

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, JUNE 14, 2018  
6:30 p.m.**

**LOCATION:  
6826 Hazel Ave.  
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of minutes of April 12, 2018 meeting (pg 1-5)
- b. Approval of minutes of April 19, 2018 special meeting (pg 6-7)
- c. Approval of minutes of May 10, 2018 meeting (pg 8-13)
- d. Approval of minutes of May 17, 2018 special meeting (pg 14-17)

**7. CORRESPONDENCE**

- a. Confidential envelope – Attorney billing December 2017 - May 2018
- b. Appointment of the Independent Special District Representative and Alternate to the Consolidated Redevelopment Oversight Board for Sacramento County (pg 18)
- c. CAPRI Liability and Property Dividend for FY 2001/02 (pg 19-20)
- d. Letters from Terry Benedict to the Board of Directors and letter of response from the District Administrator (pg 21-31)
- e. Letters from Terry Benedict to the Board of Directors and letter of response from the District Administrator (pg 32-35)
- f. Letter of thanks from AARP Tax-Aide Program to District Staff (pg 36)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for May 2018 (pg 37-38)
- b. Budget Status Report for May 2018 (pg 39-41)
- c. Revenue Report for May 2018 (pg 42)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for May 2018 (pg 43-44)
- b. Budget Status Report for May 2018 (pg 45-46)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for May 2018 (pg 47)
- b. Budget Status Report for May 2018 (pg 48)

**8.4 NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for April 2018 (pg 49)

**9. STANDING COMMITTEE REPORTS**

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee – Recap of May 1, 2018 meeting (pg 50)
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

**10. ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – May 2018 (pg 51-55)
- b. Update on the Land Swap with San Juan Unified School District (verbal)
- c. Discussion regarding the Community Park Master Plan Workshop 2 – Thurs., June 7, 2018 (verbal)
- d. Update on the Kovar Creek Erosion Issue (verbal)
- e. Report on CARPD Conference (verbal)

**11. UNFINISHED BUSINESS**

**12. NEW BUSINESS**

- a. Approval of the Agreement with Meals on Wheels ACC for the Senior Nutrition Program (pg 56-64)
- b. Approval of Resolution 18-06-596, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2018/19 (pg 65-90)
- c. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)
  - 1. Approval of Resolution 18-06-597, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2018/19 (pg 91)
  - 2. Approval of Resolution 18-06-598, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2018-19 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 92-138)
- d. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District
  - 1. Approval of Resolution 18-06-599, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2018/19 (pg 139)
  - 2. Approval of Resolution 18-06-600, Resolution Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2018-19 for the Kenneth Grove Landscaping and Lighting Assessment District (pg 140-160)
- e. Approval of Resolution 18-06-601 Proclaiming the Month of July 2018 as Parks Make Life Better Month (pg 161)
- f. Approval of Resolution 18-06-602, Resolution Amending the District Salary Schedule (pg 162-164)
- g. Approval of Agreement with Pattison & Associates, Inc to Provide Appraisal Services in the Amount Not to Exceed \$3,750 for the Electric Greenway Trail Project (pg 165-177)
- h. Approval of Resolution 18-06-603, Resolution Authorizing Transfer of Funds from the Parkland Dedication Fee Fund (332I) to the General Fund (332A) (pg 178)

13. **DIRECTOR'S AND STAFF'S COMMENTS**

14. **ITEMS FOR NEXT AGENDA**

15. **ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson