

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, AUGUST 16, 2018
6:30 PM**

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of July 12, 2018 meeting (pg 1-5)

7. CORRESPONDENCE

- a. Confidential envelope – Attorney billing May-June 2018
- b. Confidential envelope – Attorney billing July 2018

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for Period 13 2018 (pg 6)
- b. Budget Status Report for Period 13 2018 (pg 7-9)
- c. Revenue Report for Period 13 2018 (pg 10)
- d. Ratification of Claims for July 2018 (pg 11)
- e. Budget Status Report for July 2018 (pg 12-14)
- f. Revenue Report for July 2018 (pg 15)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for Period 13 2018 (pg 16)
- b. Budget Status Report for Period 13 2018 (pg 17-18)
- a. Ratification of Claims for July 2018 (pg 19-20)
- b. Budget Status Report for July 2018 (pg 21)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Budget Status Report for Period 13 2018 (pg 22)
- b. Ratification of Claims for July 2018 (pg 23)
- c. Budget Status Report for July 2018 (pg 24)

9. STANDING COMMITTEE REPORTS

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

10. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – July 2018 (pg 25-29)
- b. Update on the Land Swap with San Juan Unified School District (verbal)
- c. Holiday Office Closure – December 24th thru January 2nd (verbal)
- d. Consider changing the October 11, 2018 Board Meeting to October 18, 2018 (verbal)

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- a. Approval of Resolution 18-08-604, Commending Grant Barry for his Eagle Scout Project Building a Fence Around a Vernal Pool at Orangevale Community Park (handout)
- b. Approval of the Agreement with Jennifer Claassen, with Clipped In Races, to Rent Orangevale Community Park for a Cyclocross Event on October 26-27, 2018 (pg 30-45)
- c. Discussion and Possible Approval of an Increase in Employee Medical Insurance Premium (pg 46)
- d. Discussion and Possible Approval of a Cost of Living Adjustment for District Staff (pg 47)
- e. Public Hearing: Approval of Resolution 18-08-605, Resolution Adopting the Orangevale Recreation and Park District Final Budget for Fiscal Year 2018/19 (pg 48-62)
- f. Public Hearing: Approval of Resolution 18-08-606, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2018/19 (pg 63-69)
- g. Public Hearing: Approval of Resolution 18-08-607, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2018/19 (pg 70-74)
- h. Approval of Resolution 18-08-608, Resolution Amending the District Salary Schedule (pg 75-77)
- i. Approval of Resolution 18-08-609, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54 (pg 78-82)

13. DIRECTOR'S AND STAFF'S COMMENTS

14. ITEMS FOR NEXT AGENDA

15. CLOSED SESSION

- a. Closed Session pursuant to Government Code Section 54957
Public Employee Performance Evaluation: District Administrator

16. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

17. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors July 12, 2018

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, July 12, 2018 at the District Office. Director Brunberg called the meeting to order at 6:23 p.m.

Directors present: Meraz, Swenson, Brunberg (Stickney and Montes absent)
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Manager
Melyssa Woodford, Administrative Services Supervisor

3. **CLOSED SESSION** a) Closed Session Pursuant to Government Code Section 54956.9
Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to paragraph (2) of
subdivision (b) of Government Code Section 54956.9: One
potential case

4. **RESUME PUBLIC** Open session was resumed at 6:40 p.m. No action was taken but
SESSION & direction was given.
ANNOUNCE
ACTIONS FROM
CLOSED SESSION

5. **PLEDGE OF** The Pledge of Allegiance was conducted.
ALLEGIANCE

6. **APPROVAL OF** Due to the absence of Directors Stickney and Montes, Director Meraz
REGULAR motioned for Director Brunberg be interim chair for this meeting. This
AGENDA was seconded by Director Brunberg and approved by a vote of 3-0-0
with Directors Swenson, Brunberg, and Meraz voting Aye. Directors
Stickney and Montes were absent. There were no Abstentions or Nays.
MOTION #1

On a motion by Director Meraz, seconded by Director Swenson, the
agenda was approved by a vote of 3-0-0 with Directors Swenson,
MOTION #2 Brunberg, and Meraz voting Aye. Directors Stickney and Montes were
absent. There were no Abstentions or Nays.

7. **PUBLIC** There was no public discussion.
DISCUSSION

8. **MINUTES** a) Approval of Minutes of June 7, 2018 Special Meeting (pg 1-3):
MOTION #3 On a motion by Director Meraz, seconded by Director Swenson,
the minutes were approved by a vote of 3-0-0 with Directors
Swenson, Brunberg, and Meraz voting Aye. Directors Stickney
and Montes were absent. There were no Abstentions or Nays.

MOTION #4

- b) Approval of Minutes of June 14, 2018 Meeting (pg 4-10): On a motion by Director Meraz, seconded by Director Swenson, the minutes were approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Meraz voting Aye. Directors Stickney and Montes were absent. There were no Abstentions or Nays.

9. CORRESPONDENCE

- a) Letter of Response from the District Administrator to Terry Benedict Regarding his 37 Letters Dated on June 18, 2018 Asking Questions from the time of 2001-2002 (pg 11-15): No discussion.
- b) County Notice of Election (pg 16): Director Swenson asked for clarification regarding the term limits.

10. CONSENT CALENDAR

MOTION #5

No consent items were discussed. On a motion by Director Meraz, seconded by Director Swenson, the consent calendar was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Meraz voting Aye. Directors Stickney and Montes were absent. There were no Abstentions or Nays.

10.1 CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for June 2018 (pg 17-18)
- b) Budget Status Report for June 2018 (pg 19-21)
- c) Revenue Report for June 2018 (pg 22)

10.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for June 2018 (pg 23-24)
- b) Budget Status Report for June 2018 (pg 25-26)

10.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for June 2018 (pg 27)
- b) Budget Status Report for June 2018 (pg 28)

10.4. NON-CONSENT MATTERS GENERAL FUND

MOTION #6

- a) Ratification of Claims for June 2018 (pg 29)
On a motion by Director Meraz, seconded by Director Swenson, the non-consent matters were approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Meraz voting Aye. Directors Stickney and Montes were absent. There were no Abstentions or Nays.

11. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.

- g) Trails Committee: No report.
- h) Ad Hoc Committee: No report.

12. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – June 2018 (pg 30-32): Admin. Foell said he and the staff met with Director Montes about the 35th anniversary event being held in August 2018. The ice cream social hot dog hoedown, and free family movie night are additional upcoming events. Coordinator Woodford said that swim lessons, rec'ing crew, and day camp had been very successful this year.
- b) Update on the Land Swap with San Juan Unified School District (verbal): Admin. Foell did not have any updates regarding the land swap.

13. UNFINISHED BUSINESS

- a) Update on the Kovar Creek Erosion Issue (verbal): The District had been working with Mr. Kovar regarding this issue. Admin. Foell said it had been a joy working with Mr. Kovar and he hopes to reach a resolution soon. More information will be available at the August 2018 meeting.

14. NEW BUSINESS

- a) Report on Grant Barry's Eagle Scout Project at Orangevale Community Park (handout/verbal): Admin. Foell said this project involved installing fencing around the small vernal pool at Orangevale Community Park. Grant Barry was from Troop 310 that operated out of Divine Savior Church on Greenback. He installed the fencing to protect the vernal pool's eco-system. He transported the materials via a small trail, and the project took approximately four hours to complete. Volunteers from his troop, as well as a few adults such as Scott Wade, assisted with the project. He noted that he cut down the poison oak in the area before installing the fencing. He also provided water and gloves to use during the project.
- b) Public Hearing: Discussion and Public Comments Regarding the Orangevale Community Park Master Plan (presentation): Community meetings were held in April and June 2018 in which comments were receiving and revisions were made. Two surveys were also distributed regarding the Orangevale Community Park master plan, as well as the disc golf course. After the public hearing at this meeting, the final public hearing will be held in September 2018, and the disc golf course issues will be determined at a separate date. Peter Larimer discussed the draft of the Master Plan for the Orangevale Community Park. The District received 22 completed surveys regarding the master plan; 19 of the respondents stated they drove to the park. Restroom improvements was the most requested renovation, along with enhanced trails, larger playgrounds, water spray features, and park exercise equipment. Other requests were basketball courts and security patrol, field maintenance, toddler gated area, and pickleball. Admin. Foell stated that a survey in Orangevale Happenings

included a skate park and spray parks. Mr. Larimer spoke about a trail to connect sections of the park and disc golf course, as well as a safe horse path of travel. Another item being considered was a family game zone such as bocce ball and horseshoes. Director Brunberg requested plans for a splash pad. She also wondered if there was a good location for a skate park. Mr. Larimer felt they received good comments at the last meeting, which allowed them to include small changes to the Master Plan. Admin. Foell felt an ADA pathway from Elm Avenue going into the horse arena area was an important project, which Mr. Larimer said was very possible. An attendee asked about the parking lot extension and questioned the plan because they tend to use the proposed area during tournaments. Changing the parking lot design and number of stalls was also discussed. Director Meraz stated he had a list of over 100 people who expressed an interest in a skate park at past meetings.

Mike Mroczkowski stated he was a resident of Orangevale and only used the park for disc golf. He did not understand why they would entertain the idea of pay to play because other people do not pay to use other parts of the park. He would understand the idea of pay to park.

Joe Oliverio felt residents will get upset about the pay to play issue and it will become a “firestorm”. He had heard residents talk about parking in another area and walking in. He did not agree with the pay to play option. He has put in work at the course, such as teaching the younger players about respect and course etiquette. He also brings tools to help fix up the course. He believes the course should be kept the way it is. Admin. Foell mentioned the option of renovating accommodations at the course, such as the parking lot and restrooms. He asked Mr. Oliverio’s opinion on how pay to play would impact the players. He believed the players would be upset at first and less would play, but would probably eventually get used to it. When asked about the club involved at the course, he said there were over 300 members. He felt that Orangevale residents should be able to play for free. Mr. Oliverio added that fixing the bathrooms would be great, as well as adding a drinking fountain. The parking lot issue would involve all of the activities around the course. In conclusion, he was against the pay to play option.

John Avery agreed with Joe Oliverio. He did not understand why the players who have helped maintain the course were now being asked to pay to play. The parking lot was at capacity for the number of players in the course, and adding more spaces would mean more players to make the course busier. The public park should pay to replace the 40 year old bathroom, as opposed to the club members for the disc golf course. The club had contractors available for every trade, and so he suggested having the club cover the restroom renovations as opposed to requiring them to

pay to play. He was also worried about other agencies turning to pay to play, and possibly killing the sport because some people may not be able to play if they have to pay. He felt players will trash the course more often if they pay to play and the respect for the course will go down. He requested a water fountain in the area.

The public hearing was officially closed.

Director Brunberg stated she would not approve the Master Plan with the skate park in the current proposed area, and requested a splash pad be added. The responsibilities of installing and maintaining a splash pad was discussed. Admin. Foell requested a schematic from Mr. Larimer with and without the skate park. Admin. Foell requested they reach out to those who have been interested in the planning process, and possibly hold a public hearing as well. The Master Plan designs will be presented in September and the final vote will be held in October.

15. DIRECTOR AND STAFF COMMENTS

Coordinator Woodford reminded the Board of the upcoming events.

Ms. Von Aesch said everything was going well.

Admin. Foell indicated interviews for park superintendent were going well. They had also been looking to hire a part-time finance clerk.

Director Swenson enjoyed the Rec'ing Crew. She asked about the boards for previously presented master plans and requested they be displayed for the public to view.

Director Meraz spoke about a previous experience related to Mr. Kovar's situation and property lines.

Director Brunberg had no additional comments.

16. ITEMS FOR NEXT AGENDA

Mr. Kovar's erosion issue will be discussed. Also, an Eagle Scout presentation from Mr. Barry will be completed.

17. ADJOURNMENT

MOTION #7

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:30 p.m. On a motion by Director Brunberg, seconded by Director Meraz, the adjournment was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Meraz voting Aye. Directors Stickney and Montes were absent. There were no Abstentions or Nays.

Sharon Brunberg, Acting Chairperson

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
JULY 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1905968793	20200500	CITY OF FOSTER CITY	Advertising	250.00
1905973811	20203900	JASON BAIN	Employee Transportation	140.07
1905973809	20203900	JENNIFER VON AESCH	Employee Transportation	44.80
1905973804	20203900	CHELSEA MCADAM	Employee Transportation	5.45
1905973802	20203900	ASHLEY BELL	Employee Transportation	70.52
				260.84
1905969606	20215100	TYCO FIRE SECURITY US MAN	Mechanical Systems Maintenance Service	678.00
1905969606	20215200	TYCO FIRE SECURITY US MAN	Mechanical Systems Maintenance Supplies	344.13
1905973794	20219700	AT&T	Telephone Service	20.75
1905968568	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supplies	124.83
1905973814	20257100	TIN STAR SECURITY CO	Security Service	371.25
1905969602	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Service	355.00
1905969600	20285100	KORI SCOTT	Recreational Service	180.00
1905968572	20285100	MELANIE SKINNER	Recreational Service	580.80
1905973824	20285100	ADRIAN JANSSEN VAN VUUREN	Recreational Service	1,119.25
1905973822	20285100	RICHARD KOWALESKI	Recreational Service	156.00
1905973821	20285100	KATHLEEN PEAD	Recreational Service	1,040.00
				3,431.05
109487218	20296200	SACRAMENTO COUNTY	QR BILLING JUNE 2018 ORANGEVALE RPD	21.00
1905973797	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1905973813	50557100	DEBRA A DAVIS	Fingerprinting Service	75.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2017/2018
PERIOD 13 2018**

