax Reports.

BACKGROUND

As the District's last outside CPA audit of Final 9 was completed in 2009, Directors tasked Finance/HR Superintendent Von Aesch with conducting a basic review to check daily sales, the quarterly sales, and the check submitted to the District for concessions.

On May 13, 2024, Jennifer Knisley arrived at the District office with receipts, reports, and her laptop for the scheduled basic review with Finance/HR Superintendent Von Aesch. After Jennifer Knisley detailed her daily, monthly, and quarterly reconciliation procedures, Finance/HR Superintendent Von Aesch re-added all daily cash register receipts for January through March 2024, confirmed their totals matched the monthly and quarterly totals on the tracking spreadsheet, and verified totals equaled what was reported on the State of CA Quarterly Sales Reporting form.

Finance/HR Superintendent Von Aesch confirmed that the non-taxable items such as water and noncarbonated drinks were properly removed from this total, as well as the gift certificates which are included in revenue at time of use. She also confirmed that while the State of CA Quarterly Sales Report included all Final 9's business entities, the check submitted to Orangevale Recreation & Park District reflected only the sales associated with their Pro Shop location at Orangevale's Shady Oaks Disc Golf Course.

In conclusion, Finance/HR Superintendent Von Aesch found all daily, monthly, and quarterly receipts, paperwork, spreadsheets, and reports to be in order and to balance.

MOTION TO CONSIDER

I move to approve the schedule of once every two years for a basic review of Final 9 to be conducted by the Finance/HR Superintendent.

STAFF REPORT



DATE: 06/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: **APPROVAL OF THE PURCHASE TWO DRINKING FOUNTAINS**

RECOMMENDATION

Approve the purchase of two (2) drinking fountains utilizing funds from the Building/Structures account (4202) of the 23/24 FY OLLAD Budget.

BACKGROUND

Currently OVparks has two drinking fountains that are in poor condition: a fountain at Youth Center Park, and a fountain at Almond Park. Staff recommends replacing both drinking fountains with "Most Dependable Fountains Inc." products to maintain consistency throughout the parks.

There are sufficient un-allocated funds available in the Building/Structures account (4202) of the 23/24 FY OLLAD Budget support the \$9,923.50 quoted costs for the parts to replace of both drinking fountains. OVparks staff are capable and qualified to install the drinking fountains.

RECOMMENDED MOTION

I move we approve purchase of two drinking fountains, for a total of \$9,923.50 from Most Dependable Fountains Inc.

ATTACHMENTS

Quote #QTE7503, Most Dependable Fountains Inc.

Quote



**MOST DEPENDABLE
FOUNTAINS, INC.**
5705 Commander Dr. Arlington, TN 38002

Quote QTE76503
Date 6/4/2024
Page 1/1

Quoted by:

(901) 867-0039

Bill To: ORANGEVALE REC & PARKS
HORACIO
6826 HAZEL AVENUE
ORANGEVALE CA 95662

Ship To: ORANGEVALE REC & PARKS
ca 95815

Purchase Order No.	Customer ID	Shipping Method	Payment Terms	Req Ship Date	Master No.	
	916-988-3496	FEDEX 85	AT TIME OF ORDER	0/0/0000	146,863	
Quantity	Item Number	Description	UOM	Discount	Unit Price	Ext. Price
1	440 SM	440 SM ADA DRINKING FOUNTAIN	EA	\$0.00000	\$2,840.00000	\$2,840.00
1	PET FTN ATT.SM	ATTACHED PET FOUNTAIN	EA	\$0.00000	\$880.00000	\$880.00
1	TEMPLATE 10 NS	TEMPLATE 10" INTERNAL SURFACE MOUNT RING	EA	\$0.00000	\$260.00000	\$260.00
1	10145 SM	10145 SM ADA BOTTLE FILLER	EA	\$0.00000	\$3,800.00000	\$3,800.00
1	TEMPLATE 10 NS	TEMPLATE 10" INTERNAL SURFACE MOUNT RING	EA	\$0.00000	\$260.00000	\$260.00

WE ACCEPT CHECK OR CREDIT CARD AT THE TIME OF ORDER. LEAD TIME IS RUNNING UP TO 10 WEEKS QUOTED BY SARAH PLEASE EMAIL PO TO SARAH@MOSTDEPENDABLE.COM

Subtotal	\$8,040.00
Freight	\$1,180.00
Tax	\$703.50
Total	\$9,923.50

ONE YEAR WARRANTY. LABOR NOT INCLUDED
PRICES SUBJECT TO CHANGE WITHOUT NOTICE
CALIFORNIA SALES TAX IS SUBJECT TO CHANGE BASED ON SHIP TO ZIP CODE

STAFF REPORT



DATE: 06/20/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVE RESOLUTION 24-06-728. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT MAKING DETERMINATIONS AND CALLING AN ELECTION TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024

RECOMMENDATION

Approve Resolution 24-06-728, a Resolution of the Board of Directors of the Orangevale Recreation & Park District making determinations and calling an election to authorize the issuance of general obligation bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024.

