

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Special Meeting of Board of Directors April 16, 2024

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on April 16, 2024 at the District Office. Director Stickney called the meeting to order at 6:06 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal  
Directors absent: None  
Staff present: Becky Herz, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Montes, seconded by Director Stickney, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **CORRESPONDENCE**
  - a) 2024 CARPD Conference Scholarship Award (pg. 1): Admin Herz advised she has been awarded the CARPD Conference Scholarship to attend the May 22-25, 2024 Conference. This conference will provide valuable training. This scholarship will save the District approximately \$1,500.
7. **NEW BUSINESS**
  - a) Approve the Bids for the Driveway & Pathway Projects Connecting the South Section of Community Center Park with the North Section of the Park (pg. 2-30): Admin Herz has spoken with Peter Larimer of MTW regarding this topic. Discrepancies remain between what the pre-bid contractor stipulates as necessary versus the engineer's requirements. Therefore, the RFP process will likely be necessary. The engineer will assist with the RFP process to obtain three responsible bids if necessary. Admin Herz will either provide an engineer approved bid at the May BOD meeting or RFP three responsible bids at a future BOD meeting.

b) Discuss and Prioritize the District's Capital Improvement and Capital Replacement Projects (pg. 31-36):

The current FY CIP projects were reviewed:

The plan to move HVAC replacement to FY 24/25 was discussed. The remaining 2023/24 fiscal year funds can be utilized for parking resurfacing projects which will be discussed at the Regular Board of Directors Meeting on Thursday, April 18, 2024. Necessary concrete repairs will be completed at Shady Oaks, however, in an effort to focus on essential projects, any additional concrete repairs will be deferred to future fiscal years for completion. Tennis court maintenance will be moved to a future fiscal year for completion. The Driveway and Pathway/Trail project, and the grant funding for the project, will be moved to the 2024/25 budget.

2024/25 CIP priorities were reviewed:

Repair options for the small playground at the Orangevale Community Park would likely exceed \$15k while replacement cost would be approximately \$40-50k. The Board discussed options available and agreed to pursue retrofit or replacement of the small playground. This project is to be prioritized for 2024/25.

Additional top priorities for FY 24/25:

- HVAC units – a minimum of 2 for the Community Center and 1 for Building 2. A full plan to replace all HVAC at the Community Center is needed. – High Priority
- Purchase of additional AED units – the OV History Museum will assist by purchasing the AED for the facility they use. – Level 1
- Purchase of a turbine blower – to assist with additional maintenance needs once OVParks takes over maintenance of the ACCT in Sundance and Streng. – Level 1
- Purchase of 2 pool covers – this is in addition to the 2 pool covers purchased recently. – Level 1
- General playground repairs – will be needed as playground are aging – Level 1
- Purchasing 1 mower – Level 1. Staff requested a second mower, but that mower has been moved to Level 2
- Streng Park planning outreach will start in May, but no funds are being allocated in 24/25 while outreach continues.
- Kenneth Grove improvements will be included in the 24/25 budget due to assessment funds.

Level 2 priorities will include the remaining portion of the Community Center Roof Replacement, OCCP parking lot repairs, Streng Park improvements, and Almond Park tot-lot playground resurfacing. Level 3 priorities include additional concrete repairs at OCP, outdoor court repairs, the Youth Center roof, repairs to

parking lots, playgrounds, and restrooms, additional HVAC units, and additional pool cover replacements. Tennis court repairs will be postponed until FY 25/26.

The Shade Structure for the Community Center has been moved to Level 4. A list of priority for repairs and improvements at the Shady Oaks Disc Golf was created by previous Admin Ross. This has been moved to Level 4, and the District will revisit this list and coordinate with the Shady Oaks Disc Golf Club

The long-term Master Plan CIP List was reviewed

The Board of Directors discussed and prioritized a list of projects to provide to John Isom of Isom Advisors for the wording of the bond and to determine the amount the District should request in the bond. Administrator Herz worked with MTW to update the pricing from the previous planning list. Board Members ranked items on the list 1-3, and also ranked some items “4” for removal from the list.

Director Brunberg entered the rankings into the workshop spreadsheet. Director Brunberg will email the document with rankings to Admin Herz for presentation to John Isom.

**8. DIRECTOR AND STAFF COMMENTS**

No comments were provided.

**16. CLOSED SESSION**

a) Closed Session pursuant to Government Code Section 54957 District Administrator Employment at 8:05pm.

**17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

a) No action was taken. Direction was given to the District Administrator.

**18. ADJOURNMENT MOTION #2**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:52 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

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Mike Stickney, Chairperson