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	785,000.00		612,447.29	172,552.71	22%
10112100	Salaries & Wages, Extra Help	375,000.00		237,436.82	137,563.18	37%
10112400	Salaries, Board members	12,000.00		6,500.00	5,500.00	46%
10121000	Retirement	170,000.00		142,493.81	27,506.19	16%
10122000	Social Security	85,000.00		63,698.61	21,301.39	25%
10123000	Group Insurance	215,000.00		210,373.00	4,627.00	2%
10124000	Worker's Comp. Ins	51,000.00		56,394.00	(5,394.00)	-11%
10125000	Unemployment Insurance	25,000.00		14,410.76	10,589.24	42%
10128000	Health Care/Retirees	3,000.00		-	3,000.00	100%
	SUB-TOTAL	1,721,000.00	-	1,343,754.29	377,245.71	22%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00	250.00	1,161.40	338.60	23%
20202100	Books/Periodicals/Subscrip	750.00		239.29	510.71	68%
20202900	Business/Conference Expense	5,000.00		2,600.87	2,399.13	48%
20203500	Education/Training Serv.	5,500.00		1,325.00	4,175.00	76%
20203600	Education /Training Supplies	1,000.00		24.00	976.00	98%
20203700	Tuition Reimbursement	2,000.00		-	2,000.00	100%
20203800	Employee Recognition	2,000.00		658.82	1,341.18	67%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	260.84	2,636.07	363.93	12%
20205100	Liability Insurance	40,000.00		38,319.57	1,680.43	4%
20205500	Rental Insurance	4,000.00		3,035.81	964.19	24%
20206100	Membership Dues	8,000.00		4,975.00	3,025.00	38%
20207600	Office Supplies	9,500.00		5,736.65	3,763.35	40%
20207602	Signs	500.00		1,719.56	(1,219.56)	-244%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00		6,109.47	390.53	6%
20208102	Stamps	3,000.00		1,421.70	1,578.30	53%
20208500	Printing Services	28,000.00		17,085.80	10,914.20	39%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	1,000.00		(80.00)	1,080.00	108%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00	678.00	678.00	(178.00)	-36%
20215200	Mechanical System Maint. Sup	500.00	344.13	344.13	155.87	31%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	1,000.00		-	1,000.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	20.75	8,367.28	6,632.72	44%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	124.83	1,596.58	3,403.42	68%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	6,000.00		86.20	5,913.80	99%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		1,416.97	(416.97)	-42%
20250500	Accounting Services	8,000.00		4,725.00	3,275.00	41%
20250700	Assessment/Collection Service	18,000.00		17,448.78	551.22	3%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		8,280.00	6,720.00	45%
20256200	Transcribing Services	1,000.00		1,169.00	(169.00)	-17%
20257100	Security Services	5,000.00	371.25	3,532.28	1,467.72	29%
20259100	Other Professional Services	5,000.00		8,501.11	(3,501.11)	-70%
20259101	Computer Consultants	6,000.00		5,000.00	1,000.00	17%
20281201	PC Hardware	10,000.00		-	10,000.00	100%
20281202	PC Software	6,000.00		2,768.35	3,231.65	54%
20281203	PC Supplies	1,000.00		89.11	910.89	91%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	180,000.00	3,431.05	139,407.80	40,592.20	23%
20285200	Recreational Supplies	40,000.00		28,797.64	11,202.36	28%
20289800	Other Operating Exp - Supplies	2,000.00		363.75	1,636.25	82%
20289900	Other Operating Exp - Services	2,000.00		228.99	1,771.01	89%
20291100	System Development Services	3,000.00		2,758.35	241.65	8%
20296200	GS Parking Charges	200.00	21.00	84.00	116.00	58%
	SUB-TOTAL	479,100.00	5,501.85	322,612.33	156,487.67	33%
3000	OTHER CHARGES					
30321000	Interest Expense	17,000.00		16,484.62	515.38	3%
30322000	Bond/Loan Redemption	66,000.00	429.93	65,935.93	64.07	0%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	85,500.00	429.93	82,420.55	3,079.45	4%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	235,000.00		201,621.31	33,378.69	14%
43430303	Vehicles/Equipment	7,500.00		6,500.00	1,000.00	0%
	SUB-TOTAL	242,500.00	-	208,121.31	34,378.69	14%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	75.00	2,260.00	1,740.00	44%
	SUB-TOTAL	4,000.00	75.00	2,260.00	1,740.00	44%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,532,100.00	6,006.78	1,959,168.48	572,931.52	23%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2017/2018
PERIOD 13 2018**

Account Number	Revenue Account	2017/2018 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,190,000	2,416.40	1,235,950.81	-45,950.81	103.86%
91910200	Prop. Taxes - Current Unsecured	40,000	30.13	43,616.81	-3,616.81	109.04%
91910300	Supplemental Taxes Current	10,000	2,924.21	34,628.42	-24,628.42	346.28%
91910400	Prop. Taxes Sec. Delinquent	10,000		8,682.44	1,317.56	86.82%
91910500	Prop. Taxes Supp. Delinq.	500		1,553.64	-1,053.64	310.73%
91910600	Unitary Current Secured	12,000		14,179.44	-2,179.44	118.16%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		65.63	-65.63	
91913000	Prop. Tax Prior - Unsecured	1,000	87.87	1,299.84	-299.84	129.98%
91914000	Penalty Costs - Prop. Tax	200	38.57	247.96	-47.96	
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	1,263,700	5,497.18	1,340,224.99	-76,524.99	106.06%
94941000	Interest Income	4,000	8,052.81	14,961.80	-10,961.80	374.05%
94942900	Building Rental Other	90,000	-500.00	106,103.56	-16,103.56	117.89%
94943900	Cell Tower Leases	19,600		31,476.36	-11,876.36	160.59%
94944800	Rec.Concessions Final 9	17,000		17,659.10	-659.10	103.88%
94945900	Other Vending Devices	2,000		1.00	1,999.00	0.05%
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		13,687.24	1,312.76	91.25%
95952900	In-Lieu Taxes	300,000		383,785.34	-83,785.34	127.93%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		5,555.85	-4,555.85	555.59%
96964600	Recreation Service Charges	470,000	-632.00	442,408.62	27,591.38	94.13%
96969700	Security Services	2,500		4,569.70	-2,069.70	182.79%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		-1,945.00	1,945.00	
97973200	Recreation Contributionss	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		3,363.99	-863.99	134.56%
97979000	Revenue - Other	500		2,113.76	-1,613.76	422.75%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	924,100	6,920.81	1,023,741.32	-99,641.32	110.78%
	<i>TOTAL BUDGET AMOUNT</i>	2,187,800	12,417.99	2,363,966.31	-176,166.31	108.05%

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
JULY 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1905978296	20200500	US BANK CORPORATE PAYMENT	Advertising	65.10
1905978296	20202900	US BANK CORPORATE PAYMENT	Buisness/Conference Expence	1,133.92
1905986202	20208100	US POSTAL SERVICE	Postal Service	1,950.00
1300679643	20208102	ORANGEVALE REC & PARK	Stamps	-0.50
1905975053	20219700	SPRINT P C S	Telephone Service	46.24
1905979210	20219700	COMCAST	Telephone Service	609.25
1905981266	20219700	AT&T	Telephone Service	18.67
				674.16
1905975499	20232200	NELSONS BUILDING MAINTENA	Custodial Supplies	175.91
1905973830	20256200	DESIREE BROWN	Transcribing Service	76.00
109483599	20259100	SAC CO PARK DEVELOPMENT ADMII	Other Professional Services	11,892.67
1905975496	20259100	RENEE FABIANO	Other Professional Services	825.00
				12,717.67
1905978256	20259101	ROBERT PORTER	Computer Consultants	500.00
1905978296	20281202	US BANK CORPORATE PAYMENT	Software	200.69
1905973820	20285100	STEVEN MIRANDA	Recreational Service	965.90
1905973818	20285100	CLINT LEMAY	Recreational Service	617.50
1905973817	20285100	HOLLY COVALT HOLT	Recreational Service	115.20
1905978296	20285100	US BANK CORPORATE PAYMENT	Recreational Service	148.50
1905975081	20285100	ALISON LLOYD	Recreational Service	261.00
1905975077	20285100	RESCUE TRAINING INSTITUTE	Recreational Service	168.00
1905978285	20285100	ALL STAGE CANINE DEVELOPM	Recreational Service	136.50
1905978276	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Service	70.00
1905978271	20285100	ALLGOOD DRIVING SCHOOL IN	Recreational Service	68.00
1905978267	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Service	316.80
1905978263	20285100	DANIEL CRANDALL	Recreational Service	627.90
1905979731	20285100	TIMOTHY BOWEN	Recreational Service	445.25
1905979524	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Service	283.80
1905984161	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Service	621.00
1905985407	20285100	DOUGLAS CHRISTENSEN	Recreational Service	900.00
				5,745.35
1905975720	20285200	WAL-MART STORES INC	Recreational Supplies	219.33
1905978296	20285200	US BANK CORPORATE PAYMENT	Recreational Supplies	1,158.98
1905978296	20285200	US BANK CORPORATE PAYMENT	TAX ACCRUAL	14.10
1905981287	20285200	LIFE-ASSIST INC	Recreational Supplies	231.06
1905985392	20285200	LUCILLE COLQUHOUN	Recreational Supplies	301.86
				1,925.33
1905978259	50557100	STATE OF CALIFORNIA	Fingerprinting Service	160.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
AUGUST 2018**

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	835,000.00		50,818.00	784,182.00	94%
10112100	Salaries & Wages, Extra Help	390,000.00		56,807.79	333,192.21	85%
10112400	Salaries, Board members	12,000.00		900.00	11,100.00	93%
10121000	Retirement	210,000.00		12,599.27	197,400.73	94%
10122000	Social Security	90,000.00		8,165.43	81,834.57	91%
10123000	Group Insurance	235,000.00		16,250.05	218,749.95	93%
10124000	Worker's Comp. Ins	60,000.00		7,861.25	52,138.75	87%
10125000	Unemployment Insurance	25,000.00		2,735.94	22,264.06	89%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,857,000.00	-	156,137.73	1,700,862.27	92%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		65.10	1,434.90	96%
20202100	Books/Periodicals/Subscrip	750.00		-	750.00	100%
20202900	Business/Conference Expense	5,000.00		1,133.92	3,866.08	77%
20203500	Education/Training Serv.	3,500.00		-	3,500.00	100%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	2,000.00		-	2,000.00	100%
20203800	Employee Recognition	2,000.00		-	2,000.00	100%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00		-	3,000.00	100%
20205100	Liability Insurance	43,000.00		-	43,000.00	100%
20205500	Rental Insurance	4,000.00		-	4,000.00	100%
20206100	Membership Dues	8,000.00		-	8,000.00	100%
20207600	Office Supplies	9,000.00		-	9,000.00	100%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00		1,950.00	4,550.00	70%
20208102	Stamps	3,000.00		(0.50)	3,000.50	100%
20208500	Printing Services	28,000.00		-	28,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	1,000.00		-	1,000.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	1,000.00		-	1,000.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00		674.16	14,325.84	96%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00		-	5,000.00	100%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		175.91	824.09	82%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		-	18,000.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		-	15,000.00	100%
20256200	Transcribing Services	1,000.00		76.00	924.00	92%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	10,000.00		12,717.67	(2,717.67)	-27%
20259101	Computer Consultants	6,000.00		500.00	5,500.00	92%
20281201	PC Hardware	10,000.00		-	10,000.00	100%
20281202	PC Software	6,000.00		200.69	5,799.31	97%
20281203	PC Supplies	1,000.00		-	1,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	180,000.00		5,745.35	174,254.65	97%
20285200	Recreational Supplies	40,000.00		1,925.33	38,074.67	95%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00		-	200.00	100%
	SUB-TOTAL	480,800.00	0.00	25,163.63	455,636.37	95%
3000	OTHER CHARGES					
30321000	Interest Expense	14,000.00		-	14,000.00	100%
30322000	Bond/Loan Redemption	70,000.00		-	70,000.00	100%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	86,500.00	-	-	86,500.00	100%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	270,000.00		-	270,000.00	100%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	270,000.00	-	-	270,000.00	100%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00		160.00	3,840.00	96%
	SUB-TOTAL	4,000.00	-	160.00	3,840.00	96%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,698,300.00	0.00	181,461.36	2,516,838.64	93%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2018/2019
JULY 2018**

Account Number	Revenue Account	2018/2019 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000		0.00	1,340,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	40,000		0.00	40,000.00	0.00%
91910300	Supplemental Taxes Current	10,000		0.00	10,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000		0.00	12,000.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,413,700	0.00	0.00	1,413,700.00	0.00%
94941000	Interest Income	4,000		0.00	4,000.00	0.00%
94942900	Building Rental Other	100,000	12,298.51	12,298.51	87,701.49	12.30%
94943900	Cell Tower Leases	19,600	2,611.78	2,611.78	16,988.22	13.33%
94944800	Rec.Concessions Final 9	17,000	500.00	500.00	16,500.00	2.94%
94945900	Other Vending Devices	2,000		0.00	2,000.00	0.00%
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	270,000		0.00	270,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		0.00	1,000.00	0.00%
96964600	Recreation Service Charges	485,000	64,168.10	64,168.10	420,831.90	13.23%
96969700	Security Services	2,500	674.00	674.00	1,826.00	26.96%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		0.00	0.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		0.00	2,500.00	0.00%
97979000	Revenue - Other	500	20.00	20.00	480.00	4.00%
	SUB-TOTAL OTHER MISC. INCOME	919,100	80,272.39	80,272.39	838,827.61	8.73%
	TOTAL BUDGET AMOUNT	2,332,800	80,272.39	80,272.39	2,252,527.61	3.44%