BACKGROUND

The District desires to serve its community with high quality recreation programs, local parks and open spaces. There are many capital facilities needs throughout the District which need to be addressed, and current funding sources are not sufficient to address the District's needs. In order to identify a local funding source, the District is authorized under California law to present a general obligation bond measure to District voters on the November 5, 2024 ballot, seeking authorization to issue general obligation bonds, the proceeds of which will be expended on capital improvement projects. General obligation bonds, if approved, are repaid by ad valorem property taxes included on annual property tax rolls while bonds are outstanding.

The Resolution for Board consideration has been prepared in accordance with all legal requirements and presents a \$24,000,000 bond measure to District voters for the purpose of financing projects summarized on the Project List attached as Appendix A to the Resolution (Full Text of Measure) which will be printed in the Sample Ballot provided to District voters. Appendix B is the abbreviated statement of the measure and is limited to 75 words or less that will be printed on the ballot label and read by voters at the time of casting their vote. Appendix C presents the Tax Rate Statement which will also be printed in the Sample Ballot which is required by law and discloses to District voters current expectations regarding the property tax rates and other matters that will apply if bonds are approved and issued.

Under current law, passage of this bond measure requires at least two-thirds affirmative vote of the voters voting on the measure. Assembly Constitutional Amendment No. 1 (ACA1) will appear on the November 5, 2024, ballot. If that Constitutional amendment is approved, it reduces the vote requirement down to 55%, for both future measures as well as those appearing on the November 5, 2024, ballot including this measure.

In order to call the election, the Resolution must be passed upon a majority vote of the Board.

FINANCIAL IMPACT

There will be no financial impact to the General Fund.

If bond the measure receives the required affirmative vote, the District will be able to issue bonds and apply the proceeds to finance important construction and improvement projects. Costs of bond issuance are payable from bond proceeds, not the District's General Fund.

RECOMMENDED MOTION

I move we approve Resolution 24-06-728, a Resolution of the Board of Directors of the Orangevale Recreation & Park District making determinations and calling an election to authorize the issuance of General Obligation Bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024

ATTACHMENT

Resolution #24-06-728

Exhibit A

Exhibit B

Exhibit C



RESOLUTION NO. 24-06-728

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION & PARK DISTRICT
MAKING DETERMINATIONS AND CALLING AN ELECTION TO
AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS,
ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER,
AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS
OCCURRING ON NOVEMBER 5, 2024**

WHEREAS, the Orangevale Recreation & Park District (the “District”) is located in Sacramento County (the “County”), State of California (the “State”), and is a special district formed in 1983, and organized and operating independently since January 4, 1988, all pursuant to the Recreation and Park District Law, commencing with Section 5780 of the State Public Resources Code (the “Park District Law”); and

WHEREAS, as provided in the Park District Law, recreation and park districts are authorized to provide recreation programs, local parks, and open spaces, serving the diversity of their communities and residents, with broad statutory authority as a class of special districts that provides community recreation, park, and open-space facilities and recreation services within specified boundaries and under local control, aimed at improving a community’s quality of life; and

WHEREAS, District staff routinely undertakes and evaluates the District’s parks and capital facilities needs and reports to the Board of Directors (the “Board”) on its findings; and

WHEREAS, the Board has determined that current funding sources of the District are insufficient to address the parks and facilities improvement needs that exist in the District in order to provide the community with spaces, facilities and programs to improve the quality of life of those living in the community; and

WHEREAS, under the Park District Law, including specifically Public Resources Code Section 5790 and following, the Board is authorized to adopt a resolution making determinations and calling an election on a proposition to incur indebtedness which election shall be conducted pursuant to the Uniform District Election Law, commencing with Section 10500 and following of the State Elections Code, and in accordance with California Constitution Article XIII A Section 1 paragraph (b)(2), which proposition will be successful if two-thirds or more of voters voting on the proposition are in favor of the indebtedness and the issuance of bonds; and

