

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, AUGUST 20, 2020**

**REGULAR MEETING 6:30 PM  
LOCATION:  
6826 Hazel Ave.  
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of minutes of the Regular Meeting July 9, 2020 (pg 1-7)
- b. Approval of minutes of the Special Meeting July 23, 2020 (pg 8-9)
- c. Approval of minutes of the Special Meeting July 30, 2020 (pg 10-11)
- d. Approval of minutes of the Special Meeting August 4, 2020 (pg 12-13)

**7. CORRESPONDENCE**

- a. Confidential envelope – Attorney billing May 2020 and June 2020
- b. Confirmation of Administrator Foell's Response to Question from Terry Benedict dated July 17, 2020 (verbal)
- c. Letter of appreciation from Jim Miller representing the AARP Tax-Aide program to staff members Kathy Harling, Melyssa Woodford, Christina Kelley, Megan Brennan, Sue Maren, Jennifer Von Aesch, Nadia Roberts, and Jason Bain commending them for their work supporting the program that helped 260 clients complete their taxes (pg 14)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for June 2020 (pg 15)
- b. Budget Status Report for June 2020 (pg 16-18)
- c. Revenue Report for June 2020 (pg 19)
- d. Ratification of Claims for Period 13 2020 (pg 20)
- e. Budget Status Report for Period 13 2020 (pg 21-23)
- f. Revenue Report for Period 13 2020 (pg 24)
- g. Ratification of Claims for July 2020 (pg 25)
- h. Budget Status Report for July 2020 (pg 26-28)
- i. Revenue Report for July 2020 (pg 29)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for June 2020 (pg 30-31)
- b. Budget Status Report for June 2020 (pg 32-33)
- c. Ratification of Claims for Period 13 2020 (pg 34)
- d. Budget Status Report for Period 13 2020 (pg 35-36)
- e. Ratification of Claims for July 2020 (pg 37)
- f. Budget Status Report for July 2020 (pg 38)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for June 2020 (pg 39)
- b. Budget Status Report for June 2020 (pg 40)
- c. Ratification of Claims for Period 13 2020 (pg 41)
- d. Budget Status Report for Period 13 2020 (pg 42)
- e. Ratification of Claims for July 2020 (pg 43)
- f. Budget Status Report for July 2020 (pg 44)

**9. NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for July 2020 (pg 45)

**10. STANDING COMMITTEE REPORTS**

- a. Administration & Finance – Recap of the July 31, 2020 meeting (pg 46)
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

**11. ADMINISTRATOR’S REPORT**

- a. Monthly Activity Report – July 2020 (pg 47-50)
- b. Report on Electric Greenway Trail – (verbal)
- c. Discussion regarding Board Committees and Meeting Frequency (verbal)

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

- a. Approval of the Special Use Agreement with the Orangevale Chamber of Commerce, for the “Put Your Money Where Your Mouth Is!” Food Truck Extravaganza at Orangevale Community Center Park on September 18, and October 2, 2020 (pg 51-54)
- b. Public Hearing: Approval of Resolution 20-08-653, Resolution Adopting the Orangevale Recreation and Park District Final Budget for Fiscal Year 2020/21 (pg 55-72)
- c. Public Hearing: Approval of Resolution 20-08-654, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2020/21 (pg 73-79)
- d. Public Hearing: Approval of Resolution 20-08-655, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2020/21 (pg 80-84)
- e. Approval of Resolution 20-08-656, Resolution Approving the Revision of the District’s Reserve Designations in Accordance with GASB 54 (pg 85-90)
- f. Approve the Quote from S.E. Technologies, Inc. to Provide a Fire Alarm System at the Cottage Building at 6930 Hazel Avenue in the amount of \$14,851 (pg 91)
- g. Approve the Agreement with Exclusive Exteriors to Provide Landscaping at Building 1 at 6920 Hazel Avenue in the Amount of \$14,627 (pg 92-107)

- h. Approve the Agreement with Exclusive Exteriors to Provide ADA Concrete Work at the Cottage Building 6930 Hazel Avenue in the Amount of \$9,623 (pg 108-123)
- i. Discussion Regarding Programming for New Facilities at Orangevale Community Center Park and Approval of Rental Rates for the Facilities (Pg 124-125)

**14. DIRECTOR'S AND STAFF'S COMMENTS**

**15. ITEMS FOR NEXT AGENDA**

**16. ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

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