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2017/2018
PERIOD 13 2018

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20207603	Keys	2,000.00		505.19	1,494.81	75%
20210300	Agricultural/Horticultural Service	12,000.00		4,912.50	7,087.50	59%
20210400	Agricultural/Horticultural Supply	15,000.00		7,931.07	7,068.93	47%
20211200	Building Maint. Supplies	8,000.00		11,119.38	(3,119.38)	-39%
20212200	Chemicals	30,000.00	3,924.34	29,669.17	330.83	1%
20213100	Electrical Maint. Service	6,000.00		1,577.55	4,422.45	74%
20213200	Electrical Maint. Supplies	2,000.00		1,410.42	589.58	29%
20214100	Land Improv. Maint. Service	22,000.00		4,290.00	17,710.00	81%
20214200	Land Improv. Maint. Supplies	48,000.00		36,589.63	11,410.37	24%
20215100	Mechanical System Maint. Ser	10,000.00		1,897.02	8,102.98	81%
20215200	Mechanical System Maint. Sup	3,000.00	430.15	4,192.72	(1,192.72)	-40%
20216200	Painting Supplies	1,500.00		1,200.21	299.79	20%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	4,000.00		5,183.06	(1,183.06)	-30%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	12,000.00		16,677.52	(4,677.52)	-39%
20218500	Permit Charges	2,000.00		3,802.75	(1,802.75)	-90%
20219100	Electricity	83,000.00		72,079.19	10,920.81	13%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00		17,052.81	12,947.19	43%
20219300	Refuse Collection / Disposal Service	24,000.00		18,110.57	5,889.43	25%
20219500	Sewage Disposal Service	14,000.00		12,031.91	1,968.09	14%
20219800	Water	51,000.00		48,366.51	2,633.49	5%
20219900	Telephone System Maintenance	3,000.00		1,332.00	1,668.00	56%
20220500	Auto Maintenance Service	7,000.00		4,377.45	2,622.55	37%
20220600	Auto Maintenance Supplies	4,000.00		8,792.14	(4,792.14)	-120%
20221200	Construction Equip. Maint. Supp.	500.00		608.79	(108.79)	-22%
20222600	Expendable Tools	4,000.00		3,009.76	990.24	25%
20223600	Fuel & Lubricants	21,000.00		11,926.33	9,073.67	43%
20227500	Rent/Lease Equipment	3,000.00		7,538.86	(4,538.86)	-151%
20228100	Shop Equip. Maint. Service	2,000.00		40.84	1,959.16	98%
20228200	Shop Equip. Maint. Supplies	7,000.00		9,346.34	(2,346.34)	-34%
20229100	Other Equip. Maint. Service	2,500.00		50.59	2,449.41	98%
20229200	Other Equip. Maint. Supplies	2,000.00		4,006.87	(2,006.87)	-100%
20232200	Custodial Supplies	20,000.00	241.04	17,539.17	2,460.83	12%
20250500	Accounting Services	3,000.00		2,600.00	400.00	13%
20252500	Engineering Services	15,000.00		10,968.57	4,031.43	27%
20253100	Legal Services	20,000.00		7,164.50	12,835.50	64%
20257100	Security Services	18,000.00		13,512.92	4,487.08	25%
20259100	Other Professional Services	25,000.00		33,285.01	(8,285.01)	-33%
20289800	Other Operating Expense Sup.	3,500.00		5,029.58	(1,529.58)	-44%
	SUB-TOTAL	543,000.00	4,595.53	439,728.90	103,271.10	19%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
30345000	Taxes/Licenses/Assess Trans	1,200.00		1,108.82	91.18	8%
	SUB-TOTAL	1,200.00	-	1,108.82	91.18	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	115,000.00		19,029.84	95,970.16	83%
43430300	Equipment	70,000.00		54,041.42	15,958.58	23%
	SUB-TOTAL	185,000.00	-	73,071.26	111,928.74	0%
	GRAND TOTAL	729,200.00	4,595.53	513,908.98	215,291.02	30%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
JULY 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1905984107	20210300	INALLIANCE	Agriculture/Horticulture Service	412.50
1905975073	20210400	AMERICAN RIVER ACE HARDWA	Agriculture/Horticulture Supplies	82.53
1905978228	20210400	CARQUEST	Agriculture/Horticulture Supplies	19.91
1905979220	20210400	GOLD COUNTRY TRACTOR INC	Agriculture/Horticulture Supplies	437.71
1905979220	20210400	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	2.04
				542.19
1905975073	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supplies/Materials	141.03
1905979213	20212200	AQUA SOURCE INC	Chemical Supplies	3,890.64
1905979232	20213100	GREEN ENERGY PRODUCTS INC	Electrical Maintenance Service	8,645.64
1905978296	20214200	US BANK CORPORATE PAYMENT	Land Improvement Maintenance Supplies	45.45
1905978296	20214200	US BANK CORPORATE PAYMENT	TAX ACCRUAL	2.91
1905975073	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supplies	287.40
1905978252	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supplies	374.20
1905978228	20214200	CARQUEST	Land Improvement Maintenance Supplies	115.78
				825.74
1905985376	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supplies	197.52
1905975073	20216800	AMERICAN RIVER ACE HARDWA	Plumbing Maintenance Supplies	30.23
1905984127	20216800	INDUSTRIAL PLUMBING SUPPL	Plumbing Maintenance Supplies	99.91
1700111829	20216800	INDUSTRIAL PLUMBING SUPPL	Plumbing Maintenance Supplies	-59.79
				70.35
1905975073	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	29.06
1905978235	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	420.16
1905979223	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	1,576.29
1700111799	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	-420.16
1905984132	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	60.01
1905984130	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	270.84
				1,936.20
1905984110	20218500	STATE OF CALIFORNIA	Permit Charges	97.50
1905975066	20219100	SMUD	Electricity	7,022.64
1905975060	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	669.27
1905984080	20219300	ALLIED WASTE SERVICES OF	Ref Coll/Dispursment Service	1,654.61
1905984088	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1905984085	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
				355.72
1905981231	20219800	ORANGE VALE WATER COMPANY	Water	5,690.70
1905979215	20220500	DALE G PHILLIPS ENT #47	Auto Maintenance Service	112.51
1905978228	20220600	CARQUEST	Auto Maintenance Supplies	307.45
1905975050	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,320.53
1905975073	20223600	AMERICAN RIVER ACE HARDWA	Fuel/Lubricants	14.00
1905978228	20223600	CARQUEST	Fuel/Lubricants	190.88
				1,525.41

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
JULY 2018

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	2,000.00		-	2,000.00	100%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20210300	Agricultural/Horticultural Service	12,000.00	412.50	412.50	11,587.50	97%
20210400	Agricultural/Horticultural Supply	15,000.00	542.19	542.19	14,457.81	96%
20211200	Building Maint. Supplies	10,000.00	141.03	141.03	9,858.97	99%
20212200	Chemicals	30,000.00	3,890.64	3,890.64	26,109.36	87%
20213100	Electrical Maint. Service	6,000.00	8,645.64	8,645.64	(2,645.64)	-44%
20213200	Electrical Maint. Supplies	2,000.00		-	2,000.00	100%
20203500	Education/Training Service	3,000.00		-	3,000.00	100%
20214100	Land Improv. Maint. Service	20,000.00		-	20,000.00	100%
20214200	Land Improv. Maint. Supplies	46,000.00	825.74	825.74	45,174.26	98%
20215100	Mechanical System Maint. Ser	10,000.00		-	10,000.00	100%
20215200	Mechanical System Maint. Sup	3,000.00	197.52	197.52	2,802.48	93%
20216200	Painting Supplies	1,500.00		-	1,500.00	100%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	4,000.00	70.35	70.35	3,929.65	98%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	1,936.20	1,936.20	16,063.80	89%
20218500	Permit Charges	2,000.00	97.50	97.50	1,902.50	95%
20219100	Electricity	83,000.00	7,022.64	7,022.64	75,977.36	92%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	669.27	669.27	29,330.73	98%
20219300	Refuse Collection / Disposal Service	24,000.00	1,654.61	1,654.61	22,345.39	93%
20219500	Sewage Disposal Service	14,000.00	355.72	355.72	13,644.28	97%
20219800	Water	51,000.00	5,690.70	5,690.70	45,309.30	89%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00	112.51	112.51	5,887.49	98%
20220600	Auto Maintenance Supplies	6,000.00	307.45	307.45	5,692.55	95%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		-	4,000.00	100%
20223600	Fuel & Lubricants	18,000.00	1,525.41	1,525.41	16,474.59	92%
20227500	Rent/Lease Equipment	5,000.00	288.30	288.30	4,711.70	94%
20228100	Shop Equip. Maint. Service	2,000.00		-	2,000.00	100%
20228200	Shop Equip. Maint. Supplies	7,000.00	256.66	256.66	6,743.34	96%
20229100	Other Equip. Maint. Service	2,500.00		-	2,500.00	100%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00		-	4,000.00	100%
20232200	Custodial Supplies	20,000.00	1,470.04	1,470.04	18,529.96	93%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		-	15,000.00	100%
20253100	Legal Services	18,000.00	7,404.00	7,404.00	10,596.00	59%
20257100	Security Services	16,000.00		-	16,000.00	100%
20259100	Other Professional Services	38,000.00	6,537.50	6,537.50	31,462.50	83%
20289800	Other Operating Expenses Sup.	3,500.00	107.95	107.95	3,392.05	97%
	SUB-TOTAL	567,000.00	50,162.07	50,162.07	516,837.93	91%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,200.00	157.05	157.05	1,042.95	87%
	SUB-TOTAL	1,200.00	157.05	157.05	1,042.95	87%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	110,000.00		-	110,000.00	0%
43430300	Equipment	70,000.00		-	70,000.00	0%
	SUB-TOTAL	180,000.00	-	-	180,000.00	0%
	GRAND TOTAL	748,200.00	50,319.12	50,319.12	697,880.88	93%

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2017/2018
PERIOD 13 2018**

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		5.42	94.58	95%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00		470.28	329.72	41%
20223600	Fuel & Lubricants	600.00		486.72	113.28	19%
20250500	Accounting Services	500.00		500.00	0.00	0%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,430.00	0.00	1,462.42	3,967.58	73%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,430.00	0.00	1,462.42	3,967.58	73%

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
JULY 2018**

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	39.19	760.81	95%
20223600	Fuel & Lubricants	600.00	55.02	55.02	544.98	91%
20250500	Accounting Services	500.00		-	500.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,430.00	94.21	94.21	5,335.79	98%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,430.00	94.21	94.21	5,335.79	98%

STAFF REPORT



DATE: 8-16-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – JULY 2018

ADMINISTRATION

- Administrator Foell attended a CPRS Administrators Section Meeting on July 12th.
- Administrator Foell met with Supervisor Frost and City of Citrus Heights staff regarding the Electric Greenway Project.
- Administrator Foell met with Dan Williams, Park Supt. for Fair Oaks Recreation and Park District regarding the Arbor Pro tree inventory software.
- Second interviews were held with three candidates for the Park Superintendent position.
- The District staff met with Peter Larimer from MTW to discuss the Orangevale Community Park Master Plan.
- Director Montes and District Staff met to discuss plans for the OVparks 35th Anniversary event.

RECREATION

July Activities	Enrollment	Attendance	Gross Revenue
Aquatics			
Full Moon & Sunset Paddlers	1		\$ 51.00
Swim Lessons Session 3	264		\$ 16,893.00
Swim Lessons Session 4	243		\$ 15,983.00
Youth Water Polo	6		\$ 222.00
Aquatics Sub Total	514		\$ 33,149.00
Classes			
Aerial Silks Skills	2		\$ 264.00
Aiki Jujitsu Self Defense	8		\$ 434.00
Aikido Teen/Adult	5		\$ 690.00
Aikido Youth	10		\$ 670.00
Amazing Athletes	8		\$ 896.00
Amazing Tots	3		\$ 339.00
Babysitting CPR	2		\$ 77.00
Babysitting Safety	5		\$ 297.00
Ballet - Baby	5		\$ 210.00
Ballet - Pre Ballet	10		\$ 426.00
Basic Dog Obedience	3		\$ 591.00
Dance - Cha Cha	2		\$ 107.00
Dance - Tango	1		\$ 42.00
Fun With Horses	4		\$ 1,311.00
Golf Camp	7		\$ 853.00
Gymnastics - Kinder Gym	2		\$ 148.00
Gymnastics - Parent Participation	2		\$ 140.00

Gymnastics - Tot	5		\$ 350.00
Internet Drivers Education	1		\$ 42.00
Introduction to Computer Coding	2		\$ 108.00
Jazzercise		194	
Karate - SA Shotokan	7		\$ 863.00
Kids Ninja	2		\$ 148.00
Lego Bash'em Bots	5		\$ 698.00
Mini Ninja	2		\$ 144.00
Pediatirc CPR & First Aid	3		\$ 231.00
Pee Wee Basketball	5		\$ 253.00
Radical Robotics	9		\$ 1,536.00
Tai-Chi Chuan	3		\$ 132.00
Tennis - Green Ball	3		\$ 453.00
Tennis - Red Ball	7		\$ 1,057.00
Top Notch Basketball	21		\$ 1,635.00
TwirlSport Cheer	4		\$ 201.00
TwirlSport Tumbling	7		\$ 320.00
Ukulele	64		\$ 64.00
Wiggles and Giggles	47		\$ 1,444.00
Classes Sub Total	276	194	\$ 17,174.00
Recing Crew			
Session 4	44		\$ 6,158.00
Session 5	89		\$ 13,168.00
Session 6	63		\$ 9,293.00
Session 7	64		\$ 8,904.00
Session 8	55		\$ 8,244.00
Events Sub Total	315	0	\$ 45,767.00
SENIORS			
Bridge	68		\$ 68.00
Kayaking for Boomers 50+	2		\$ 145.00
M.O.V.E. mid day movie		1	
Senior Lunches		323	
Seniors Sub Total	70	324	\$ 213.00
Trips			
Collette: Travel Presentation		5	
Emerald Bay Cruise	17		\$ 2,250.00
Trips Sub Total	17	5	\$ 2,250.00
GRAND TOTAL	1192	523	\$ 98,553.00

July Gross Revenue Recap – July OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$76,368, \$12,368 over the projected amount. July recreation revenue came in at \$64,123, \$16,123 over the projected amount and facility revenue in came in at \$12,245, \$3,755 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in July.*

PROGRAM HIGHLIGHTS

- Ice Cream Social had 251 people attend
- The TigerSharks took 2nd in the VFCAL Championships
- Rec'ing Crew had a record 89 campers attend during session 5.

UPCOMING EVENTS

- August 10 Hot Dog Hoe Down
- August 11 35th Anniversary Country Hoe Down
- August 25 Dive-In Movie
- September 15 Fall Rummage Sale

SECURITY

Fulton-El Camino Park District Police Department Monthly Status Report for: Orangevale Recreation and Park District Reporting Period: 06/01/2018 to 06/30/2018

Parking Citations Issued:

2018-06-02 16:43:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-06-02 16:55:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-06-02 16:55:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION CVC 5204 (a) CURRENT REGISTRATION TABS NOT PROPERLY DISPLAYED

2018-06-11 06:45:00 OV Community Center: CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-06-11 06:39:00 OV Community Center: CVC 4000 (a) NO CURRENT REGISTRATION CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

Notice To Appear Issued:

2018-06-11 06:19:00 Pecan Park: ,9.36.067 - PARK HOURS , Infraction

Warnings:

2018-06-21 23:47:00 Community Center: Warning issued for: Sacramento County Ordinance

Monthly Status Report for: Orangevale Recreation and Park District Reporting Period: 07/01/2018 to 07/31/2018

Parking Citations Issued:

No parking citations issued during this period.

Notice To Appear Issued:

2018-07-13 10:12:00 Norma Hamlin Park: ,9.36.067 - PARK HOURS , Infraction

2018-07-13 22:10:00 Norma Hamlin Park: ,9.36.067 - PARK HOURS , Infraction

PARKS

June Project List

- Weekly sanitation routine at dog park located at Pecan Park.
- Daily sanitation routine for all restrooms located at Pecan Park, Disc Golf, Horse Arena, as well as Oak & Filbert. Weekly deep clean of restroom floors and fixtures.
- Monthly playground inspections at all sites. (Orangevale Community Park, Norma Hamlin Park, Almond Park, Pecan Park, Orangevale Community Center Park)
- Emptied all trash receptacles weekly, if not more frequently (due to receptacles noticed to be full, or prior to reservations).
- Daily pool inspections to ensure proper operation of pump and sanitation equipment. Weekly sand filter back flush routine to maintain optimum filtration.
- Completed troubleshooting and repair of irrigation wiring and valves at Coleman.
- Routine maintenance on mowers.
- Weekly mowing at all developed sites.