WHEREAS, in the judgment of the Board, it is advisable to call an election and submit to the electors of the District the question whether bonds of the District shall be issued and sold for the purpose of raising money for the acquisition or improvement of real property in the District, which projects are more particularly delineated on Appendix A hereto; and

WHEREAS, Article XIII A, Section 1, paragraph (b)(2), of the California Constitution (“Article XIII A”) provides an exception to the limit on ad valorem property taxes on real property for bonded indebtedness incurred by a district approved by two-thirds of the voters of the district voting on the proposition; and

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WHEREAS, the Board is specifically authorized, upon approval by a majority vote of the Board, to pursue the authorization and issuance of bonds by a two-thirds vote of the electorate on the question whether bonds of the District shall be issued and sold for specified purposes, pursuant to the Park District Law and including, with respect to bond issuance, Section 53506 et seq. of the California Government Code (collectively with the Park District Law, the “Act”); and

WHEREAS, pursuant to the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, November 5, 2024, and to request the Registrar of Voters for Sacramento County (the “Registrar of Voters”) to perform certain election services for the District; and

WHEREAS, furthermore, Assembly Constitutional Amendment No. 1 (“ACA1”) has qualified for the November 5, 2024 Statewide ballot and would, among other things, change existing law to authorize a city, county, city and county, or special district, including the District, to levy an ad valorem tax to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of public infrastructure if the proposition proposing that tax is approved by at least 55% of the voters of the city, county, city and county, or special district, as applicable, provided that the proposition includes certain accountability requirements; and

WHEREAS, if ACA1 is approved at the November 5, 2024 Statewide ballot, its terms would apply to any proposition authorizing general obligation bonds of a city, county, city and county, or special district that is submitted at the same election as ACA1, including the District’s bond proposition described herein; and

WHEREAS, the Board hereby declares that it intends for the proposition to approve the Bonds to comply with all of the provisions of ACA1 so that, if ACA1 is approved on November 5, 2024, approval of the Bonds would require the lower amount of at least 55% of the voters in the District voting on the proposition to vote in favor, instead of at least two-thirds of voters in the District voting on the proposition;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in the maximum principal amount of \$24,000,000 for the purpose of raising money to finance improvements and property of the District, and paying costs incident thereto, as set forth more fully in the ballot proposition approved pursuant to Section 4. This Resolution constitutes the order of the District to call such election. An affirmative vote of at least two-thirds of the voters voting in the District on the proposition is required for passage; provided, however, that if ACA1 is approved by voters on the same election date identified in Section 3, it is the intent of the Board that this proposition

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be in compliance with ACA1, and as such, this proposition shall become effective upon an affirmative vote of at least 55% of voters voting on the proposition.

Section 3. Election Date. The date of the election shall be November 5, 2024, and the election shall be held solely within the boundaries of the District. The District Administrator is hereby authorized to provide County officials with the current boundary map of the District for purposes of conducting the election.

Section 4. Purpose of Election; Ballot Proposition. The purpose of the election shall be for the voters in the District to vote on a proposition, a full copy of which is attached hereto and marked Exhibit A and incorporated herein by reference, containing the question of whether the District shall issue the Bonds for the purpose stated therein, together with the accountability requirements identified in Section 6. The Registrar of Voters is requested to print the Full Text of Measure contained on Exhibit A in the sample ballot pamphlet.

As required by Elections Code Section 13247 and in accordance with the matters required by Elections Code Section 13119, the abbreviated form of the measure to appear on the ballot label is attached hereto and marked as Exhibit B.

The District Administrator or such officer's designee is hereby authorized and directed to make any changes or clarifications to the text of the proposition or this resolution as required to conform to any requirements of Article XIII A, the Act, or the Registrar of Voters.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 5790 of the Public Resources Code and Section 1, paragraph (b), subsection (2), of Article XIII A of the California Constitution.

Section 6. Accountability Requirements. In accordance with ACA1 and Sections 53410 and 53411 of the California Government Code, the Board hereby adopts the following accountability requirements relating to the Bonds:

- a. The proceeds from the sale of the Bonds shall be used only for the Projects specified in this Resolution, and not for any other purpose, including District employee salaries and other operating expenses.
- b. The District hereby certifies that it has evaluated alternative funding sources for the Projects.
- c. The District shall create a separate account into which Bond proceeds shall be deposited.
- d. The District shall conduct or cause an annual, independent performance audit to ensure that the Bond funds are expended in accordance with the Project list, and such audits will be posted in a manner that is easily accessible to the public.
- e. The District shall conduct or cause an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the public infrastructure Projects, and such audits will be posted in a manner that is easily accessible to the public.

