

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JULY 18, 2024**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Meeting on June 20, 2024 (pg. 1-12)

7. CORRESPONDENCE

a. Confidential envelope – Attorney billing for May-June 2024

b. Orangevale View Advertisements/Article May 10, and May 24, 2024 (pg. 13-14)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for June 2024 (pg. 15)

b. Budget Status Report for June 2024 (pg. 16-18)

c. Revenue Report for June 2024 (pg. 19)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for June 2024 (pg. 20-21)

b. Budget Status Report for June 2024 (pg. 22-23)

8.3 KENNETH GROVE CONSENT MATTERS

a. Ratification of Claims for June 2024 (pg. 24)

b. Budget Status Report for June 2024 (pg. 25)

9 NON-CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for June 2024 (pg. 26)

10. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance – No Report
- b. Maintenance & Operation – No Report
- c. Recreation Committee – No Report
- d. Personnel & Policy – No Report
- e. Government – No Report
- f. Planning Committee – No Report
- g. Trails Committee – No Report
- h. Ad Hoc – No Report

12. **ADMINISTRATOR’S REPORT**

- a. Monthly Activity Report – June 2024 (pg. 27-34)

13. **UNFINISHED BUSINESS**

- a. Update on General Order Bond (verbal)
- b. Update on HVAC project - (verbal)

14. **NEW BUSINESS**

- a. Approval of the Letter of Engagement from Auditor Larry Bain for the fiscal year 2023/24 audit in the amount not to exceed \$10,900 (pg. 35-39)
- b. Award the Community Center Park – Parking Lot Connection Project to the Qualified Contractor with the Lowest Responsive Quote (pg. 40)
- c. Award the Community Center Park – Pathways & Trails Project to the Qualified Contractor with the Lowest Responsive Quote (pg. 41)
- d. Approval of the Retrofit Design for the Small Playground at Orangevale Community Park (pg. 42)
- e. Ratification of the Special Use Facility Rental Agreement with Michels Pacific Energy Inc. at Orangevale Community Center Park (pg. 43-55)
- f. Update on the Board of Directors election timeline (verbal)
- g. Update on projects (verbal)

15. **DIRECTOR’S AND STAFF’S COMMENTS**

16. **ITEMS FOR NEXT AGENDA**

- a. Approval of Final Budget for Fiscal Year 2024/25
- b. Holiday closure schedule
- c. Sundance Park Access – possible date change

17. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com