- Daily tennis court cleaning in preparation for tennis lessons at Pecan Park.
- Water all freshly planted trees weekly.
- Firebreak at future library site, this also created extra parking space for weekend of multiple rentals at Community Center.
- Repair pool slide fiberglass in preparation for annual inspection.
- Replace failing trees from Big Day of Service event.
- Irrigation electrical troubleshooting work at Coleman.
- Replace ADA handrails in men's restroom at Pecan Park due to vandalism/theft.
- Repair quick connect irrigation connection at the horse arena.
- Replace tire on 2007 Dodge Ram 2500.
- Replace tires on Ford tractor.
- Inspect sprinkler systems at Community Center soccer field, Youth Center, and Horse Arena and repaired all systems in need.
- Eliminate tripping hazard in walkway by parking lot at Pecan Park.
- Spot spray to control weeds at Orangevale Community Park.
- Grind tripping hazard out of the walkway at Pecan Park.
- Successfully complete repair to irrigation electric to entire east field at Coleman.
- Lower strap swings at Pecan Park and Youth Center Park playgrounds to a level more accessible to children.
- Spray out volleyball courts and till at Almond Park.
- Slit seed and dethatch soccer field at Orangevale Community Center, Coleman, Palisades, Pecan Park, Pasteur Middle School, and Youth Center ball diamond.
- Repair sticking chlorinator valve at pool.
- Repair brush mop; in order to be able to complete fire breaks.
- Replace 5 valves effecting the southern portion of the west field at Coleman.
- Replace wheels for wheelchair lift at the pool.
- Firebreak at Norma Hamlin, Pecan, War Horse Court, Oak Avenue, Thunderhead Circle, Rollingwood, and Sundance Park.
- Repair front axle jack on Kubota ZD1211.
- Repair broken sprinkler by pool office and Youth Center stairs.
- Improve water tank set up, by increasing the size of the output hose.
- Remove all nursery stakes from any remaining trees planted in the last year and retie tree to remaining tree support stakes.
- Water freshly planted trees.
- Back fill holes at Coleman from irrigation electrical trouble shooting and valve replacements.
- Clean up after fire on the cement walkway at the horse arena by the bridge to Oak & Filbert.
- Irrigation valve repair at Oak & Filbert.
- Remove Oleander from north fence line at Pecan Park, in order to instigate necessary irrigation repairs.
- Inspect women's restroom door, due to complaint from pool staff that the door is hard to close in order to set the alarm. Repairs made in house by Doug Fuhlrodt.
- Trim trees at Almond Park for pedestrian clearance.
- Inspect soccer field conditions.
- Meet with Grant Barry for final planning of fence to protect vernal pool by disc golf course.
- Irrigation repairs at Orangevale Community Center Park.
- Assess front axle issue on Kubota ZD1211.
- Grind tripping hazard out of the cement at Almond Park.
- Hang "No Fireworks in the Park" signs.

- Troubleshoot irrigation electrical issue at Oak & Filbert.
- Cut up two large fallen limbs on Hole 17 of the Shady Oaks Disc Golf Course.
- Prune trees for clearance at Coleman.
- Prune trees and shrubs at Youth Center Park.
- Backfill tripping hazards at Pecan Dog Park.
- Repair pull up bars and swings in the large playground at Almond Park.
- Dig holes for posts on fence to protect vernal pool by disc golf course.

July Project List – No Report

STAFF REPORT



DATE: 8-16-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF THE AGREEMENT WITH JENNIFER CLAASSEN, WITH CLIPPED IN RACES, TO RENT ORANGEVALE COMMUNITY PARK FOR A SACRAMENTO CYCLOCROSS EVENT ON OCTOBER 26-27, 2018

RECOMMENDATION

Approve the agreement with Jennifer Claassen, with Clipped In Races, to rent Orangevale Community Park area, with the exception of Shady Oaks Disc Golf Course, for a Sacramento Cyclocross event on October 26-27, 2018.

BACKGROUND

Jennifer Claassen, with Clipped In Races, approached the District about renting the Orangevale Community Park for a Sacramento Cyclocross event for about 450 people on October 26-27, 2018. The group will set-up the day before, September 26th, 2018, with stakes and flags to help mark the course. These flags will not cut off access through the park. The day of the event the group will have tents, tables, finish arch, race announcements, intermittent music, and an enclosed beer garden for the spectators. The event will be free for the spectators and will last from 5:30 a.m. to 7:30 p.m. OVparks has approved this event in 2013, 2014, 2015.

RECOMMENDED MOTION

I move that we approve the agreement with Jennifer Claassen, with Clipped In Races, to rent Orangevale Community Park for a Sacramento Cyclocross event on October 26-27, 2018.



SPECIAL USE PERMIT AGREEMENT

This Agreement is made and entered into this **16th day of August, 2018** by and between Orangevale Recreation & Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and **Jennifer Claassen, with Clipped In Races**, hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for a community special event for the public on **Saturday, October 27, 2018**; and

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for **Clipped In Races Cyclocross Bicycle Race on Saturday, October 27, 2018** (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on **Friday, October 26, 2018 at 2 p.m.** and is required to complete Event take-down and cleanup by **Saturday, October 27, 2018 at 7:00 p.m.** Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by **Saturday, October 27, 2018 at 7:00 p.m.**

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of **five hundred dollars (\$500.00)** (the "Deposit") no later than **Friday, August 24, 2018**, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all or a portion of the Deposit if the event is cancelled in accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of **eight hundred and fifty-three dollars (\$853.00)** (the "Rental Fee") no later than **Friday, August 24, 2018**.

4. If the event is cancelled for any reason more than ninety (90) days prior to the scheduled date, the District agrees it will refund the entirety of the Deposit paid pursuant to Paragraph 3 above.

If the event is cancelled for any reason within ninety (90) days prior to the scheduled date, the District agrees to refund any monies paid by Permittee as follows:

Within 89 to 60 days prior to the event, 50% of the Deposit

Within 59 to 30 Days prior to the event, 25% of the Deposit and 100% of the Rental Fees

Within 29 to 1 Days prior to the event, 0% of the Deposit and 100% of the Rental Fees

CHARGES BY PERMITTEE

5. Permittee shall have the right to charge admission to members of the public desiring to attend the Event in areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

6. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall **NOT** furnish Permittee with electrical and/or water usage.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

7. Permittee understands and agrees to do the following:

a. Permittee shall attend a pre-event inspection walk-through which will take place on **Friday, October 26, 2018** with the District's representatives and the post-event inspection walk-through that will take place on **Monday, October 29, 2018** to determine pre and post event facility conditions and damage.

b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within seven business (7) days from the Event's final walk-through on **Monday, November 5, 2018**. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.

c. Permittee shall provide District with a proposed layout for the Event no later than **fifteen (15) days** after the approval of the rental application for review by the District. Any District feedback on the layout for the Event shall be given no later than thirty (30) days from the approval of the rental application. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least **two (2) weeks prior to the Event (or within one (1) hour of on-site inspections during the Event)**.

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the

expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least **thirty (30) days** prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than **thirty (30) days** prior to the event. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event, and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee shall be responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least **thirty (30) days** prior to the Event. Such notification shall be by mail or personal delivery. Permittee shall provide District with written proof that such notifications have been made.

k. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

l. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

m. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

n. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

o. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

8. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

9. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee. Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

10. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

11. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

- e. The general assignment of this Permit by Permittee for the benefit of creditors;
- f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

12. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

13. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

14. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

15. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

16. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

17. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

NOTICE

18. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662

Jennifer Claassen/Clipped In Races
2201 Francisco Dr. Ste. 140-240
El Dorado Hills, CA 95762

NEGATION OF PARTNERSHIP

19. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

WAIVER

20. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

MISCELLANEOUS PROVISIONS

21. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

22. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

23. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

24. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

25. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION
& PARK DISTRICT**

Jennifer Claassen/Clipped In Races

By _____
Chairperson

By _____
Permittee

By _____
Clerk

RECEIVED
JUL 24 2018



Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662
Phone (916) 988-4373 * Fax (916) 988-3496 * info@ovparks.com

District Use Only	
Booking #:	_____
Appl. Date:	_____

SPECIAL EVENT RENTAL APPLICATION

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

RENTAL CUSTOMER

Name of Applicant: Jennifer Claassen
 Address: 2201 Francisco Drive, Suite 140-240 City/State/Zip: El Dorado Hills, 95762
 Phone #: (916) 905-0965 Email: jennifer@clippedinraces.com
 Sponsoring Organization/Company: Clipped In Races
 Authorized Organization Representative: Jennifer Claassen

To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.

Type of Organization: Non Profit Private Corporation Other _____

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: _____

Organization Web Site: www.clippedinraces.com Organization Email: jennifer@clippedinraces.com

Name of Event Organizer (if different from applicant): _____

Alternate Contact Name: Clint Claassen Phone/Email: clint@clippedinraces.com

FACILITY REQUESTED

- Orangevale Community Center - 6826 Hazel Avenue
 - Field Area
- Orangevale Community Park - 7301 Filbert Avenue
 - Disc Golf Course
 - Oak & Filbert Area
 - Pavilion & Stage Area
 - Stone Amphitheater
 - Horse Arena

Other Facility: _____

EVENT INFORMATION

Event Name: Sacramento Cyclocross

Event Date(s): October 20, 2018 Day(s) of week: M T W Th F Sat Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: <u>Oct 20 @ 2:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	From: _____ <input type="checkbox"/> am <input type="checkbox"/> pm	From: _____ <input type="checkbox"/> am <input type="checkbox"/> pm
To: <u>Oct 20 @ 5:30</u> <input type="checkbox"/> am <input type="checkbox"/> pm	To: <u>Oct 20 @ 9:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	To: <u>Oct 20 @ 7:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Type of Event: Concert Festival Celebration Run/Walk Other Bicycle race

Purpose of Event: A bicycle race that does laps on a 1.5 mile course consisting of grass, pavement and dirt.

Overall Estimated Attendance: 450 * Daily 450 Adults 400 Children 50

Has this event been produced before? Yes No If yes, previous attendance: 450

If yes, list previous name, date and location of event: Orangevale Park in 2014 & 2015. Others listed at saccylcocross.com.

* Throughout the day - not all at once!

EVENT INFORMATION cont'd

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed.

Cyclocross is a bicycling event where the course is comprised of all types of surfaces – pavement, grass, concrete, gravel, sand etc. The course is ridden on bicycles very similar to a road bikes, only with dirt tires and different brakes. The course is taped off using temporary plastic "step in" posts with safety tape to define the course. Races are run throughout the day, and riders do laps on the course for a set amount of time. (Beginners for 30 minutes, experts for 60 minutes, etc.) We offer a free kids races in the middle of the day.

How does the community of Orangevale benefit from this event?

It's a family-friendly, exciting sport to watch. It's easy for people to participate, and families enjoy being able to see their loved ones come by multiple times during the race. Many of our racers live in Orangevale, Folsom, Citrus Heights, and Fair Oaks and enjoy being able to compete close to home.

Is this a Public or Private event? Public Private Other Free to spectators, entry fee for racers.

If public, please give name, phone number and website for public event information: www.whatiscyclocross.com

Will a charge, fee, or donation be collected for this event? Yes No

If yes, for what purpose will the proceeds be used? Financial Gain Charity Fundraiser Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge:

No charge for spectators. Fee for racers, and fee for food.

Will there be religious, political, or union activities? Yes No

Will food be served at the event? Yes No

If yes, and you are using a caterer, please list caterer's name and phone # El Fira Wood Fired Foods

Will alcohol be served or sold at your event? Yes No

If yes, please list the time alcohol will be served 10:00 am - 4:00 pm

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event? Yes No

If yes, please list Tents, tables, and equipment to chip time the race. Step-in stakes for the course.

At your event, will there be a Live Band Recorded Music Public Address DJ

INSURANCE REQUIREMENTS

The District requires all facility users to provide a Certificate of Insurance in the amount of \$500,000 in liability coverage, with the Orangevale Recreation and Park District named as additionally insured. You may provide your own insurance or purchase special event insurance through the District. The Horse Arena Insurance requirement is \$2,000,000.

I will provide my own insurance. I wish to purchase insurance from the District.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: [Signature] DATE: 7/23/18

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

SUPPLEMENTAL SPECIAL USE APPLICATION

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

EVENT NAME: Sacramento Cyclocross

Set-Up – List below the days/dates needed to set up the event.

Day 1:	Day of Week <u>Friday</u>	Date <u>October 19, 2018</u>	Start Time <u>2:00 pm</u>	End Time <u>8:00 pm</u>
Day 2:	Day of Week <u>Saturday</u>	Date <u>October 20, 2018</u>	Start Time <u>5:30 am</u>	End Time <u>9:00 am</u>

Event Dates – List below the days/dates of the event.

Day 1:	Day of Week <u>Saturday</u>	Date <u>October 20, 2018</u>	Start Time <u>9:00 am</u>	End Time <u>3:30 pm</u>
Day 2:	Day of Week _____	Date _____	Start Time _____	End Time _____
Day 3:	Day of Week _____	Date _____	Start Time _____	End Time _____
Day 4:	Day of Week _____	Date _____	Start Time _____	End Time _____

Tear-Down Dates – List below the days/dates needed to tear-down the event.

Day 1:	Day of Week <u>Saturday</u>	Date <u>October 20, 2018</u>	Start Time <u>3:30 pm</u>	End Time <u>7:00 pm</u>
Day 2:	Day of Week _____	Date _____	Start Time _____	End Time _____

EVENT SITE PLAN/MAP

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

EVENT ACTIVITY PLAN

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

Entertainment

- | | |
|---|---|
| <input type="checkbox"/> Amplified Music – Live | Hours – Start _____ End _____ |
| <input checked="" type="checkbox"/> Amplified Music – Recorded | Hours – Start <u>9:00 am</u> End <u>4:00 pm</u> |
| <input type="checkbox"/> Carnival Booths/Rides | Hours – Start _____ End _____ |
| <input checked="" type="checkbox"/> Other <u>Race announcements</u> | Hours – Start <u>9:00 am</u> End <u>4:00 pm</u> |

Sporting Activities

- | | |
|---|---|
| <input checked="" type="checkbox"/> Type <u>Cyclocross race</u> | Hours – Start <u>9:00 am</u> End <u>4:00 pm</u> |
| <input type="checkbox"/> Type _____ | Hours – Start _____ End _____ |

Vendors

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

Equipment

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

- | | | |
|--|---|---|
| <input type="checkbox"/> Stage(s) | <input type="checkbox"/> Dance Floor(s) | <input type="checkbox"/> Portable Seating |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Tents & Canopies | <input type="checkbox"/> Portable Hand Wash Station |
| <input type="checkbox"/> Electrical Generators | <input type="checkbox"/> Portable Restrooms | <input type="checkbox"/> Other |
- Animals on event grounds – Petting zoo, pony rides, horses, etc Explain:
 - Vehicles on event grounds – car show, etc Explain:
 - I request overnight camping. Explain:
 - Public Address, Microphone, Loud Speaker(s)
 - I request access to an Orangevale Recreation & Park District water source
 - I request access to an Orangevale Recreation & Park District electric source

SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd

ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: _____ DATE: 7/23/18

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

Submit

Sacramento Cyclocross

Additional information for special event permit on October 20, 2018

Insurance

We carry a \$3m aggregate, \$1m per occurrence liability policy for our races. We will provide a certificate of insurance listing the following as additionally insured on our policy:

Orangevale Parks and Recreation Department
6826 Hazel Avenue
Orangevale, CA 95662

We will also provide an endorsement page.