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- f. The District shall appoint an independent citizens' oversight committee to ensure that Bond proceeds are expended only for the purposes described in the measure approved by the voters.
- g. The District Administrator will file with the Board an annual report as required by Government Code Section 53411 no later than the first December 31 following the first issuance of the Bonds and at least once a year thereafter.

Section 7. Estimates Included in Ballot Materials; More Complete Meaning of Measure. The measure authorized by this Resolution includes information presented to voters with respect to the estimated amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100,000 of assessed valuation (ad valorem tax), and the estimated duration through which the proposed tax supporting bond repayment will be levied and collected, among others.

Each of the estimates provided, including in the appendices hereto, have been provided by the District in good faith based upon information currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan. Such estimates and approximations are not intended by the Board and shall not be interpreted or construed as additional restrictions on the District's bond program, bond issuances and related tax rate, and, other than the total principal amount of bonds authorized to be issued by the bond measure, do not represent legal maximums or additional limitations beyond applicable legal requirements.

Finally, the abbreviated and condensed statement of the bond measure set forth in Appendix B, limited by State law to 75 words or less, does not limit the scope and broader and more complete meaning provided in the Full Text of Bond Measure, set forth in Appendix A.

Section 8. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to the County Registrar and the Clerk of the Board of Supervisors of Sacramento County.

Section 9. Consolidation of Election. The County Registrar and the Board of Supervisors of Sacramento County are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024, within the District.

Section 10. Ballot Arguments; Tax Rate Statement. Any and all members of this Board are hereby authorized (but not required) to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument. The District Administrator, President of the Board, or their designees, are hereby authorized to execute the Tax Rate Statement attached hereto as Exhibit C, or other document and to perform all acts necessary to place the bond measure on the ballot. With respect to the Tax Rate Statement, the Registrar is requested to print it in the voter pamphlet, and, in accordance with Elections Code Section 9405, the Board adopts the procedures identified in said Section 9405.

Section 11. Elections Code. Pursuant to Section 10002 of the Elections Code, the Board of Supervisors of Sacramento County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to

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reimburse the County in full upon presentation of a bill, such services to include the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

Section 12. Terms of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof and shall bear interest at a rate or rates per annum not exceeding the statutory maximum applicable at the time of issuance, payable at the time or times permitted by law.

Section 13. Reimbursement. Pursuant to United States Income Tax Regulations Section 1.150-2, the District hereby declares that it may (i) pay certain costs of the projects listed in Appendix A prior to the date of issuance of the Bonds and, in such case, (ii) intends to use a portion of the proceeds of the Bonds for reimbursement of said expenditures for the projects that are paid before the date of issuance of the Bonds.

Section 14. Agreement. The District Administrator is authorized and directed to execute the agreements on file with Jones Hall, A Professional Law Corporation, which firm is appointed hereby to perform bond and disclosure counsel services in regard to the Bonds, and Isom Advisors, a Division of Urban Futures Inc. which firm is appointed to perform financial advisory services in regard to the Bonds.

Section 15. Official Actions. The President of the Board, the District Administrator and the Finance and Human Resources Superintendent are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make and direct any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements of the County Registrar, in order to cause the election to be held and conducted in the District in accordance with all legal requirements and be presented to District voters.

Section 16. Effective Date. This resolution shall take effect on and after its adoption.

The foregoing Resolution was adopted by the Board of Directors of the Orangevale Recreation & Park District of Sacramento County, being the Board authorized by law to make the designations therein contained on a motion by Director _____, seconded by Director _____, by the following vote, on June 20, 2024.

AYES:
NOES:
ABSENT:
ABSTAIN:

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ORANGEVALE RECREATION & PARK DISTRICT

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

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EXHIBIT A

FULL TEXT OF BOND MEASURE

The full text of bond measure to be printed in the election material begins below the following line. Letter designation of measure is requested to be assigned and input into applicable blanks by the County Registrar.