Alcohol Management Plan

We would like to have a beer garden.

The beer garden will be cordoned off by four-foot-tall snow fencing. There will be one entrance/exit, and we will have staff checking ID at that checkpoint. No one under the age of 21 will be allowed inside.

We are partnering with the non-profit group Folsom Auburn Trail Riders Action Coalition (FATRAC). FATRAC will purchase the necessary Daily License from the California Department of Alcoholic Beverage Control (ABC), and they will secure a \$1m alcohol liability policy. FATRAC will have a designated staff person who will be in charge of serving the beer.

Security through Nor-Cal Security will be hired as required by Sacramento Sheriff, and will be on hand while alcohol is being served.

Yolo Brewing Company (www.yolobrew.com) is our beer sponsor.

El Fira Wood Fired Foods will have food available for purchase.

Parking and Traffic Management Plan

Racers will be asked to park in the following locations:

- 1.) The dirt lot near the corner of Oak Avenue and Filbert Avenue (north-northeast part of the park)
- 2.) The parking lot near the corner of Filbert Avenue and Oak Avenue (east-northeast part of the park)
- 3.) The parking lot off of Hazel Avenue (west side of the park)
- 4.) Casa Robles high school

Racers will be specifically instructed NOT to park on residential streets out of respect for neighbors. These instructions will be on the race website (www.saccyclocross.com) and included in the pre-race email that goes out to all potential athletes.

Sanitation, Waste & Utility Plan

We will have trash bags available and will take responsibility for removing all the trash when we leave.

We will bring in four portable toilets to be placed as close to the Registration area as possible.

Staffing Plan

We have a core staff of approximately 10 people that work at Clipped In Races events, and are very familiar with what to expect at our events. In addition, we partner with a local bike shop to provide additional volunteers to help with set-up / clean-up, course marshal duties, etc.

Emergency and Safety Plan

We hire Versacare EMS (<http://versacare-ems.com>) to provide first-on-scene medical services to both racers and spectators if the need arises. Their staff is qualified to decide when additional emergency services may

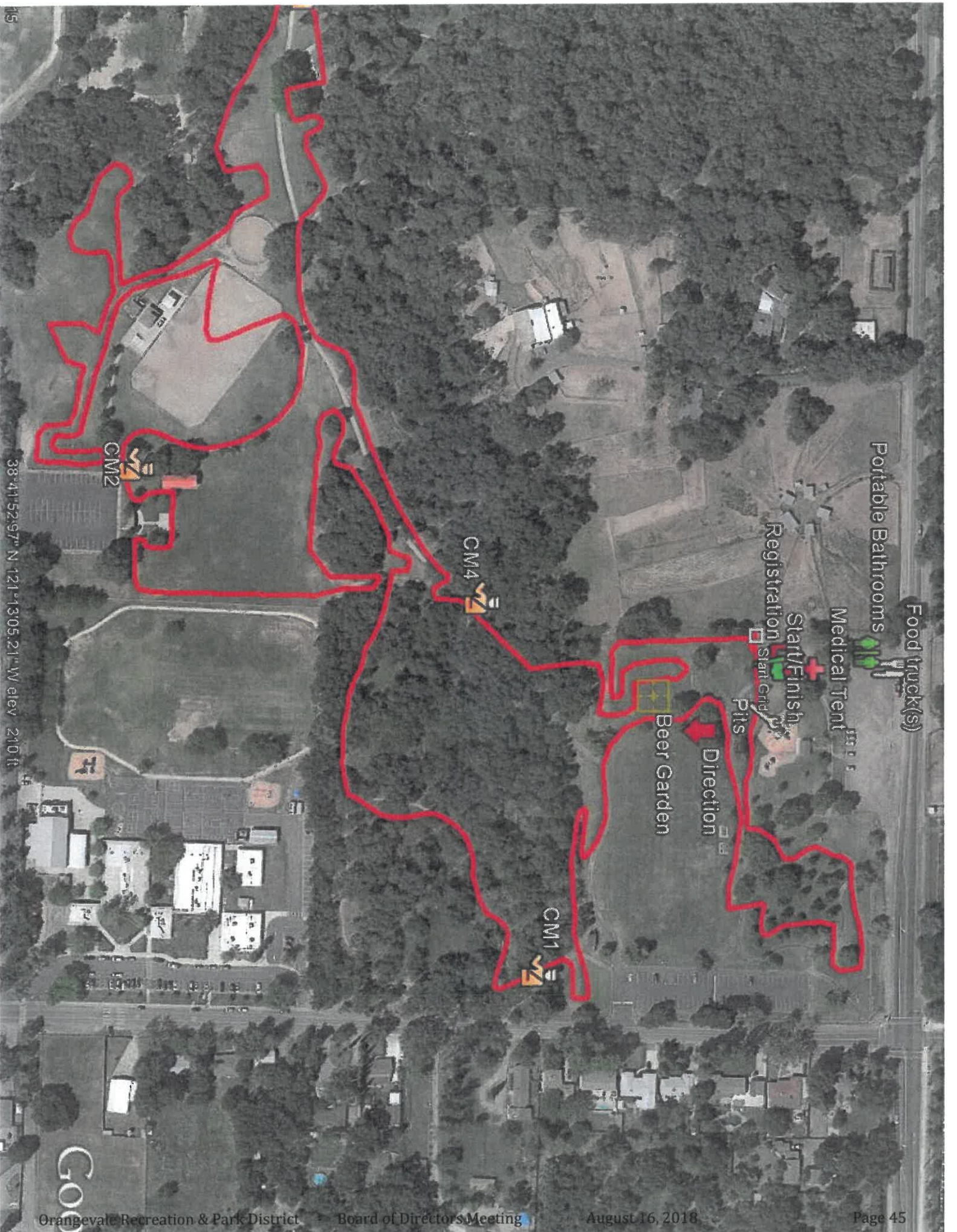
be needed, and they act as the main point of contact for those situations. In all the races we have done, there has never been a need for security; however, we will call the police if need be. There are designated sections of the race course that allow for pedestrians to cross. Any/all disabled persons will have access to the park as they would any other day.

Event Marketing Plan

We rely on posters in bike shops, our race website (www.saccyclocross.com), and social media to promote our event. We have a very targeted market (competitive cyclists who want to race during the winter), so there is no need for mass marketing on radio, tv, etc.

Notification Plan

We do not have a notification plan because our event is completely contained within the confines of Orangevale Park.



STAFF REPORT



DATE: 8-16-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF AN INCREASE IN
EMPLOYEE MEDICAL INSURANCE PREMIUM**

RECOMMENDATION

Discuss and possibly approve an increase in the District's percentage for the "Two or More Individuals" category of the employee health insurance benefit.

BACKGROUND

The new health benefit rates take effect in January each year and beginning in 2017/18 Fiscal Year, the Board determined it would consider the level of benefit for employees during the final budget discussions at the August Board Meeting. The 2018/19 fiscal budget included a provision for an 8 percent increase in health care expenses starting January 1, 2019. The actual amount of the increase was approximately 4 percent for Kaiser. The District currently pays the full individual premium for 12 full-time employees. The increase for the "employee only" represents \$3815.76 annually or \$1907.88 for January thru June 2019. In addition, the District pays 70% of the "Two or More Individuals" premium for the eight employees that have selected this option. The increase for "Two or More Individuals" coverage represents an additional premium of \$6,446.40 per year or \$3,223.20 for this fiscal year. The total health rate increase for employee and dependents is \$10,262.16 for the 2019 calendar year or \$5,131.08 for the remainder of the 2018/19 fiscal year.

There are eight employees in the "Two or More Individuals" category that pay 30 percent of the amount above the individual rate. The employee portions of the premiums are increasing \$12.61 per month for Kaiser or \$151.27 per year. The Board has previously discussed raising the District paid percentage for the "Two or More Individuals" category to be more in line with other local agencies. Raising the District paid percentage by five percent would increase the health benefit for this category from 70 percent to 75 percent. The yearly increase in cost for this five percent increase in benefit would be \$6,518.16 annually or \$3,259.08 this fiscal year.

If the five percent increase is approved for the District paid portion of the "Two or More Individuals" category, the total health benefit increase for the calendar year 2019 would be \$16,780.32 or \$8,390.16 for January thru June 2019.

RECOMMENDED MOTION

I move we approve an increase to the District paid health insurance benefit for the "Two or More Individuals" category in the amount of (approved) percent.

STAFF REPORT



DATE: 8-16-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A COST OF LIVING
ADJUSTMENT FOR DISTRICT STAFF**

RECOMMENDATION

None.

BACKGROUND

The District evaluates the feasibility for cost of living adjustments for staff during the preparation of the annual fiscal budget. The consumer price index (CPI) is used as a baseline for these discussions. In July of 2018 the CPI had risen 2.9 percent over the previous year. The Board granted a two percent increase effective July of 2018 within the Preliminary Budget. The Board can determine to increase the COLA with an effective date or take no action at this time.

RECOMMENDED MOTION

None



RESOLUTION # 18-08-605

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND FINAL BUDGET FOR FISCAL YEAR 2018/2019

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2017/2018; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2018/2019, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 1,832,000
(2)	Services & Supplies	499,800
(3)	Other charges	86,500
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	270,000
	(c) Equipment	0
(5)	Expenditure transfers	4,000
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 2,692,300

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2018/2019 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 16th day of August 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

- ATTACHMENTS:
- Financing Requirements Summary Schedule
 - Expenditure Detail Schedule
 - Revenue Detail Schedule
 - Long-Term Loan Schedule
 - Fixed Asset Schedule

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



APPROPRIATIONS LIMIT SCHEDULE

ORANGEVALE RECREATION AND PARK DISTRICT FISCAL YEAR: 2018/2019

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the California State Constitution placing various limitations on the appropriations of state and local government; and

WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2018-19 is calculated by adjusting the base year appropriations limit of Fiscal Year 2017-18 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein; and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978-79;

NOW, THEREFORE, the Board of Directors of the Orangevale Recreation and Park District does resolve as follows:

Section 1. The appropriations limit for Fiscal Year 2018-19 shall be \$3,513,038 for the District.

Section 2. The District's proceeds from taxes are projected at \$1,413,700 which is less than the appropriations limit.

FISCAL YEAR 2018-2019 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FINANCING REQUIREMENTS SCHEDULE FOR FUND 332A

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 1,832,000	<u>ESTIMATED REVENUE</u>	(2,292,800)
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 499,800	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	
<u>REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-
<u>INTEREST AND ASSESSMENTS</u>	\$ 84,000	<u>OTHER RESERVE DECREASE</u>	
<u>JUDGEMENTS/DA</u>	2,500		
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 86,500	<u>TOTAL RESERVES TO BE DECREASED</u>	-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	(399,500)
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	270,000	<u>TOTAL AVAILABLE FINANCING</u>	\$ (2,692,300)
<u>OBJECT 43 - EQUIPMENT</u>	0		
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 270,000		
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ 4,000	<u>FUND EQUITY SCHEDULE</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>RESERVES</u>	
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>	545,014
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>	\$ 1,038,862
<u>GENERAL RESERVES</u>		<u>TOTALS</u>	\$ 1,583,876
<u>OTHER RESERVES</u>			
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 2,692,300	<u>APPROPRIATIONS LIMIT</u>	
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS SUBJECT TO LIMIT OVER/UNDER LIMIT</u>	\$ 399,500
			\$ 639,362
			\$ 1,184,376

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	606,332	601,771	785,000	612,447	835,000	0	835,000
10112100	SALARIES & WAGES - EXTRA HELP	296,740	324,987	375,000	237,437	390,000	0	390,000
10112400	BOARD MEMBERS STIPEND	6,600	6,500	12,000	6,500	12,000	0	12,000
10121000	RETIREMENT - EMPLOYER COST	164,849	149,211	170,000	142,494	210,000	0	210,000
10122000	OASDHI - EMPLOYER COST	67,473	69,589	85,000	63,699	90,000	0	90,000
10123000	GROUP INS - EMPLOYER COST	159,683	169,386	215,000	210,373	235,000	0	235,000
10124000	WORKERS COMP INS - EMPLOYER COST	34,681	48,099	51,000	56,394	60,000	(25,000)	35,000
10125000	SUI INS - EMPLOYER COST	16,563	18,042	25,000	14,411	25,000	0	25,000
10127000	DENTAL CARE - RETIREES	0	0	0	0	0	0	0
10128000	HEALTH CARE - RETIREES	0	0	3,000	0	0	0	0
		1,352,920	1,387,584	1,721,000	1,343,754	1,857,000	(25,000)	1,832,000
		Object 10						
20200500	ADVERTISING/LEGAL NOTICES	1,923	2,100	1,500	1,161	1,500	0	1,500
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	724	239	750	239	750	0	750
20202900	BUSINESS/CONFERENCE EXPENSE	5,608	4,200	5,000	2,601	5,000	0	5,000
20203500	EDUCATION & TRAINING SERVICES	4,824	3,770	5,500	1,325	3,500	0	3,500
20203600	EDUCATION & TRAINING SUPPLIES	213	0	1,000	24	1,000	0	1,000
20203700	TUITION REIMBURSEMENT	0	0	2,000	0	2,000	0	2,000
20203800	EMPLOYEE RECOGNITION	602	885	2,000	659	2,000	0	2,000
20203802	RECOGNITION ITEMS	95	0	500	0	500	0	500
20203803	RECOGNITION EVENTS	285	0	500	0	500	0	500

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
20203900	EMPLOYEE TRANSPORTATION	2,641	1,540	3,000	2,636	3,000	0	3,000
20203900	LIABILITY INSURANCE	33,984	38,657	40,000	38,320	43,000	5,000	48,000
20205500	RENTAL INSURANCE	2,406	4,654	4,000	3,036	4,000	0	4,000
20206100	MEMBERSHIP DUES	1,055	5,888	8,000	4,975	8,000	2,000	10,000
20207600	OFFICE SUPPLIES	11,053	6,860	9,500	5,737	9,000	0	9,000
20207602	SIGNS	0	141	500	1,720	500	0	500
20207603	KEYS	0	0	350	0	350	0	350
20208100	POSTAL SERVICES	4,589	6,129	6,500	6,109	6,500	0	6,500
20208102	STAMPS	1,119	475	3,000	1,422	3,000	0	3,000
20208500	PRINTING SERVICES	20,117	17,444	28,000	17,086	28,000	0	28,000
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	1,000	0	1,000
20211200	BUILDING MAINTENANCE SUPPLIES	(6,362)	(700)	1,000	(80)	1,000	0	1,000
20212200	CHEMICALS	0	0	500	0	500	0	500
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	0	400	0	400
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	86	0	500	0	500	0	500
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	0	0	500	678	500	0	500
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	0	0	500	344	500	0	500
20216100	PAINTING SERVICES	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	500
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	400
20216800	PLUMBING MAINTENANCE SUPPLIES	65	0	1,000	0	1,000	0	1,000

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	500
20218200	CONSTRUCTION SUPPLIES	0	0	500	0	500	0	500
20218500	PERMIT CHARGES	0	20	3,000	0	3,000	0	3,000
20219100	ELECTRICITY	0	0	500	0	500	0	500
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	500
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	1,587	500	0	500	0	500
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	500
20219700	TELEPHONE SERVICE	8,271	8,440	15,000	8,367	15,000	0	15,000
20219800	WATER	0	0	1,000	0	1,000	0	1,000
20219900	TELEPHONE SYSTEM MAINTENANCE	0	0	500	0	500	0	500
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	500
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	500
20222600	EXPENDABLE TOOLS	206	0	500	0	500	0	500
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	500
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	672	1,000	0	1,000	0	1,000
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	2,901	2,871	5,000	1,597	5,000	0	5,000
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	500
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	33	0	500	0	500	0	500
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
20231400	CLOTHING/PERSONAL SUPPLIES	5,554	4,531	6,000	86	2,000	0	2,000
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	0	1,000
20232200	CUSTODIAL SUPPLIES	290	387	1,000	1,417	1,000	0	1,000
20244300	MEDICAL SERVICE				189	200		200
20250500	ACCOUNTING SERVICES	4,905	4,725	8,000	4,725	8,000	0	8,000
20250700	ASSESSMENT/COLLECTION SERVICES	17,299	16,985	18,000	17,449	18,000	0	18,000
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	0	0	6,000	0	6,000	0	6,000
20253100	LEGAL SERVICES	3,144	19,003	15,000	8,280	15,000	0	15,000
20256200	TRANSCRIBING SERVICES	1,113	916	1,000	1,169	1,000	0	1,000
20257100	SECURITY SERVICES	0	0	5,000	3,532	5,000	0	5,000
20259100	OTHER PROFESSIONAL SERVICES	8,043	8,157	5,000	8,501	10,000	12,000	22,000
20259101	COMPUTER CONSULTANTS	5,255	3,000	6,000	5,000	6,000	0	6,000
20281201	PC HARDWARE	2,155	2,610	10,000	0	10,000	0	10,000
20281202	PC SOFTWARE	3,793	839	6,000	2,768	6,000	0	6,000
20281203	PC SUPPLIES	0	318	1,000	89	1,000	0	1,000
20281900	REGISTRATION SERVICES (ELECTIONS)	0	19,537	0	364	0	0	0
20285100	RECREATIONAL SERVICES	152,243	136,743	180,000	139,408	180,000	0	180,000
20285200	RECREATIONAL SUPPLIES	24,501	19,093	40,000	28,798	40,000	0	40,000
20289800	OTHER OPERATING EXPENSE - SUPPLIES	1,907	213	2,000	0	2,000	0	2,000
20289900	OTHER OPERATING EXPENSE - SERVICES	1,100	573	2,000	40	2,000	0	2,000
20291100	SYSTEM DEVELOPMENT SERVICE	1,839	2,758	3,000	2,758	3,000	0	3,000
20296200	GS PARKING CHARGES	175	0	200	84	200	0	200

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
	Object 20	329,755	346,263	479,100	322,612	480,800	19,000	499,800
30321000	INTEREST EXPENSE	24,625	24,625	17,000	16,485	14,000	0	14,000
30322000	BOND/LOAN REDEMPTION	56,593	56,593	66,000	65,936	70,000	0	70,000
30345000	TAX/LIC/ASSESSMENTS	420	100	2,500	0	2,500	0	2,500
	Object 30	81,638	81,317	85,500	82,421	86,500	0	86,500
41410100	LAND	0	0	0	0	0	0	0
	Object 41	0	0	0	0	0	0	0
42420100	BUILDINGS	0	0	0	0	0	0	0
42420200	STRUCTURES	2,540	505,703	235,000	201,621	270,000	0	270,000
	Object 42	2,540	505,703	235,000	201,621	270,000	0	270,000
43430300	VEHICLES/EQUIPMENT - OTHER	0	0	7,500	6,500	0	0	0
	Object 43	0	0	7,500	6,500	0	0	0
50557100	FINGERPRINTING SERVICE	2,198	2,070	4,000	2,260	4,000	0	4,000
	Object 59	2,198	2,070	4,000	2,260	4,000	0	4,000

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9339332	1,769,051	2,322,937	2,532,100	1,959,168	2,698,300	(6,000)	2,692,300
	FUND TOTAL 332 A	1,769,051	2,322,937	2,532,100	1,959,168	2,698,300	(6,000)	2,692,300

REVENUE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim. Budget	Changes	FY 18-19 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
91910100	PROP TAX CUR SEC	\$ (1,106,796)	\$ (1,165,881)	(1,190,000)	(1,235,951)	(1,340,000)	30,000	(1,310,000)
91910200	PROP TAX CUR UNSEC	(43,374)	(43,637)	(40,000)	(43,617)	(40,000)	0	(40,000)
91910300	PROP TAX CUR SUP	(22,314)	(27,089)	(10,000)	(34,628)	(10,000)	(5,000)	(15,000)
91910400	PROPERTY TAX SECURED DELINQ.	(9,940)	(8,347)	(10,000)	(8,682)	(10,000)	0	(10,000)
91910500	PROPERTY TAX SUPPLE DELINQ.	(861)	(1,332)	(500)	(1,554)	(500)	0	(500)
91910600	PROPERTY TAX UNITARY	(13,324)	(13,781)	(12,000)	(14,179)	(12,000)	0	(12,000)
91912000	PROP TAX REDEMP	(27)	(72)	0	(66)	0	0	0
91913000	PROP TAX PR UNSEC	(1,037)	(630)	(1,000)	(1,300)	(1,000)	0	(1,000)
91914000	PROP TAX PENALTIES	(242)	(206)	(200)	(248)	(200)	0	(200)
91919900	TAXES - OTHER	0	0	0	0	0	0	0
	Object 91	\$ (1,197,916)	\$ (1,260,975)	\$ (1,263,700)	\$ (1,340,225)	\$ (1,413,700)	\$ 25,000	\$ (1,388,700)
94941000	INTEREST INCOME	(747)	(13,430)	(4,000)	(14,962)	(4,000)	0	(4,000)
94942900	BUILDING RENTAL OTHER	(105,784)	(84,463)	(90,000)	(106,104)	(100,000)	0	(100,000)

REVENUE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Actuals	Prelim. Budget	Final Budget
94943900	GROUND LEASES (CELL TOWERS)	(52,247)	(32,825)	(19,600)	(31,476)	(19,600)	0
94944800	REC. CONCESSION (FINAL 9)	(16,431)	(15,786)	(17,000)	(17,659)	(17,000)	0
94945900	VENDING MACHINES	(454)	0	(2,000)	(1)	(2,000)	0
94949000	CONCESSIONS OTHER	0	0	0	0	0	0
	Object 94	(175,664)	(146,504)	(132,600)	(170,202)	(142,600)	0
95952200	HOMEOWNER PROP TAX RELIEF	(13,808)	(13,794)	(15,000)	(13,687)	(15,000)	0
95952900	IN LIEU TRANSFER	0	(335,000)	(300,000)	(371,893)	(270,000)	0
95956900	STATE AID	0	0	0	0	0	0
	Object 95	(13,808)	(348,794)	(315,000)	(385,580)	(285,000)	0
96963313	MISCELLANEOUS OTHER FEES	(8,790)	(1,154)	(1,000)	(5,556)	(1,000)	0
96964600	RECREATION SERVICE CHGS	(476,458)	(457,827)	(470,000)	(442,409)	(485,000)	15,000
96969700	SECURITY SERVICES	(3,750)	(3,657)	(2,500)	(4,570)	(2,500)	0
	Object 96	(488,998)	(462,638)	(473,500)	(452,534)	(488,500)	15,000
97973000	DONATIONS/CONTRIBUTIONS	(45)	(854)	0	1,945	0	0

REVENUE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim. Budget	Changes	FY 18-19 Final Budget
97974000	INSURANCE PROCEEDS	(5,684)	(8,286)	(2,500)	(3,364)	(2,500)	(3,364)	(2,500)	0	(2,500)
97979000	MISCELLANEOUS OTHER REVENUES	(2,567)	(1,577)	(500)	(2,114)	(500)	(2,114)	(500)	0	(500)
97979900	PRIOR YEAR	0	0	0	0	0	0	0	0	0
	Object 97	(8,297)	(10,717)	(3,000)	(3,533)	(3,000)	(3,533)	(3,000)	0	(3,000)
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0	0	0	0
	Object 98	0	0	0	0	0	0	0	0	0
	FUND CENTER 9339332	(1,884,682)	(2,229,627)	(2,187,800)	(2,352,074)	(2,332,800)	(2,352,074)	(2,332,800)	40,000	(2,292,800)
	FUND TOTAL 332A	(1,884,682)	(2,229,627)	(2,187,800)	(2,352,074)	(2,332,800)	(2,352,074)	(2,332,800)	40,000	(2,292,800)

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2018-2019

ORANGEVALE RECREATION & PARK DISTRICT

<u>DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	13,498.34	51,045.24
Pecan Ave. Property Purchase (PRINCIPLE)	332A	63,315.23	333,022.61
Pecan Avenue Property	332A	76,813.57	384,067.85
TOTAL of LONG TERM DEBT:		76,813.57	384,067.85

**ORANGEVALE RECREATION AND PARK DISTRICT
FIXED ASSETS TO BE ACQUIRED
FISCAL YEAR 2018/19**

DESCRIPTION COMMITMENT	Capital Improvement			
	Land 41410100	Building 42420100	Structures & Improve. 42420200	Equipment 43430300
Fund 332A (General)				
Almond Tennis Ct. Sealcoat/ADA			15,000	
Almond Exercise Equipment			30,000	
Pecan - ADA Bridge, & Rough Trail			85,000	
Youth Center Floors/Painting			10,000	
Youth Center Playground			130,000	
Total (332A)	-	-	270,000	
Fund 374A (OLLAD)				
Community Ctr. Lighting/Painting			30,000	
Asphalt Resurfacing - OCCP North & ADA, Shackelton			80,000	
Drinking Fountains				5,000
Trucks (2) w/ Utility Bed				30,000
Ditch Witch SK8500 Mini Skid Steer				35,000
Total (OLLAD)	-	-	110,000	70,000
Fund 374B (Kenneth Grove)				
Total (KG)	-	-	-	-

**Orangevale Recreation and Park District
Budget vs Actual Carryover - FY 15/16 to FY 18/19**

General Fund, OLLAD, Kenneth Grove, In Lieu Park Dedication, Park Development Fee

	Budget 15/16	Actual 15/16	15/16 Carryover	Budget 16/17	Actual 16/17	16/17 Carryover	Budget 17/18	Actual 17/18	17/18 Carryover	Budget 18/19	Est. Act 18/19	18/19 Carryover
332A - GENERAL FUND												
<i>Beginning Year Fund Balance</i>	623,636	623,636		739,267	739,267		645,957	645,957		1,038,862	1,038,862	
Taxation	1,140,700	1,197,916	57,216	1,199,700	1,260,975	61,275	1,263,700	1,340,225	76,525	1,413,700	1,413,700	-
Rentals/Interest/Other	137,000	175,664	38,664	132,600	146,504	13,904	132,600	170,202	37,602	142,600	142,600	-
In Lieu/Grants/HOPTERS	185,000	13,808	(171,192)	650,000	348,794	(301,206)	315,000	385,580	70,580	270,000	270,000	-
Charges for Service/Rec. Fees/Misc	446,500	497,295	50,795	476,500	473,355	(3,145)	476,500	456,067	(20,433)	491,500	491,500	-
Total Revenue	1,909,200	1,884,682	(24,518)	2,458,800	2,229,627	(229,173)	2,187,800	2,352,074	164,274	2,317,800	2,317,800	-
Salaries & Benefits	1,601,000	1,352,920	248,080	1,668,000	1,387,584	280,416	1,721,000	1,343,754	377,246	1,832,000	1,832,000	-
Services & Supplies	488,600	413,591	75,009	494,100	346,263	147,837	479,100	322,612	156,488	499,800	499,800	-
Capital Improvement	261,500	2,540	258,960	726,500	589,090	137,410	332,000	292,802	39,198	360,500	360,500	-
Prior Year Adjustment												
Total Expenses	2,351,100	1,769,051	582,049	2,888,600	2,322,937	565,663	2,532,100	1,959,168	572,932	2,692,300	2,692,300	-
Year End Fund Balance	181,736	739,267	557,531	309,467	645,957	336,490	301,657	1,038,862.16	737,205	664,362	664,362	-
Year End Fund Balance > or < Previous Yr.		115,631			(93,310)			392,905			(374,500)	
Total Less FB, In Lieu/Grants & Capital Imp	(365,400)	104,363	469,763	(353,300)	146,986	500,286	(327,300)	300,127	627,427	(284,000)	(284,000)	-
332A - General Reserve	545,014	545,014	(0)	545,014	545,014	(0)	545,014	545,014	(0)	545,014	545,014	(0)
374A - OLLAD - GENERAL FUND												
<i>Beginning Year Fund Balance</i>	215,607	215,607		228,641	228,641		366,775	366,775		409,866	409,866	
Revenues	552,000	569,269		557,000	572,722		557,000	557,000		557,000	557,000	
Expenses - Services & Supplies	498,700	440,067	(58,633)	539,000	406,848	(132,152)	543,000	439,729	(103,271)	567,000	567,000	-
Other Charges - Bond Redemption/Interest	1,200	1,042	(158)	1,200	1,042	(158)	1,200	1,109	(91)	1,200	1,200	-
Capital Improvement	191,000	115,126	(75,874)	188,000	26,699	(161,301)	185,000	73,071	(111,929)	180,000	180,000	-
Total Expenses	690,900	556,235	(134,665)	728,200	434,589	(293,611)	729,200	513,909	(115,291)	748,200	748,200	-
Year End Fund Balance	76,707	228,641	151,934	57,441	366,775	289,336	194,575	409,865.74	218,666	218,666	218,666	
09/10 FB includes \$40K loan from 332A; Paid back to 332A on 2/10/2011. 10/11 FB Reduced by 40K												
374A - OLLAD - General Reserve		311,713			311,713			311,713			311,713	
374B - Kenneth Grove - GENERAL FUND												
<i>Beginning Year Fund Balance</i>	22,293	28,000		1,958	1,958		6,162	6,162		10,272	10,272	
Revenues	5,430	5,329		5,430	5,486		5,430	5,573		5,430	5,430	
Expenses - Services & Supplies & Capital Imp.	33,430	31,371		5,430	1,281		5,430	1,462		5,430	5,430	
Year End Fund Balance	(5,707)	1,958		1,958	6,162		6,162	10,272.05		10,272	10,272	
374B - Kenneth Grove - General Reserve	(5,707)	5,932		-	5,932		-	5,932		-	5,932	
88C - In Lieu Park Dedication Fund		264,379		(166,445)	97,934		1,509	99,443		-	99,443	
332I - Park Development Fee Fund		722,350		30,978	753,328		(271,998)	481,329.97		(270,000)	211,330	