ORANGEVALE RECREATION & PARK DISTRICT BOND MEASURE _____ FULL TEXT OF BOND MEASURE

BOND AUTHORIZATION

By approval of this measure by the requisite number of registered voters voting on the measure, the Orangevale Recreation & Park District (the "District") will be authorized to issue and sell general obligation bonds in the aggregate principal amount of up to \$24,000,000 (the "Bonds") to provide financing for the facilities projects listed in the Bond Project List described below, subject to the accountability requirements imposed by law and described below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this proposition in order that the District's voters and taxpayers may be assured that their money will be spent wisely to address specific facilities needs of the District.

- The proceeds from the sale of the Bonds shall be used only for the Projects specified in this Resolution, and not for any other purpose, including District employee salaries and other operating expenses.
- The District has evaluated alternative funding sources for the Projects.
- The District shall create a separate account into which Bond proceeds shall be deposited.
- The District shall conduct or cause an annual, independent performance audit to ensure that the Bond funds are expended in accordance with the Project list, and such audits will be posted in a manner that is easily accessible to the public.
- The District shall conduct or cause an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the public infrastructure Projects, and such audits will be posted in a manner that is easily accessible to the public.
- The District shall appoint an independent citizens' oversight committee to ensure that Bond proceeds are expended only for the purposes described in the measure approved by the voters.
- The District Administrator will file with the Board an annual report as required by Government Code Section 53411 no later than the first December 31 following the first issuance of the Bonds and at least once a year thereafter, which report may relate to the most recently completed fiscal year of the District and may be incorporated into the District's annual budget, audit, or the financial audits described above.

FURTHER SPECIFICATIONS

Specific Purposes. All of the purposes enumerated in this proposition shall be united and voted upon as one single proposition, and shall constitute the specific purposes of the Bonds, and proceeds of the Bonds shall be spent only for such purposes, pursuant to Government Code Section 53410.

Rate of Interest. The Bonds shall bear interest at a rate per annum not exceeding the statutory maximum, payable at the time or times permitted by law.

Term of Bonds. The number of years the whole or any part of the Bonds are to run shall not exceed the legal limit, though this shall not preclude Bonds from being sold which mature prior to the legal limit.

BOND PROJECT LIST

Bond proceeds will be expended on the acquisition and improvement of real property of the District in compliance with applicable provisions of the California Constitution and California Public Resources Code Section 5790 and following.

The types of projects authorized to be funded with Bond proceeds are set forth below. Specific examples included on this project list of the more general types of projects authorized are not intended to limit the broader types of projects described and authorized by this measure. The projects in the Bond Project List are authorized to be completed at each of the current and future sites of the District, including:

Almond Park	Norma Hamlin Park
Orangevale Community Center Park	Orangevale Community Park
Palisades Park	Pecan Park
Rollingwood Natural Area	Streng Park
Sundance Park	Youth Center Park

The projects authorized pursuant to this measure are:

- Upgrade and replace outdated and deteriorating restrooms and construct new restrooms including at under-served parks and nature areas.
- Renovate 60-year-old Youth Center, which is used for after school programs for teens and children.
- Renovate facilities which are used by all community members, including for summer camps, preschool programs, enrichment classes and senior programs.
- Make safety and security improvements, including lighting and fencing.
- Construct and/or improve pathways and trails for bicycles, equestrians and pedestrians.
- Upgrade existing playgrounds, construct new playgrounds, replace playground surfacing, and install new play and exercise equipment throughout the District.
- Make improvements to outdated plumbing and irrigation systems.
- Repair or replace leaky and/or deteriorating roofs.
- Protect and enhance open space.

- Update amenities including new or improved seating, picnic tables, shade structures, and lighting.
- Improve handicapped accessibility throughout the District and ensure compliance with the Americans with Disabilities Act and other similar laws and regulations.
- Improve and/or build new soccer, baseball, and softball fields for community use.
- Add spray park play area to the aquatic facility and build a skate park and/or bike track.
- Upgrade aging and inadequate infrastructure including electrical and heating, ventilation and air-conditioning systems.
- Repair, replace and/or upgrade paved surfaces, turf, and other grounds to eliminate safety hazards.
- Expand, renovate, resurface, or replace parking lots, including walkways/pathways and driveways.
- Upgrade, improve, renovate and construct sport courts including pickleball courts, tennis courts, volleyball courts, and basketball courts.
- Improve support facilities including corporation building/yard.