RESOLUTION # 18-08-606

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT FINAL BUDGET FOR FISCAL YEAR 2018/2019

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2017/2018; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2018/2019, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$	0
(2)	Services & Supplies		567,000
(3)	Other Charges		1,200
(4)	Fixed Assets:		
	(a) Land		0
	(b) Structures & Improvements		110,000
	(c) Equipment		70,000
(5)	Expenditure transfers		0
(6)	Contingencies		0
(7)	Provision for reserve increases		0
	TOTAL BUDGET REQUIREMENTS	\$	748,200

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2018/2019 fiscal year:

ON A MOTION, by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 16th day of August 2018 by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

APPROVED: _____
 Chair, Board of Directors

ATTEST: _____
 Clerk of the Board

6826 Hazel Avenue
 Orangevale, CA 95662
 916-988-4373
 OVparks.com

FISCAL YEAR 2018-2019 FINAL BUDGET
Orangevale Recreation & Park District
FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS			
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$	-	ESTIMATED REVENUE	\$ (557,000)
OBJECT 20 - SERVICES AND SUPPLIES	\$	567,000	RESERVES TO BE DECREASED	
OBJECT 30 - OTHER FINANCING USES			GENERAL RESERVES DECREASE	-
LOAN AND LEASE REPAYMENTS			ENCUMBRANCE DECREASE	-
INTEREST AND PRINCIPAL	0		OTHER RESERVES DECREASE	-
TAXES/LICENSES/ASSESSMENTS	1,200		TOTAL RESERVES TO BE DECREASED	-
JUDGEMENTS/DAMAGES		1,200		
TOTAL OBJECT 30 - OTHER FINANCING USES	\$	1,200		-
OBJECT 40 - FIXED ASSETS			FUND BALANCE AVAILABLE DECREASE	(191,200)
OBJECT 41 - LAND ACQUISITION			ESTIMATED LONG-TERM LOAN PROCEEDS	-
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	110,000		TOTAL AVAILABLE FINANCING	\$ (748,200)
OBJECT 43 - EQUIPMENT	70,000			
TOTAL OBJECT 40 - FIXED ASSETS	\$	180,000		
OBJECT 50 - FUNDS TRANSFERS OUT		-	FUND EQUITY SCHEDULE BALANCE	AS OF 7/01/18
OBJECT 59 - FUNDS TRANSFERS IN		-	RESERVES	INCREASES
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT		-	GENERAL	DECREASES
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES		-	311,713	-
OBJECT 80 - OTHER COMMODITIES	0		ENCUMBRANCE	-
PROVISIONS FOR RESERVE INCREASES		-	OTHER	-
GENERAL RESERVES		-	FUND BALANCE	-
OTHER RESERVES		-	AVAILABLE	\$ 409,866
TOTAL BUDGETARY REQUIREMENT	\$	748,200	TOTALS	\$ 191,200
TOTAL DIFFERENCE:		-	721,579	\$ 191,200
TOTAL DIFFERENCE:		-	ADJUSTED FUND	BALANCE
OVER/UNDER LIMIT		-	311,713	-
TOTAL DIFFERENCE:		-	218,666	530,379

EXPENDITURE DETAIL SCH. - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
374A OLLAD								
20207600	OFFICE SUPPLIES	0	0	0	372	500	0	500
20207602	SIGNS	0	0	0	0	500	0	500
20207603	KEYS	294	14	2,000	133	2,000	0	2,000
20206100	MEMBERSHIP DUES	0	0	0	0	1,000	0	1,000
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	10,043	8,500	12,000	4,913	12,000	0	12,000
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	5,151	8,904	15,000	7,931	15,000	0	15,000
20211200	BUILDING MAINTENANCE SUPPLIES	7,876	9,658	8,000	11,119	10,000	0	10,000
20212200	CHEMICALS	33,808	25,287	30,000	29,669	30,000	0	30,000
20213100	ELECTRICAL MAINTENANCE SERVICE	2,010	0	6,000	1,578	6,000	0	6,000
20213200	ELECTRICAL MAINTENANCE SUPPLIES	2,111	1,125	2,000	1,410	2,000	0	2,000
20203500	EDUCATION/TRAINING SERVICE	0	0	0	0	3,000	0	3,000
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	4,699	20,850	22,000	4,290	20,000	0	20,000
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	20,146	9,031	48,000	36,590	46,000	0	46,000
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	11,823	5,380	10,000	1,897	10,000	0	10,000
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	2,683	4,012	3,000	4,193	3,000	0	3,000
20216200	PAINTING SUPPLIES	1,351	1,082	1,500	1,200	1,500	0	1,500
20216700	PLUMBING MAINTENANCE SERVICE	680	378	1,000	0	1,000	0	1,000
20216800	PLUMBING MAINTENANCE SUPPLIES	4,607	1,091	4,000	5,183	4,000	0	4,000
20218100	IRRIGATION SERVICES	863	758	2,000	0	2,000	0	2,000
20218200	IRRIGATION SUPPLIES	7,065	21,166	12,000	16,678	18,000	0	18,000
20218500	PERMIT CHARGES	1,839	2,573	2,000	3,803	2,000	0	2,000
20219100	ELECTRICITY	81,945	77,108	83,000	72,079	83,000	0	83,000

EXPENDITURE DETAIL SCH. - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16		FY 16-17		FY 17-18		FY 18-19	
		Actuals	Actuals	Budget	Actuals	Prelim Budget	Changes	Final Budget	
374A OLLAD									
20219200	NATURAL GAS / LPG / FUEL OIL	15,898	27,354	30,000	17,053	30,000	0	30,000	30,000
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	18,593	17,829	24,000	18,111	24,000	0	24,000	24,000
20219500	SEWAGE DISPOSAL SERVICE	11,984	12,708	14,000	12,032	14,000	0	14,000	14,000
20219700	TELEPHONE SERVICE	0	48	0	0	0	0	0	0
20219800	WATER	29,494	41,905	51,000	48,367	51,000	0	51,000	51,000
20219900	TELEPHONE SYSTEM MAINTENANCE	1,332	3,147	3,000	1,332	3,000	0	3,000	3,000
20220500	AUTOMOTIVE MAINTENANCE SERVICE	5,080	5,056	7,000	4,377	6,000	0	6,000	6,000
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	2,600	6,310	4,000	8,792	6,000	0	6,000	6,000
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	147	80	500	609	500	0	500	500
20222600	EXPENDABLE TOOLS	5,192	2,262	4,000	2,954	4,000	0	4,000	4,000
20223600	FUEL & LUBRICANTS	12,872	10,763	21,000	11,926	18,000	0	18,000	18,000
20227500	RENTS/LEASES EQUIPMENT	452	627	3,000	7,539	5,000	0	5,000	5,000
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	986	428	2,000	41	2,000	0	2,000	2,000
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	5,900	7,584	7,000	9,346	7,000	0	7,000	7,000
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	76	472	2,500	51	2,500	0	2,500	2,500
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	2,251	1,911	2,000	4,007	4,000	0	4,000	4,000
20231400	CLOTHING/PERSONAL SUPPLIES	0	0	0	0	4,000	0	4,000	4,000
20232100	CUSTODIAL SERVICES	0	0	0	0	0	0	0	0
20232200	CUSTODIAL SUPPLIES	17,551	18,417	20,000	17,539	20,000	0	20,000	20,000
20250500	ACCOUNTING SERVICES	2,600	2,600	3,000	2,600	3,000	0	3,000	3,000
20252500	ENGINEERING SERVICES	20,036	11,878	15,000	10,969	15,000	0	15,000	15,000
20253100	LEGAL SERVICES	37,579	17,122	20,000	7,165	18,000	0	18,000	18,000

EXPENDITURE DETAIL SCH. - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 17-18	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Actuals	Prelim Budget	Changes	Final Budget
374A OLLAD								
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0
20257100	SECURITY SERVICES	13,143	9,856	18,000	13,513	16,000	0	16,000
20259100	OTHER PROFESSIONAL SERVICES	35,890	10,028	25,000	33,285	38,000	0	38,000
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	0	8	0	196	0	0	0
20289800	OTHER OPERATING EXPENSE - SUPPLIES	1,418	1,537	3,500	4,889	3,500	0	3,500
20296200	GS PARKING CHARGES	0	0	0	0	0	0	0
	Object 20	440,067	406,848	543,000	439,729	567,000	0	567,000
30321000	INTEREST EXPENSE	0	0	0	0	0	0	0
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0	0
30345000	TAX/LIC/ASSESSMENTS	1,042	1,042	1,200	1,109	1,200	0	1,200
	Object 30	1,042	1,042	1,200	1,109	1,200	0	1,200
42420100	BUILDINGS	0	0	0	0	0	0	0
42420200	STRUCTURES	67,549	1,125	115,000	19,030	110,000	0	110,000
	Object 42	67,549	1,125	115,000	19,030	110,000	0	110,000
43430300	EQUIPMENT	47,577	25,574	70,000	54,041	70,000	0	70,000

EXPENDITURE DETAIL SCH. - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
374A OLLAD								
	Object 43	47,577	25,574	70,000	54,041	70,000	0	70,000
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379374	556,235	434,589	729,200	513,909	748,200	0	748,200
	FUND TOTAL 374 A	556,235	434,589	729,200	513,909	748,200	0	748,200

REVENUE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim. Budget	Changes	FY 18-19 Final Budget
374A	OLLAD							
94941000	INTEREST INCOME	(1,481)	(4,988)	(2,000)	(8,996)	(2,000)	0	(2,000)
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	0
	Object 94	(1,481)	(4,988)	(2,000)	(8,996)	(2,000)	0	(2,000)
96960300	SPECIAL ASSESSMENT	(567,788)	(567,734)	(555,000)	(567,322)	(555,000)	0	(555,000)
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	Object 96	(567,788)	(567,734)	(555,000)	(567,322)	(555,000)	0	(555,000)
	FUND CENTER 9379374	(569,269)	(572,722)	(557,000)	(576,318)	(557,000)	0	(557,000)
	FUND TOTAL 374 A	(569,269)	(572,722)	(557,000)	(576,318)	(557,000)	0	(557,000)

RESOLUTION # 18-08-607



**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ORANGEVALE RECREATION & PARK DISTRICT
ADOPTING THE KENNETH GROVE LANDSCAPING AND
LIGHTING ASSESSMENT DISTRICT
PRELIMINARY BUDGET FOR FISCAL YEAR 2018/2019**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2017/2018; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2018/2019, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 0
(2)	Services & Supplies	5,430
(3)	Other Charges	0
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	0
	(c) Equipment	0
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 5,430

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2018/2019 fiscal year:

ON A MOTION, by Director Montes, seconded by Director Stickney, the foregoing Resolution was passed and adopted this 16th day of August 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

FISCAL YEAR 2018-2019 FINAL BUDGET

Orangevale Recreation & Park District FINANCING REQUIREMENTS SCHEDULE FOR FUND 374B KENNETH GROVE ASSESSMENT DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>	\$ (5,430)
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 5,430.00	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>OTHER RESERVES DECREASE</u>	-
<u>TAXES/LICENSES/ASSESSMENTS</u>		<u>TOTAL RESERVES TO BE DECREASED</u>	-
<u>JUDGMENTS/DAMAGES</u>	-	<u>FUND BALANCE AVAILABLE DECREASE</u>	\$ -
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>TOTAL AVAILABLE FINANCING</u>	\$ (5,430)
<u>OBJECT 41 - LAND ACQUISITION</u>	-		
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	-	<u>FUND EQUITY SCHEDULE</u>	
<u>OBJECT 43 - EQUIPMENT</u>	-	<u>RESERVES</u>	5,932
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ -	<u>GENERAL</u>	-
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	-	<u>ENCUMBRANCE</u>	-
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>OTHER</u>	-
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>FUND BALANCE</u>	10,272
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>AVAILABLE</u>	\$ 5,430
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>TOTALS</u>	\$ 16,204
<u>PROVISIONS FOR RESERVE INCREASES</u>			
<u>GENERAL RESERVES</u>		<u>AS OF 7/01/18</u>	5,932
<u>OTHER RESERVES</u>		<u>INCREASES</u>	-
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 5,430	<u>DECREASES</u>	5,430
<u>TOTAL DIFFERENCE:</u>	-	<u>ADJUSTED FUND</u>	-
		<u>BALANCE</u>	10,272
		<u>OVER/UNDER LIMIT</u>	\$ 16,204
		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-
		<u>OVER/UNDER LIMIT</u>	-

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Actuals	Prelim Budget	Changes	Final Budget
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	0	500	0	500
20207600	OFFICE SUPPLIES	0	0	100	0	100	0	100
20207602	SIGNS	0	0	50	0	50	0	50
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	0
20219800	WATER	393	380	800	470	800	0	800
20220500	AUTO MAINTENANCE SERVICES	0	0	0	0	0	0	0
20223600	FUEL & LUBRICANTS	573	401	600	487	600	0	600
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	0
20250500	ACCOUNTING SERVICES	500	500	500	500	500	0	500
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	900	0	1000	0	1000	0	1000
20253100	LEGAL SERVICES	0	0	100	0	100	0	100
20256200	TRANSCRIBING SERVICES	0	0	150	0	150	0	150
20259100	OTHER PROFESSIONAL SERVICES	1,819	0	500	0	500	0	500
20289900	OTHER OPERATING EXPENSE - SERVICES	11	0	300	0	300	0	300
20291500	COMPASS COSTS	0	0	300	5	300	0	300
20296200	GS PARKING CHARGES	0	0	30	0	30	0	30
Object 20		4,195	1,281	5,430	1,462	5,430	0	5,430
42420200	STRUCTURES	27,176	0	0	0	0	0	0
Object 42		27,176	0	0	0	0	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Charges	FY 18-19 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379375	31,371	1,281	5,430	1,462	5,430	0	5,430
	FUND TOTAL 374 B	31,371	1,281	5,430	1,462	5,430	0	5,430

REVENUE DETAIL SCHEDULE - FY 2018-19 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	FUND	KENNETH GROVE	FY 15-16		FY 16-17		FY 17-18		FY 18-19	
			Actuals	Budget	Actuals	Budget	Actuals	Budget	Prelim Budget	Final Budget
94941000		INTEREST INCOME	(81)	(30)	(30)	(198)	(30)	0	(30)	(30)
		Object 94	(81)	(89)	(30)	(198)	(30)	0	(30)	(30)
96960300		SPECIAL ASSESSMENT	(5,359)	(5,397)	(5,400)	(5,375)	(5,400)	0	(5,400)	(5,400)
		Object 96	(5,359)	(5,397)	(5,400)	(5,375)	(5,400)	0	(5,400)	(5,400)
		FUND CENTER 9379375	(5,440)	(5,486)	(5,430)	(5,573)	(5,430)	0	(5,430)	(5,430)
		FUND TOTAL 374 B	(5,440)	(5,486)	(5,430)	(5,573)	(5,430)	0	(5,430)	(5,430)



RESOLUTION NO. 18-08-608

**RESOLUTION OF THE ORANGEVALE
RECREATION & PARK DISTRICT
AMENDING THE DISTRICT SALARY SCHEDULE**

WHEREAS, the ORANGEVALE RECREATION & PARK DISTRICT (the “District”) a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

WHEREAS, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

WHEREAS, on August 20, 2015 the District adopted the Salary Resolution of Orangevale Recreation & Park District (the “Salary Resolution”) which established a basic compensation plan for all classifications of employees and adopted a salary schedule and compensation plan; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED
AS FOLLOWS:**

Section 1. The District hereby amends the salary and compensation plan attached as Exhibit A to the Salary Resolution by increasing the salary ranges stated therein by a one percent cost of living adjustment effective September 1, 2018. The salary schedule and compensation plan attached hereto as Exhibit A is hereby adopted and replaces the Exhibit A currently attached to the Salary Resolution.