Each of the projects described in this Bond Project List include all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect, legal and other professional and consultant services including fees relating to litigation, facilities assessments, inspections, site preparation, utilities, landscaping, construction management by third parties, general contractors, and other planning and permitting, environmental review, rezoning and municipal license fees if any, accounting and similar costs; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim facilities for staff if needed; all federal, state and locally-mandated safety upgrades; the costs of new or expanded infrastructure; the cost of providing parking and other facilities to accommodate new or expanded facilities; addressing any unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes; complying with all access requirements of the Americans with Disabilities Act and similar laws and regulations; costs of the election including other costs arising directly from the measure; project construction oversight, management and administration during the duration of such projects, and Bond issuance costs.

The Board of Directors may alter the scope and nature of any of the specific projects described above as required or recommended by new conditions, discoveries or any other factors including economic factors that may become apparent during the course of planning, design and construction. If a modernization or renovation project is more financially beneficial to be undertaken as new construction based on cost or safety considerations or other compelling factors, this measure authorizes said project to be undertaken in whole or in part as new construction including relocation and all costs relating thereto. To accomplish any of the projects included on the above list, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests. Projects on this list may be undertaken and used as joint use projects with other public or non-profit agencies.

Many factors may impact the District's ability to address each of the projects described herein, such as construction costs, supply chain issues, labor shortages, unknown environmental factors or site conditions, overall facilities needs and related costs which exceed available Bond funding sources, among others. The District is unable to anticipate all circumstances which may prevent some of the projects listed above from being undertaken or completed. Approval of the District's Bond measure does not guarantee that all of the identified projects within the Bond Project List will be funded beyond what can be completed with funds generated by this Bond measure. The order in which projects are listed in the foregoing Bond Project List does not suggest an order of priority. Project prioritization is vested in and will be determined by the District Board.

Voters are informed that estimates or projections in this Bond measure and related ballot materials, including relating to estimated rates of *ad valorem* property taxes, the duration of issued Bonds until fully repaid and related levies and collections of *ad valorem* property taxes are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the Bonds, the tax rate required to fully amortize the Bonds or the duration of the levy supporting repayment of issued Bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and Bond financing plan, including but not limited to the amount of Bonds issued and outstanding at any one time, the interest rates applicable to issued Bonds, market conditions at the time of sale of the Bonds, when Bonds mature, timing of project needs and changes in assessed valuations in the District. While each of the estimates and approximations relating to this Bond measure are provided based on information currently available to the District and its current expectations, all such estimates and approximations are not limitations nor maximums on the terms of the Bonds nor on the related tax levies. In addition, the abbreviated and condensed statement of this Bond measure presented to voters on the ballot label which is subject to a 75-word count limitation imposed by State law does not limit the scope and broader, more complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

The District Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this Bond proposition has independent value, and the District Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this Bond measure are severable.

The Full Text of Measure ends above the line.

EXHIBIT B

**ABBREVIATED FORM OF BOND MEASURE
(Ballot Label)**

The abbreviated bond measure is set forth between the lines below.

To improve parks and recreation for children, families, senior citizens, and residents; upgrade and replace outdated restrooms; renovate sixty-year-old Youth Center; make safety and security improvements; upgrade playgrounds; and improve trails; shall Orangevale Recreation & Park District's measure be adopted authorizing \$24,000,000 of bonds at legal rates, averaging \$1,400,000 annually while bonds are outstanding at rates of approximately \$15.96 per \$100,000 assessed value, with annual audits, independent citizens' oversight, NO money for salaries and all money staying local?

EXHIBIT C

TAX RATE STATEMENT REGARDING PROPOSED ORANGEVALE RECREATION & PARK DISTRICT GENERAL OBLIGATION BONDS

An election will be held in the Orangevale Recreation & Park District (the "District") on November 5, 2024, to authorize the sale of up to \$24,000,000 in bonds of the District to finance park district facilities and parks as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate that would be required to fund this bond issue over the entire duration of the bond debt service, based on estimated assessed valuations available at the time of filing of this statement, is \$15.42 per \$100,000. It is currently expected that the final fiscal year in which it is anticipated that the tax will be collected is 2058-59.
2. The best estimate of the highest tax rate that would be required to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is \$15.96 per \$100,000 of assessed valuation. This highest rate is projected to apply in fiscal years 2025-26 through 2055-56.
3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately \$48,600,000.

Voters should note the estimated tax rate is based on the assessed value (not market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts or durations and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property

within the District as determined by the County Assessor in the annual assessment and the equalization process.

District Administrator
Orangevale Recreation & Park District