Section 2. All other provisions of the Salary Resolution are still in full force and effect.

Section 3. Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date it is adopted.



Passed and adopted this 16th day of August 2018, on motion by Director _____, seconded by Director _____ and by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

ORANGEVALE RECREATION & PARK DISTRICT

By _____
Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

EXHIBIT A

**ORANGEVALE RECREATION AND PARK DISTRICT
SALARY RANGE FULL TIME EMPLOYEES
2018/2019 Salary Range**

CAT	JOB TITLE	July 2018 + 1%								LONGEVITY			
		1	2	3	4	5	6	7	8	9	10 Yrs 5%	15 Yrs 5%	20 Yrs 5%
1	District Administrator	6,794	7,134	7,491	7,865	8,258	8,671	9,105	9,560	10,038			
2	Park Supt., Rec Supt., Finance Supt.	81,530	85,607	89,887	94,381	99,101	104,056	109,258	114,721	120,457			
		5,226	5,488	5,762	6,050	6,353	6,670	7,004	7,354	7,722			
3	Finance/Personnel Mgr, Rec Manager	62,716	65,851	69,144	72,601	76,231	80,043	84,045	88,247	92,659			
		4,545	4,772	5,010	5,261	5,524	5,800	6,090	6,395	6,714			
		54,535	57,262	60,125	63,131	66,288	69,602	73,083	76,737	80,573			
4	Recreation Supervisor II	4,247	4,460	4,683	4,917	5,163	5,421	5,692	5,976	6,275			
		50,968	53,516	56,192	59,001	61,951	65,049	68,301	71,716	75,302			
5	Maint Wkr Foreman, Rec Supervisor I, Admin Services Super	4,045	4,247	4,460	4,683	4,917	5,163	5,421	5,692	5,976			
		48,541	50,968	53,516	56,192	59,001	61,951	65,049	68,301	71,716			
6	Recreation Coord, Maint Wkr III	3,371	3,539	3,716	3,902	4,097	4,302	4,517	4,743	4,980			
		40,450	42,473	44,597	46,826	49,168	51,626	54,207	56,918	59,764			
7	Maint Wkr II, Admin Serv Clerk II, Build Cust/Host II	3,064	3,218	3,379	3,547	3,725	3,911	4,107	4,312	4,528			
		36,773	38,612	40,542	42,569	44,698	46,933	49,280	51,743	54,331			
8	Maint Wkr I, Bldg Cust/Host, Rec/Clerk, Admin Serv Clerk I	2,597	2,727	2,863	3,006	3,157	3,314	3,480	3,654	3,837			
		31,164	32,722	34,358	36,076	37,880	39,774	41,762	43,850	46,043			



RESOLUTION # 18-08-609

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT
APPROVING THE REVISION OF THE DISTRICT'S
RESERVE DESIGNATIONS IN ACCORDANCE
WITH GASB 54**

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No.54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Board of Directors has determined that compliance with GASB 54 will clearly define new fund balance classifications; identify the Board as the highest decision-making level of authority; identify authority and action that lead to committed and assigned fund balances; establish spending priority; and establish a minimum fund balance policy; and

WHEREAS, the Board of Directors of the Orangevale Recreation and Park District, by Resolution 11-10-451 adopted a fund balance policy for financial statement reporting; and

WHEREAS, the Board of Directors desires to update the reserve designations for the fiscal year ending June 30, 2018.

NOW, THEREFORE BE IT RESOLVED, the Board of Directors authorizes the District Administrator to revise the reserve designations in accordance with GASB 54 for the fiscal year ending June 30, 2018 according to the table outlined in Exhibit A.

ON A MOTION by Director Brunberg, seconded by Director Swenson, the foregoing Resolution was passed and adopted by the Orangevale Recreation and Park District Board of Directors this 16th day of August 2018 by the following vote to wit.

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

EXHIBIT A

**Orangevale Recreation and Park District
Reserve Fund Allocation - Fiscal 2018/19**

Orangevale Recreation and Park District - General Fund 332A	
Reserve Fund Category	
Unrestricted	
<i>Assigned</i>	
Capital Replacement - Swimming Pool @ 7/1/10	150,000
Change in Swimming Pool Reserve for 2010/11	50,000
Swimming Pool @ 7/1/11	200,000
Swimming Pool @ 7/1/12	200,000
Swimming Pool @ 7/1/13	200,000
Swimming Pool @ 7/1/14	200,000
Swimming Pool @ 7/1/15	200,000
Swimming Pool @ 7/1/16	200,000
Swimming Pool @ 7/1/17	200,000
Swimming Pool @ 7/1/18	200,000
Capital Replacement - Community Center @ 7/1/11	150,000
Capital Replacement - Community Center @ 7/1/12	150,000
Capital Replacement - Community Center @ 7/1/13	150,000
Capital Replacement - Community Center @ 7/1/14	150,000
Capital Replacement - Community Center @ 7/1/15	150,000
Capital Replacement - Community Center @ 7/1/16	150,000
Capital Replacement - Community Center @ 7/1/17	150,000
Capital Replacement - Community Center @ 7/1/18	150,000
Capital Replacement - Parking Lots & Pathways @ 7/1/11	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/12	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/13	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/14	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/15	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/16	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/17	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/18	50,000
Capital Replacement - Park Equipment @ 7/1/11	145,014
Capital Replacement - Park Equipment @ 7/1/12	145,014
Capital Replacement - Park Equipment @ 7/1/13	145,014
Capital Replacement - Park Equipment @ 7/1/14	145,014
Capital Replacement - Park Equipment @ 7/1/15	145,014
Capital Replacement - Park Equipment @ 7/1/16	145,014
Capital Replacement - Park Equipment @ 7/1/17	145,014
Capital Replacement - Park Equipment @ 7/1/18	145,014
Total Assigned (General Reserve) @ 7/1/11	545,014
Total Assigned (General Reserve) @ 7/1/12	545,014
Total Assigned (General Reserve) @ 7/1/13	545,014

Total Assigned (General Reserve) @ 7/1/14	545,014
Total Assigned (General Reserve) @ 7/1/15	545,014
Total Assigned (General Reserve) @ 7/1/16	545,014
Total Assigned (General Reserve) @ 7/1/17	545,014
Total Assigned (General Reserve) @ 7/1/18	545,014
2011/12 Fiscal Budget (Fund Balance) @ 7/1/11	568,400
2012/13 Fiscal Budget (Fund Balance) @ 7/1/12	576,800
2013/14 Fiscal Budget (Fund Balance) @ 7/1/13	559,600
2014/15 Fiscal Budget (Fund Balance) @ 7/1/14	370,086
2015/16 Fiscal Budget (Fund Balance) @ 7/1/15	441,900
2016/17 Fiscal Budget (Fund Balance) @ 7/1/16	429,800
2017/18 Fiscal Budget (Fund Balance) @ 7/1/17	344,300
2018/19 Fiscal Budget (Fund Balance) @ 7/1/18	399,500
<i>Unassigned Balance as of 7/1/2011</i>	<i>457,775</i>
<i>Unassigned Balance as of 7/1/2012</i>	<i>248,785</i>
<i>Unassigned Balance as of 7/1/2013</i>	<i>132,287</i>
<i>Unassigned Balance as of 7/1/2014</i>	<i>144,691</i>
<i>Unassigned Balance as of 7/1/2015</i>	<i>181,736</i>
<i>Unassigned Balance as of 7/1/2016</i>	<i>309,467</i>
<i>Unassigned Balance as of 7/1/2017</i>	<i>301,657</i>
<i>Unassigned Balance as of 7/1/2018</i>	<i>639,362</i>

Orangevale Landscaping and Lighting Assessment District (OLLAD)	
Reserve Fund Category	
Restricted: Debt Service Reserve @ 7/1/10	211,810
Increase 2010/11	0
Decrease 2010/11 - Close of Acquisition Account	-1,974
Restricted: Debt Service Reserve @ 7/1/11	209,836
Increase/Decrease 2011/12	0
Restricted: Debt Service Reserve @ 7/1/12	209,836
Increase/Decrease 2012/13	-209,836
Restricted: Debt Service Reserve @ 7/1/13	0
Unrestricted	
<i>Assigned</i>	
Debt Service & OLLAD Maintenance @ 7/1/10	385,530
Increase 2010/11	21,915
Debt Service & OLLAD Maintenance @ 7/1/11	407,445
Increase/Decrease 2011/12	17,733
Debt Service & OLLAD Maintenance @ 7/1/12	425,178
Increase/Decrease 2012/13	39,735
Debt Service & OLLAD Maintenance @ 7/1/13	464,913
Increase/Decrease 2013/14	130,149
Debt Service & OLLAD Maintenance @ 7/1/14	595,063
Increase/Decrease 2014/15	-67,743
Debt Service & OLLAD Maintenance @ 7/1/15	527,320
Increase/Decrease 2015/16	13,034
Debt Service & OLLAD Maintenance @ 7/1/16	540,354

Increase/Decrease 2016/17	138,134
Debt Service & OLLAD Maintenance @ 7/1/17	678,488
Increase/Decrease 2017/18	43,091
Debt Service & OLLAD Maintenance @ 7/1/18	721,579

Kenneth Grove Landscaping and Lighting Assessment District 374B	
Reserve Fund Category - used for the Kenneth Grove Landscape	
Unrestricted	
<i>Assigned: Kenneth Grove Maintenance@ 7/1/10</i>	34,986
<i>Increase/Decrease 2010/11</i>	-4,742
<i>Assigned: Kenneth Grove Maintenance@ 7/1/11</i>	30,244
<i>Increase/Decrease 2011/12</i>	-11
<i>Assigned: Kenneth Grove Maintenance@ 7/1/12</i>	30,233
<i>Increase/Decrease 2012/13</i>	3,508
<i>Assigned: Kenneth Grove Maintenance@ 7/1/13</i>	33,741
<i>Increase/Decrease 2013/14</i>	577
<i>Assigned: Kenneth Grove Maintenance@ 7/1/14</i>	34,319
<i>Increase/Decrease 2014/15</i>	-387
<i>Assigned: Kenneth Grove Maintenance@ 7/1/15</i>	33,932
<i>Increase/Decrease 2015/16</i>	-26,042
<i>Assigned: Kenneth Grove Maintenance@ 7/1/16</i>	7,890
<i>Increase/Decrease 2016/17</i>	4,204
<i>Assigned: Kenneth Grove Maintenance@ 7/1/17</i>	12,094
<i>Increase/Decrease 2017/18</i>	4,110
<i>Assigned: Kenneth Grove Maintenance@ 7/1/18</i>	16,204

Developer In-Lieu Fees - 88C	
Reserve Fund Category as per Govt. Code Section 66477	
Restricted @ 7/1/10	154,662
Developer Deposits and Interest 2010/11	761
Reduction 2010/11 as per Resolution 10-07-423 & 11-02-431	-79,214
Restricted @ 7/1/11	76,209
Developer Deposits and Interest 2011/12	60,846
Reduction 2011/12 as per Resolution 11-08-450	-47,740
Restricted @ 7/1/12	89,314
Developer Deposits and Interest 2012/13	618
Reduction 2012/13 as per Resolutions	0
Restricted @ 7/1/13	89,932
Developer Deposits and Interest 2013/14	114,718
Reduction 2013/14 as per Resolutions	-8,806
Restricted @ 7/1/14	195,844
Developer Deposits and Interest 2014/15	6,125
Reduction 2014/15 as per Resolutions	0
Restricted @ 7/1/15	201,969
Developer Deposits and Interest 2015/16	63,696
Reduction 2015/16 as per Resolutions	0

Restricted @ 7/1/16	265,665
Developer Deposits and Interest 2016/17	7,269
Reduction 2016/17 as per Resolutions	-175,000
Restricted @ 7/1/17	97,934
Developer Deposits and Interest 2017/18	1,509
Reduction 2017/18 as per Resolutions	0
Restricted @ 7/1/18	99,443

Park Development Fees - 332 I	
Reserve Fund Category as per Govt. Code Section 66000 et seq.	
Restricted @ 7/1/10	0
Developer Deposits and Interest 2010/11	6,366
Reduction 2010/11	0
Restricted @ 7/1/11	6,366
Developer Deposits and Interest 2011/12	56,152
Reduction 2011/12	0
Restricted @ 7/1/12	62,518
Developer Deposits and Interest 2012/13	202,306
Reduction 2012/13	-15,736
Restricted @ 7/1/13	249,089
Developer Deposits and Interest 2013/14	271,536
Reduction 2013/14	0
Restricted @ 7/1/14	520,624
Developer Deposits and Interest 2014/15	112,495
Reduction 2014/15	0
Restricted @ 7/1/15	633,120
Developer Deposits and Interest 2015/16	89,230
Reduction 2015/16	0
Restricted @ 7/1/16	722,350
Developer Deposits and Interest 2016/17	105,978
Reduction 2016/17	-75,000
Restricted @ 7/1/17	753,328
Developer Deposits and Interest 2017/18	88,002
Reduction 2017/18	-360,000
Restricted @ 7/1/18	481,330